

## MILBANK CITY COUNCIL PROCEEDINGS

January 13, 2014

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. Following members were present: Mayor Dale Aesoph. Councilmen Joel Foster, Mike Mach, Pat Raffety and Mike Hanson. Absent: Lane Lindquist and Steve Wiener. Present from the staff were Jason Kettwig, Bryan Lambrechts, Dick Poppen, Don Settje, Boyd VanVooren and Cynthia Schumacher. Present from the public: Chad Nelson and Brooke Fraasch.

Mayor Aesoph called the meeting to order and roll call was taken.

A motion was made and seconded to approve the minutes of the December 9 and 30, 2013 meetings. Motion carried 4-0, Lindquist, Wiener absent.

A motion was made and seconded to approve the Consent Agenda as follows. Motion carried 4-0, Lindquist, Wiener absent.

### Consent Agenda:

1. Approve the Combined Election Agreement, Election Date: June 3, 2014.
2. Designate the Grant County Review newspaper as the Official Newspaper for the City of Milbank, 2014.
3. Approve advertising for materials for street construction.
4. Approve engineering agreement with Banner Associates, Fourth Street Reconstruction – Phase I from Hwy 12 to Railway Avenue, \$107,500.

## DEPARTMENT REPORTS

Water – Water Manager Settje reported all meters have been read for the quarter. He has received several calls concerning frozen water pipes and meters. Two water breaks were repaired. The new computer for the main panel at the pumping station arrived and will be installed and put on line. The city is utilizing an average of 96% spring water.

Rubble Site – No report.

Police – A Law Enforcement Information Networking (LEIN) meeting was held; approximately 30 officers were in attendance. All residents are reminded pet license need to be renewed the first of each year. Several complaints have been received concerning parking on downtown Main Street. That area has a two hour parking limit during business hours.

Airport – No report.

Fire – Mach stated they have responded to several structural fires. In the cold weather, he cautioned the use of wood burners and overloading circuits with other heating sources.

Attorney – No report.

Park & Cemetery – The ice rink is getting a lot of use.

Finance – A motion was made and seconded to approve the December Treasurer’s Report. Motion carried 4-0, Lindquist, Wiener absent.

A motion was made and seconded to approve the bills list in the amount of \$515,040.42. Motion carried 4-0, Lindquist, Wiener absent.

December Salaries: Mayor/Council \$1,650; Finance \$13,001; Police \$22,476; Street \$10,209; Rubble Site \$720; Park \$63; Water \$3,365; Wastewater \$13,284.

A motion was made and seconded to approve Resolution 1-13-14. Motion carried 4-0. Lindquist, Wiener absent.

#### RESOLUTION 1-13-14 SALARIES 2014

BE IT RESOLVED by the City Council of the City of Milbank, South Dakota, the following salaries will be in effect for the second pay period of January 2014 thru the first pay period of 2015, except where new employees are hired and police certification raises are given.

<u>Name</u>	<u>2014 Grade</u>	<u>2014 Salary</u>
Armstrong, Gary		\$15.63/hr
Bray, Dan		\$16.00/hr
Bray, Ted	5-5	\$19.45/hr
Folk, Jacob	5-4	\$18.92/hr
Goetschius, Todd	4-3	\$16.90/hr
Holland, Roger		\$9.00/hr
Hooth, Corey	7-6	\$22.00/hr
Johnson, James		\$.50/meter/hr
Kasuske, Lacey	3-1	\$14.83/hr
Kettwig, Jason	10-4	\$5,437.64
Krahn, Sue Ann		\$9.87/hr
Krause Sr, Ron	4-6	\$18.36/hr
Lambrechts, Bryan	8-8	\$4,580.83
Leusink, Mark		\$16.00/hr
Meyer, Scott	4-7	\$18.84/hr
Mogard, David	5-5	\$19.45/hr
Morgan, Michael	5-1	\$17.20/hr

Murphy, Dennis		\$9.25/hr
Newstrand, William		\$16.00/hr
Poppen, Richard	8-9	\$4,722.84
Schumacher, Cynthia	6-8	\$3,904.96
Settje, Don	6-2	\$18.90/hr
Smithwick, Mike		\$8.50/hr
Swenson, Brad		\$16.00/hr
Thiele, Darin	6-5	\$20.68/hr
VanDiepen, Phillip	5-3	\$18.41/hr
VanHoorn Jr. Ron	4-5	\$17.89/hr
VanVooren, Boyd	9-3	\$4,588.43
Wherry, Richard		\$.50/meter/hr

Dale Aesoph, Mayor

ATTEST: Cynthia Schumacher, Finance Officer

The Council considered the 2014 liquor license renewal application of Shamrock Foods. Attorney Chad Nelson was present. Mayor Aesoph questioned the intentions of the current owners. They have only done the minimum to meet requirements to keep the license. Nelson stated the owners are actively pursuing leads to rent or sell the facility.

Attorney Reedstrom stated the Council does have the option to not renew the license.

Following discussion, a motion was made and seconded to table any action on the renewal of the license until a written plan of action is received by the owners. Motion carried 4-0, Lindquist, Wiener absent.

Streets – Councilman Raffety stated they plowed on Christmas Day. Due to build up from periodic light snowfalls, they have scraped the streets. Equipment was repaired and the new plow installed.

The plans for the Third Street Project are 85% complete. A preconstruction utility meeting will be held this week. The schedule is to call for bids in February and approve bids March 2014.

The plans for the hospital access road and utility project are being worked on. The schedule is to call for bids in March and approve bids April 2014.

The plans for the North Grant Street Project are being worked on. The schedule is to call for bids in April and approve bids May 2014.

Wastewater – Councilman Raffety stated repair work was done on the primary sludge pump surge tank, may need to replace it. A new pH and DO meter was installed. Interstate Diesel was here to do a two-year inspection and maintenance on the generator.

Planning & Zoning – Councilman Hanson reported Tracy Upton was nominated Chairman and Dick Schmeichel was nominated Vice-Chairman.

December Permits: Building Permits – Unzen Motors, 506 S Dakota St-sign. Banner Associates, 803 S Dakota St-tower. Roofing Permits – none. Fence Permits – none. Demo Permits – none. Moving Permits – none.

Adjourn – The next regular meeting will be February 10, 2014 at 7:00 pm. A motion was made and seconded to adjourn. Motion carried 4-0, Lindquist, Wiener absent.

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Dale Aesoph, Mayor

ATTEST:

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Cynthia Schumacher, Finance Officer

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