

## MILBANK CITY COUNCIL PROCEEDINGS

November 10, 2014

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall, November 10, 2014 at 7:00 PM. Following members were present: Mayor Pat Raffety. Councilmen Evan Grong, Mike Hanson, Steve Wiener and Joel Foster. Absent: Lane Lindquist and Jason Redmond. Present from the staff was Jason Kettwig, Dick Poppen, Don Settje, Boyd VanVooren and Cynthia Schumacher. Present from the public: Holly Hilbrands, Karla DeVaal, Jodi DeVaal, Jim DeVaal.

Mayor Raffety called the meeting to order and roll call was taken.

Due to the storm, the FFA presentation was canceled.

A motion was made and seconded to approve the minutes of the October 13, 2014 meeting. Motion carried 4-0, Lindquist and Redmond absent.

### DEPARTMENT REPORTS

Park & Cemetery – Councilman Hanson reported all parks have been winterized for the season.

Planning & Zoning – Upon the recommendation of the Planning & Zoning Commission, Councilman Hanson made a motion to approve Resolution 11-10-14. Motion was seconded and carried 4-0, Lindquist and Redmond absent.

### Resolution 11-10-14 Resolution to Approve Plat

WHEREAS, Arvid Liebe and Janet Liebe owners of the hereinafter described real property has submitted to the governing board a proposed plat of LOT 103B, BLOCK 2, OF RANDALL'S THIRD ADDITION AND LOT 104C OF RANDALL'S FOURTH ADDITION, TO THE CITY OF MILBANK, GRANT COUNTY, SOUTH DAKOTA, AND the Board of City Council of said City having examined the proposed plat and it appearing that all municipal taxes and special assessments, if any, upon said plat and survey, have been executed according to law.

Tracy Upton, Chairman, Planning Commission

NOW THEREFORE, BE IT RESOLVED that said plat and survey be and are hereby in all things accepted and approved.

Dated this 10<sup>th</sup> day of November, 2014. Pat Raffety, Mayor

ATTEST: City Finance Officer, Cynthia Schumacher

I, Cynthia Schumacher, the duly appointed, qualified and acting City Finance Officer of the City of Milbank, do certify that the Resolution approving the Plat of the above described property is a true and exact copy of said Resolution as passed and approved by the Milbank City Council.

Cynthia Schumacher, City of Milbank, SD  
City Finance Officer

Upon the recommendation of the Planning & Zoning Commission, Councilman Hanson made a motion to approve Resolution 11-10-14A. Motion was seconded and carried 4-0, Lindquist and Redmond absent.

Resolution 11-10-14A  
Resolution to Approve Plat

WHEREAS, Duane Athey and Maxine Athey owners of the hereinafter described real property has submitted to the governing board a proposed plat of LOTS 1, 2, 3, 4 AND 5, ATHEY ADDITION, TO THE CITY OF MILBANK, GRANT COUNTY, SOUTH DAKOTA, AND the Board of City Council of said City having examined the proposed plat and it appearing that all municipal taxes and special assessments, if any, upon said plat and survey, have been executed according to law.

Tracy Upton, Chairman, Planning Commission

NOW THEREFORE, BE IT RESOLVED that said plat and survey be and are hereby in all things accepted and approved.

Dated this 10<sup>th</sup> day of November, 2014. Pat Raffety, Mayor

ATTEST: City Finance Officer, Cynthia Schumacher

I, Cynthia Schumacher, the duly appointed, qualified and acting City Finance Officer of the City of Milbank, do certify that the Resolution approving the Plat of the above described property is a true and exact copy of said Resolution as passed and approved by the Milbank City Council.

Cynthia Schumacher, City of Milbank, SD  
City Finance Officer

October Permits: Building Permits – none.

Roof Permits – Donald Forster-811 S 2<sup>nd</sup> St – steel.

Fence Permits – none.

Demo Permits – Valley Queen Cheese – 306 S 1<sup>st</sup> St – house.

Moving Permits – none.

Finance – A motion was made and seconded to approve the October Treasurer’s report. Motion carried 4-0, Lindquist and Redmond absent.

A motion was made and seconded to approve the bills list, \$394,184.30. Motion carried 4-0, Lindquist and Redmond absent.

