

MILBANK CITY COUNCIL PROCEEDINGS

December 8, 2014

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall, December 8, 2014 at 7:00 PM. Following members were present: Mayor Pat Raffety. Councilmen Evan Grong, Mike Hanson, Steve Wiener, Lane Lindquist, Jason Redmond and Joel Foster. Absent: none. Present from the staff was Attorney Mark Reedstrom, Jason Kettwig, Dick Poppen, Don Settje, Bryan Lambrechts, Boyd VanVooren and Cynthia Schumacher. Present from the public: Bob Babcock, Brooke Edgar, Cal Stengel, Tyler Gear, Alex Stengel, Bobbie Bohlen, Hugh Weber, Jenn & Andrew Falk, Connie Larson and Holli Seehafer.

Mayor Raffety called the meeting to order and roll call was taken.

A motion was made and seconded to approve the minutes of the November 10, 2014 meeting. Motion carried 6-0.

Bobbie Bohlen, GCDC, introduced Hugh Weber, a former Milbank resident. Weber, trained in information analysis and marketing has generated a 'You'll like Milbank' survey. Bohlen stated the survey will help get a better feeling of where the community is now. Weber will partner with GCDC to assist the Milbank community define a new revitalization plan.

Consent Agenda – A motion was made and seconded to approve the consent agenda as follows. Motion carried 5-1, Grong voting against.

CONSENT AGENDA

1. Declare Dell computer (street shop) surplus and dispose.
2. Approve December 26, 2014 as a paid holiday for city employees.

DEPARTMENT REPORTS

Park & Cemetery – Councilman Hanson reported the park walking trails have been cleared. The ice skating rink has been flooded; however the warm weather has not been favorable.

Planning & Zoning – No report.

November Permits: Building Permits – Rita Wellnitz-318 E 12 Ave-addn. Gene & Judy Frerichs-304 Gause Ave-storage bldg.

Roof Permits – none.

Fence Permits – Jacob Folk-109 N 5th St.

Demo Permits – Valley Queen Cheese-301 S Grant St-house.

Moving Permits – none.

Finance – A motion was made and seconded to approve the November Treasurer’s report.

Motion carried 6-0.

A motion was made and seconded to approve the bills list, \$190,416.91. Motion carried 6-0.

A motion was made and seconded to approve the second reading of Ordinance 795, Supplemental Budget. Motion carried by roll call vote 6-0.

A motion was made and seconded to approve the submitted 2015 liquor license applications; Habanero’s LLC and American Legion. Motion carried 6-0.

November Salaries: Mayor/Council \$1,600; Finance \$12,393; Police \$24,387; Street \$10,981; Rubble Site \$801; Park \$700; Water \$3,128; Wastewater \$13,538.

Personnel – Kettwig explained that all job descriptions are being reviewed and updated.

Fire – Councilman Grong stated F-2 upgrade is nearly complete.

Wastewater – Councilman Foster reported they have not applied any more sludge. The new sludge permit application was completed and submitted. A new sewer televising camera was purchased.

Airport – Bob Babcock and Brooke Edgar, Helms and Associates, presented and reviewed the environmental assessment (EA). The need is to enhance the protection of the people and property on the ground within the runway protection zones and departure surfaces. Secondly enhance safety by removing the opportunity for mammals to wander onto and through the airport environment. In the EA, reasonable alternatives and an evaluation of their environmental effects are presented.

Copies of the draft environmental assessment are available for public review at the City Office during regular business hours.

A motion was made and seconded to approve the agreement with SD DOT to review appraisal work needed for the purchase of land near the airport. Motion carried 6-0.

No action was taken on the 2015 DMA grant application.

Attorney – No report.

Police – Radar training session was held. Residents are cautioned about several phone scams, many relating to lottery or IRS. Shop with a cop will be held on December 10 at Lewis Drug.

Streets – Councilman Redmond reported the department has spent much time plowing, sanding, scraping and repairing equipment. The Council discussed snow removal procedures.

Rubble Site – Councilman Redmond reported the soil from the petroleum contaminated site was sent in for analysis. Diesel was still detected. The site will need to be retested next year.

Water – Councilman Wiener reported the SOC test results were good. Quarterly meter reading is complete. There were 14 customers on the monthly shut off list. The city is utilizing 85% spring water.

Adjourn – A special year-end council meeting will be held December 29, 2014 at 7:30 am. The next regular meeting will be January 12, 2015 at 7:00 pm. A motion was made and seconded to adjourn. Motion carried 6-0.

Pat Raffety, Mayor

ATTEST:

Cynthia Schumacher, Finance Officer

Publish: December 17, 2014

Publish once at the approximate cost of \$_____