

# *City of Milbank*

1001 E. 4th Ave. Suite 301, Milbank, SD 57252

605-432-9575 • Fax: 605-432-9576

## **FENCE PERMIT INFORMATION**

On a corner lot in any zoning district, nothing shall be erected, placed, planted, or allowed to grow to a height of more than three (3) feet above the elevation of established grade at the intersection of the streets on that part of any yard which is bounded by the street lines of the intersecting streets, either at the intersection of said street lines or within such area. (Section 17.23.01)

A fence, wall, or hedge not exceeding seven (7) feet in height above the ground level may be erected or maintained in or along the edge of any required rear or side yard in any zoning district. Fences, walls, and hedges extending past the building setback into the required front yard and side yard setback shall not exceed thirty-six (36) inches in height above the ground level, and fences of a chain-link material extending past the building setback into the front yard shall not exceed forty-eight (48) inches in height above the ground level.

No person shall hereafter construct, erect, or maintain or cause to be constructed, erected, or maintained, in the city limits of this city any fences of any character or material, without first securing permission from the Administrative Official. Further, no such fence of any kind shall be built closer than one (1) foot to the inside sidewalk line or street right-of way, and no electric fence or fence with barbed wire may be constructed in any residential district within the city limits. Except that barbed wire may be used in connection with a security fence when the barbed wire is at least six (6) feet from the ground.

Fences located within the secondary front yard that are adjacent to alleys shall be set back eight (8) feet from the street/boulevard right-of-way and five (5) feet from the alley right-of-way. (Section 17.23.02)

The property owner whose property is subject to easements shall be responsible for its maintenance. The property owner shall keep the easement clear any structure, permanent fence, debris, trees, shrubs, or landscaping whatsoever, except that lawn grass, which is properly mowed and annual vegetation, may be grown thereon. (Section 16.20.420)

For the protection of the property owner, it is highly recommended that utilities be located before any digging begins. The utility companies are notified by a One Call service which can be reached at 1-800-781-7474.

**CITY OF MILBANK  
BUILDING PERMIT APPLICATION**

PERMIT NUMBER \_\_\_\_\_

**THE APPLICATION WILL BE RETURNED IF NOT COMPLETED IN FULL.**

**APPLICANT/OWNER:** (PRINT): \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**LEGAL DESCRIPTION:** SUBDIVISION \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

**STREET ADDRESS:** (if different than applicant/owner) \_\_\_\_\_

**EXISTING ZONING:** \_\_\_\_\_ **LOT DIMENSIONS:** WIDTH \_\_\_\_\_ DEPTH: \_\_\_\_\_

**TYPE OF APPLICATION:** (check all that apply) \_\_\_\_\_ NEW STRUCTURE \_\_\_\_\_ ALTERATION/ADDITION  
\_\_\_\_\_ ACCESSORY BUILDING \_\_\_\_\_ MOVING \_\_\_\_\_ DEMOLITION

**PLEASE DESCRIBE THE PROPOSED WORK:** (be specific as to size of buildings, lots, construction materials, etc)

\_\_\_\_\_  
\_\_\_\_\_

Foundation: \_\_\_\_\_ Concrete Slab \_\_\_\_\_ Block \_\_\_\_\_ Poured \_\_\_\_\_ Asphalt

Basement: \_\_\_\_\_ Partial \_\_\_\_\_ Full \_\_\_\_\_ Block \_\_\_\_\_ Poured \_\_\_\_\_ Wood

Exterior Walls: \_\_\_\_\_ Siding on Sheathing \_\_\_\_\_ Single Siding \_\_\_\_\_ Double Wall \_\_\_\_\_ Pole Bldg \_\_\_\_\_ Column Bldg  
\_\_\_\_\_ Concrete Block \_\_\_\_\_ Poured (Slip)

Siding: \_\_\_\_\_ Face Brick/Stone Veneer \_\_\_\_\_ Common Brick \_\_\_\_\_ Hardboard \_\_\_\_\_ Stone \_\_\_\_\_ Wood  
\_\_\_\_\_ Aluminum Siding \_\_\_\_\_ Steel Siding \_\_\_\_\_ Stucco

Roof Type/Pitch: \_\_\_\_\_ Hip \_\_\_\_\_ Gable \_\_\_\_\_ Mansard \_\_\_\_\_ Flat \_\_\_\_\_ Shed Roof Pitch \_\_\_\_\_

Roofing Material: \_\_\_\_\_ Asphalt Shingle \_\_\_\_\_ Wood Shingle \_\_\_\_\_ Pitch & Gravel \_\_\_\_\_ Slate \_\_\_\_\_ Steel

**PLEASE DESCRIBE THE PROPOSED USE WHEN COMPLETED:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**ESTIMATED PROJECT CONSTRUCTION COST:** (including labor) \$ \_\_\_\_\_

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state, or local law regulating construction or the performance of construction.

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF OWNER

\_\_\_\_\_  
DATE

Use a separate sheet, if necessary, to list all contractors.