A motion was made and seconded to amend and approve Resolution 11-10-14C, Contingency Resolution as amended. Motion carried 4-0, Lindquist and Redmond absent.

**RESOLUTION 11-10-14C**  
**Contingency Resolution**

BE IT RESOLVED by the City Council of the City of Milbank, South Dakota that the following sum is transferred from the contingency fund to the following department to meet the obligations of the city:

Rubble Site		
101-43240-42540, Ground Maint.		\$ 18,000.00
Park		
101-45200-43000, Capital Assets		\$ 33,000.00
Debt Service		
212-47000-44200, Bond Interest		\$ 450.00
Source of funding:		
Contingency Fund		\$ 51,450.00

Dated this 10th day of November, 2014.

Aye: 4      Nay: 0      Absent: Lindquist, Redmond

Pat Raffety, Mayor

ATTEST: Cynthia Schumacher, Finance Officer

A motion was made and seconded to approve the first reading of Ordinance 795, Supplemental Budget. Motion carried by roll call vote, 4-0, Lindquist and Redmond absent.

A motion was made and seconded to approve Resolution 11-10-14B, Combined Board of Equalization. Motion carried 4-0, Lindquist and Redmond absent.

**RESOLUTION 11-10-14B**  
**City of Milbank Combined Board of Equalization**

WHEREAS, the City of Milbank Board of Equalization, Grant County, South Dakota, does desire to consolidate local board of equalization with the County Board of Equalization for 2015 tax year, payable 2016, as permitted in SDCL 10-11-68, and

WHEREAS, the City of Milbank Board of Equalization also believes the consolidation of the two boards would promote efficiency and equity of the equalization procedures.

THEREFORE, BE IT RESOLVED that there be formed a Consolidated Board of Equalization in accordance with SDCL 10-11-68 for real property within the County of Grant.

BE IT FURTHER RESOLVED that City of Milbank Board of Equalization will have a member sit on the Consolidated Board of Equalization as designated by SDCL 10-11-68.

BE IT FURTHER RESOLVED that the City of Milbank Board of Equalization will compensate any expenses for their member that is on the County Board of Equalization.

Adopted and approved the 10th day of November, 2014.

Aye: 4      Nay: 0      Absent: Lindquist and Redmond

Pat Raffety, Mayor

Attest: Cynthia Schumacher, Finance Officer

CC: Karen Layher-County Auditor

A motion was made and seconded to approve the submitted 2015 liquor license applications; Valley Liquors, VFW, Lantern Inn, Midtown Liquors, The Pump and Speedway Bar & Grill. Motion carried 4-0, Lindquist and Redmond absent.

October Salaries: Mayor/Council \$1,600; Finance \$12,381; Police \$22,618; Street \$10,180; Rubble Site \$869; Park \$2,083; Water \$5,637; Wastewater \$12,640.

Fire – Councilman Grong stated F-2 will be getting an upgrade to include an enclosed pump area.

Wastewater – Councilman Foster reported they began land applying the sludge. They are working to resolve problems with the heating in the pretreat building. A new compressor for the primary clarifier will be replaced under warranty. All the lift station pumps were inspected and all are in need of rehab. Some of the pumps will be replaced and others will be sent in for rehab.

Airport – No report.

Attorney – No report.

Police – A training session on lockdown procedures was conducted the high, middle and Koch schools. ITC notify is now active and was used today for the snow alert notification. This is a free service provided to the public. Two new reserve officers have started training.

Streets – A motion was made and seconded to approve Change Order #1 for the North Grant Street Project, an increase of \$33,522.15. Motion carried 4-0, Lindquist and Redmond absent.

Rubble Site – The hole at the rubble site is completed. The size is much larger than planned. The clay was used as fill at the hospital site.

Water – Councilman Wiener reported the underground storage tank was cleaned and passed inspection. Three curb stops and a service line break were repaired. There were eleven customers on the monthly shut off list. The city is utilizing 83% spring water.

Adjourn – The next regular meeting will be December 8, 2014 at 7:00 pm. A motion was made and seconded to adjourn. Motion carried 4-0, Lindquist and Redmond absent.

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Pat Raffety, Mayor

ATTEST:

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Cynthia Schumacher, Finance Officer

Publish: November 19, 2014

Publish once at the approximate cost of \$\_\_\_\_\_