

## MILBANK CITY COUNCIL PROCEEDINGS

August 11, 2014

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall, August 11, 2014 at 7:00 PM. Following members were present: Mayor Pat Raffety. Councilmen Evan Grong, Jason Redmond, Mike Hanson, Joel Foster, Steve Wiener and Lane Lindquist. Absent: none. Present from the staff was Mark Reedstrom, Jason Kettwig, Bryan Lambrechts, Dick Poppen, Don Settje, Boyd VanVooren and Cynthia Schumacher. Present from the public: Holli Seehafer, Holly Hilbrands, Karla DeVaal and Jim DeVaal.

Mayor Raffety called the meeting to order and roll call was taken.

A motion was made and seconded to approve the minutes of the July 14, 2014 meeting. Motion carried 6-0.

A motion was made and seconded to approve the Consent Agenda as amended, removing item to call for snow removal bids. Motion carried 6-0.

### Consent Agenda

- Approve pay increase for Officer Mike Morgan to 5-2, \$17.79, effective August 2, 2014.
- Authorize advertising for mowing contract.
- Resolution 8-11-14 – Intent to Lease Property.

### RESOLUTION 8-11-14

City of Milbank

Resolution of Intent to Lease Real Property

**WHEREAS**, the City of Milbank, Grant County, South Dakota, now owns certain hay ground described as the SOUTHEAST QUARTER OF THE NORTHEAST (SE1/4NE1/4) SECTION 16, TOWNSHIP 120 NORTH, RANGE 50 WEST OF THE 5<sup>TH</sup> P.M., GRANT COUNTY, SOUTH DAKOTA, containing approximately 33 acres, more or less; and

**WHEREAS**, the City deems it advisable to lease the above described real property to the highest bidder for up to two (2) years, for an amount exceeding \$500 annual value; and

**THEREFORE, BE IT RESOLVED** that a public hearing will be held on the 8<sup>th</sup> day of September, 2014, at the Regular Council Meeting, to consider the adoption of a resolution authorizing the lease of the above described real property to the highest bidder.

This Resolution was adopted at a meeting of the Milbank City Council held on the 11<sup>th</sup> day of August, 2014.

Pat Raffety, Mayor

ATTEST: Cynthia Schumacher, Finance Officer

Vote: Aye 6 Nay 0 Absent: none

## DEPARTMENT REPORTS

Park & Cemetery – Councilman Hanson reported several dead trees have been removed in the cemetery. The new lights have been installed at the baseball field. Several neglected lots have been mowed. Mosquito spraying continues weekly.

Councilman Hanson reported, after looking at several sites, he recommends the community gardens be relocated next to Lloyd Street and Bell Avenue. A water main is located there and a hydrant will need to be installed.

The trees around the depot at Lake Farley have been removed. A building inspector will assess the condition of the depot.

Planning & Zoning – Councilman Hanson reported a variance requested by Gene & Judith Frerichs was approved for the construction of a garage addition extending into the required front yard setback, 304 Gause Avenue.

July Permits: Building Permits – Angel Mueller, 216 N 2<sup>nd</sup> St, deck. Aaron Meister, 501 W 4<sup>th</sup> Ave, storage building. School House Suites, 307 S 5<sup>th</sup> St, sign.

Roofing Permits – Dennis Krause, 413 W 7<sup>th</sup> Ave, steel. Monica Engen, 518 S 4<sup>th</sup> St, asphalt.

Bernard & Brenda Weber, 709 E Railway, asphalt. Ruth Gleason, 809 Summit St, asphalt.

Fence Permits – Matthew Trevett, 704 E 3<sup>rd</sup> Ave, wood privacy.

Demo Permits – Brian Folk, 807 S 4<sup>th</sup> St, house.

Moving Permits – none.

Finance – Councilman Grong stated sales tax is up nearly 10% from last year.

Several trees will be relocated to the Visitor Center. Kettwig is working with the Arts Council to install sculptures on the property.

A motion was made and seconded to approve the July Treasurer's report. Motion carried 6-0.

A motion was made and seconded to approve the bills list, \$375,638.66. Motion carried 6-0.

A motion was made and seconded to approve the first reading of Ordinance 794, 2015 Appropriations. Mayor Raffety highlighted the capital improvement projects. Kettwig explained the Highway 12 project will include a new 12-inch water main and sewer crossings. The project also includes an upsized storm sewer main that will tie in with previous projects and eliminate flooding on Park Avenue by the library. Motion carried by roll call vote, 6-0.

Kettwig explained, due to age, Unity Square will be looking at several needed updates in the near future. He requested the Council consider the City's involvement with Unity Square in the future. Any financial assistance will need to be taken into account next year when preparing the 2016 budget.

July Salaries: Mayor/Council \$2,200; Finance \$12,204; Police \$24,193; Street \$10,180; Rubble Site \$864; Park \$6,436; Water \$5,381; Wastewater \$12,094.

Fire – Councilman Grong invited everyone to the National Night Out on Thursday, August 14<sup>th</sup>.

Wastewater – Councilman Foster stated the plant is running good and flows have fallen to normal levels. The heavy rain did not affect the plant. Routine testing continues with good results. Kettwig will work with PKG to resolve the issues with the clarifiers.

Airport – No report.

Police – Councilman Lindquist reported Officers Bray and Folk attended an updated search and seizure training. The Tobacco Coalition held a free movie event. Officers helped with the parade in honor of Tim Jurgens. The parade was well attended.

Streets – Councilman Redmond reported fifteen blocks were chip sealed.

Third Street Project – Sub-cut and base course installation is all complete. An additional 200-feet of 6-inch water main was installed.

Rubble Site – Councilman Redmond reported a controlled burn was done. A shipping container was purchased to be used to accept and store electronics. Once the unit is full city will then transfer the electronics to a site that can accept and recycle them.

Water – Councilman Wiener reported parts have been ordered for high service pump #1. The water service at the baseball field was repaired. There were sixteen delinquent shut offs in July. The city is using 70% spring water.

Executive Session – A motion was made and seconded to go into executive session for legal issues, SDCL 1-25-2 (3). Motion carried 6-0. Mayor Raffety declared the meeting open to the public. No action was taken as a result of the executive session.

Adjourn – The next regular meeting will be September 8, 2014 at 7:00 pm. A motion was made and seconded to adjourn. Motion carried 6-0.

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Pat Raffety, Mayor

ATTEST:

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Cynthia Schumacher, Finance Officer

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