**FOR OFFICE USE ONLY**

Water Supt. \_\_\_\_\_

Water Meter: \$ \_\_\_\_\_

Wastewater Supt. \_\_\_\_\_

Sewer Inspection: \$ \_\_\_\_\_

Ward Councilperson \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_

Administrative Official \_\_\_\_\_

Total: \$ \_\_\_\_\_

The applicant shall contact South Dakota One Call System for the location of buried utilities, a minimum of 48 hours prior to the start of construction. No structure shall be located over any utility lines or equipment without prior approval from the appropriate utility company. (SD One Call 1-800-781-7474)

Permit issued: \_\_\_\_\_

Permit Expires: \_\_\_\_\_

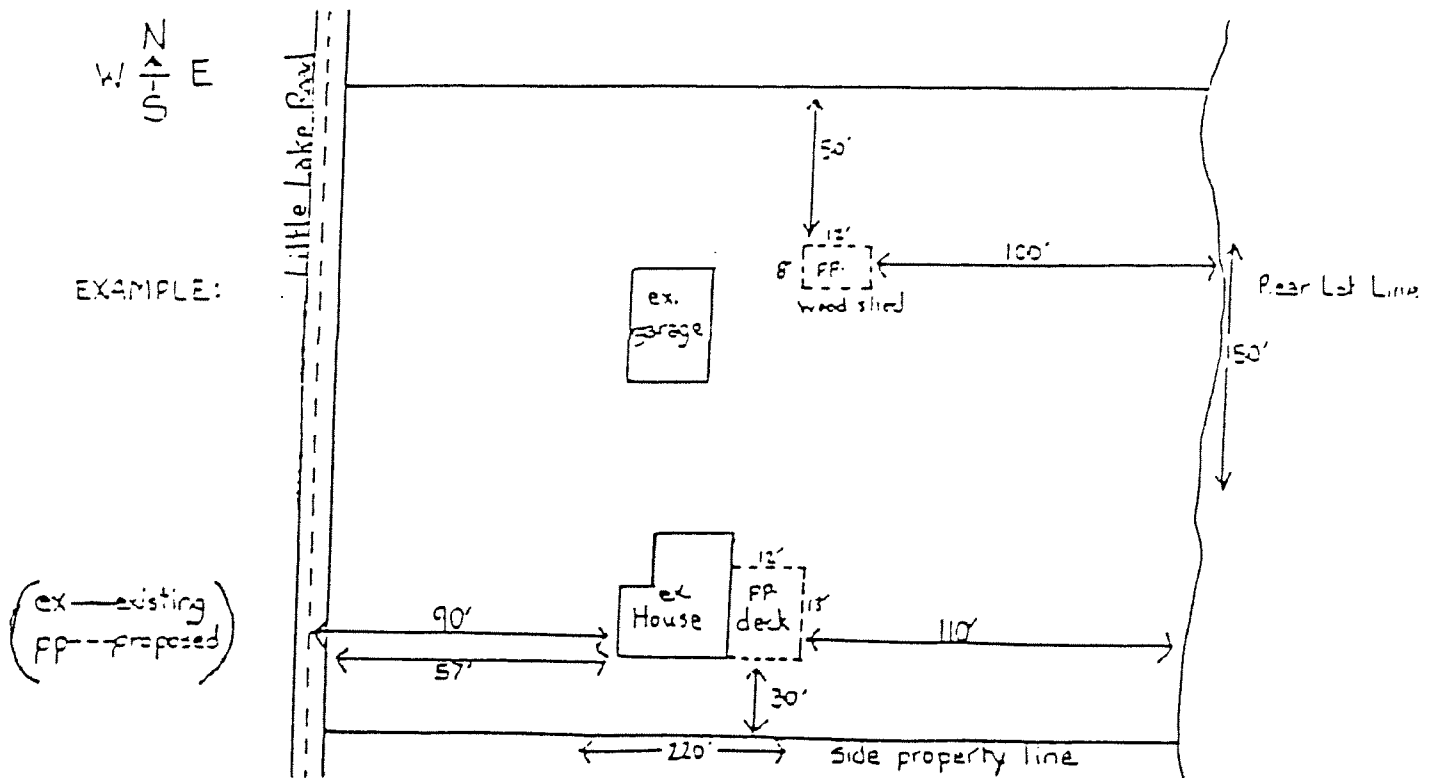
## SKETCH INSTRUCTION SHEET

The intent of this sketch is to graphically illustrate the information included in this application. Please use an 8.5 x 11-inch sheet of paper. The use of graph paper is preferred.

All information requested must be included on your sketch. Label all distances and dimensions as measured in feet. Please refer to the example sketch at the bottom of this instruction sheet for details.

- Show the size and shape of your property. Label all of your property lines with the correct distances.
- If your proposed use will include a structure not now on your property, show the location of the proposed structure or addition in relation to your property lines. Show additions to existing structures by means of a dotted line. Show distances from your property line to nearest portion of the structure or addition.
- Show the distance from the front of your structure to both the road centerline and the road right-of-way line. "Front" means the portion of the structure facing the road.
- Show the dimensions of your proposed structure or addition.
- Show roads abutting your property. Label each road by name and /or number (example – Main Street).
- Show the approximate location of all other structures on your property and label each as to its use (House, garage, etc.)

If your proposed use will include improvements of or alterations to your property besides structures or other than structures, please reflect these improvements on your sketch. Examples of such non-structural improvements or alterations might be: Location of a parking lot for a commercial enterprise, areas of property intended to be filled or drained, location of screening which may be required by provisions of the Zoning Ordinance, etc...



EACH SQUARE EQUALS 5 FEET

