

MILBANK CITY COUNCIL PROCEEDINGS

April 14, 2014

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall, April 14, 2014 at 7:00 PM. Following members were present: Mayor Dale Aesoph. Councilmen Mike Mach, Pat Raffety, Steve Wiener, Mike Hanson, Joel Foster and Lane Lindquist. Absent: none. Present from the staff were Mark Reedstrom, Jason Kettwig, Bryan Lambrechts, Dick Poppen, Boyd VanVooren and Cynthia Schumacher. Present from the public: Sarah Grabow, Mykayla Thyne, Mikaela Hoeke, Mackayla Schuelke, Jason Humpton, Michael Noonan, Don Weigel, Bailey Storm, Aimee Thyne, Todd Kays, Holli Seehafer, Mallory Trapp and Hanna Tietjen.

Mayor Aesoph called the meeting to order and roll call was taken.

A motion was made and seconded to approve the minutes of the March 10, 2014 meeting. Motion carried 6-0.

Todd Kays, First District Association of Local Governments, stated they are one of six districts within the state. They service eleven counties and 75 communities, working together to improve the quality of life within our region. Each district has three representatives. Currently representing First District is David Forrette, Deb Wiik and Bobbie Bohlen. Kays reviewed services provided by the District and recent projects within Milbank and Grant County.

Michael Noonan, Clark Engineering, was present to review the resigning project. DOT funds are available to the communities to replace all street and traffic signs. The new signs will be larger, high reflective with breakaway features. Review of Milbank will be completed this summer. Bids will be let in the spring of 2015 and installation will be the summer/fall of 2015.

Jason Humpton, Valley Queen Cheese Factory, explained the extensive remodel project scheduled for the delac dryer, adjacent to Third Avenue. Humpton requested permission to close a portion of Third Avenue during the construction, April 14 thru September 1, 2014. The closed portion of Third Avenue would be used for crane setting and equipment staging. Following discussion the Council directed Kettwig to include stipulations, such as fencing, lighting, etc. on the permit prior to signing.

A motion was made and seconded to approve the Consent Agenda. Motion carried 6-0.

1. Automatic Supplement: Donation to Police Department, \$250.00 to 101-42100-42900-Police Miscellaneous.
2. Approve hiring David Heidemann, seasonal park department, effective 4/15/14, \$9.00/hr.
3. Declare light poles from Hwy 12 project surplus, sell.
4. Resolution 4-14-14, Cooperative Purchasing Agreement.

RESOLUTION 4-14-14

 X Governing Board

STATE OF South Dakota COUNTY OF Grant,
THE REGION VIII EDUCATION SERVICE CENTER for THE INTERLOCAL
PURCHASING SYSTEM,
And City of Milbank.

WHEREAS, the entity listed above, pursuant to the authority granted by the applicant's state purchasing requirements, desires to participate in The Interlocal Purchasing System (TIPS). TIPS is a National Cooperative Purchasing Program offered by Region VIII Education Service Center, located in Pittsburg, Texas, (Camp County). Participation, through membership and utilization of competitively bid and awarded vendor contracts in a cooperative purchasing program specializing in the management of high quality cooperative procurement solutions will be beneficial to the taxpayers through the anticipated savings to be realized by such entity listed above.

Therefore, be it RESOLVED, that the entity listed above has identified a stated need for participation in the Interlocal Purchasing System (TIPS) whereby Dale Aesoph is authorized and directed to sign and deliver any and all necessary documents herewith for and on behalf of above named entity requesting membership in TIPS. I certify that the foregoing is a true and correct original Resolution duly adopted by the City of Milbank and is filed on record with TIPS.

In witness thereof, I have set my hand and signature this 14th day of April, 2014.
By: Dale Aesoph, Mayor

DEPARTMENT REPORTS

Water – Councilman Wiener reported the DENR completed the sanitary survey inspection at the pumping station and water department, results are not back yet. All the meters were read for the quarter. There were nine delinquent shut offs. The Milbank springs holding pond is full and the city is using 100% spring water.

Rubble Site – Councilman Wiener reported the DENR completed the inspection at the rubble site. The annual Shape-Up-Milbank starts April 26th. Summer hours at the rubble site will be extended on Wednesdays to 7:00 pm.

Police – Councilman Lindquist reported several officers attended weather spotting class. A Drug Take Back will be held at the Milbank Mall, April 26th, 10 am to 2 pm. Officers will be checking the town for expired and abandoned vehicles.

Airport – No report.

Fire – Councilman Mach reported drills will be conducted on Thursday evenings thru the summer.

Attorney – Attorney Reedstrom discussed future platting procedures.

Park & Cemetery – Councilman Foster reported the first seasonal employee started, getting the equipment out and ready for the season. The windscreens are being put up at the tennis courts. Residents were reminded city ordinance requires that owners must clean up after their dogs.

A motion was made and seconded to approve the Chambers request to use city property for the events as follows. Motion carried 6-0. Events to include: 1. Antique Snowmobile Swap Meet, Lake Farley Park, June 6, 4-8 pm, June 7, 8 am-6 pm, June 8, 8 am-12 pm, 2014. 2. Farley Fest, Lake Farley Park, burn out competition, Q-Fest-BBQ competition, Arts in the Park, Concert, Fireworks, car show, antique tractor show, kid's inflatables. June 27, Noon – 1:30 pm; June 28-29, 7am – 2 am; June 29, 8 am – 4 pm.

Finance – A motion was made and seconded to approve the March Treasurer's Report. Motion carried 6-0.

A motion was made and seconded to approve the bills list in the amount of \$309,140.71. Motion carried 6-0.

March Salaries: Mayor/Council \$1,600; Finance \$10,155; Police \$22,560; Street \$10,237; Rubble Site \$720; Park \$407; Water \$3,123; Wastewater \$14,030.

Streets – Councilman Raffety stated the department has started pothole patching and crack sealing. All barricades have been repaired and painted.

A motion was made and seconded to approve the bid for the North Grant Street Project submitted by J&J Earth Works, Inc., \$314,470.35. Motion carried 6-0. Other Bids: States Borders Construction, Inc. - \$344,153.30. Ronglien & Sons Excavating, Inc. - \$347,094.11. Quam Construction Co - \$538,420.50.

A motion was made and seconded to approve the bid for the Third Street Project submitted by States Borders Construction, Inc., \$639,108.05. Motion carried 6-0. Other bids:

J&J Earth Works, Inc. - \$648,291.10. Ronglien & Sons Excavating, Inc. - \$754,329.35. Quam Construction Co. - \$986,831.25.

Wastewater – Councilman Raffety stated the plant is running good, flows are up from Saturday. They tested and ran all the portable generators.

Planning & Zoning – Hanson reported a conditional use permit was approved for Jody Ninneman for a home based salon business at 1011 S Viola St.

March Permits: Building Permits – Melvin Schuchard – 217 N 2nd St - addition. Roofing Permits – Dwight Borchert – 313 N Bell Ave – steel roofing. Fence Permits – none. Demo Permits – none. Moving Permits – none.

Adjourn – The next regular meeting will be May 12, 2014 at 7:00 pm. A motion was made and seconded to adjourn. Motion carried 6-0.

Dale Aesoph, Mayor

ATTEST:

Cynthia Schumacher, Finance Officer

Publish: April 30, 2014

Publish once at the approximate cost of \$_____