

MILBANK CITY COUNCIL PROCEEDINGS

September 8, 2014

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall, September 8, 2014 at 7:00 PM. Following members were present: Mayor Pat Raffety. Councilmen Evan Grong, Jason Redmond, Mike Hanson, Joel Foster, Steve Wiener and Lane Lindquist. Absent: none. Present from the staff was Mark Reedstrom, Jason Kettwig, Bryan Lambrechts, Dick Poppen, Don Settje, Boyd VanVooren and Cynthia Schumacher. Present from the public: Holli Seehafer, Amy Thue, Lauren McDonald and Kimberly Aburto.

Mayor Raffety called the meeting to order and roll call was taken.

A motion was made and seconded to approve the minutes of the August 11, 2014 meeting. Motion carried 6-0.

A motion was made and seconded to approve the Consent Agenda. Motion carried 6-0.

Consent Agenda

1. Approve Resolution 9-8-14, Contingency Resolution.

RESOLUTION 9-8-14
CONTINGENCY RESOLUTION

BE IT RESOLVED by the City Council of the City of Milbank, South Dakota that the following sum is transferred from the contingency fund to the following department to meet the obligations of the city:

Council		
101-41100-42700, Travel	\$	300.00
101-41100-42900, Miscellaneous		200.00
Source of funding:		
Contingency Fund	\$	500.00
Park		
101-45200-42970, Mosquito Control	\$	4,071.00
Source of funding:		
State Mosquito Control Grant	\$	4,071.00

Dated this 8th day of September, 2014.

Aye: 6 Nay: 0 Absent: none

Pat Raffety, Mayor

ATTEST: Cynthia Schumacher, Finance Officer

2. Approve serving of malt beverage/wine at the hospital ground breaking, September 30, 2014.
3. Declare 2008 Chevrolet Impala surplus, Police Department. Call for sealed bids.
4. Approve hiring Jeremy Steffenson as part-time police officer, \$16.00, effective 9/8/14.
- 5.

DEPARTMENT REPORTS

Park & Cemetery – Councilman Hanson reported the seasonal equipment is being stored for the season. Several delinquent lots have been mowed. P&H Construction will start work in the cemetery to straighten grave markers.

Lake Farley – The trees, utilities and sidewalks have been removed on the south side of the park. Pine trees, donated by Bobbie Bohlen, have been transplanted by the campground area. The old bathroom is scheduled to be removed. The trees by the depot will be removed later in the fall after freeze up. The new playground equipment will be installed this month.

Hurley Park – The new playground equipment will be installed this month.

Planning & Zoning – Councilman Hanson reported conditional use permits were issued to Michelle Giesen, 704 S 5th St, and Holly Folk, 318 Gause Ave, for the operation of home based daycares. A conditional use permit was issued to John Hostettler, 1385 Highview Dr, for the operation of a home based sharpening service business. A variance was approved for Valley Rental & Recycling for the placement of an off-site sign.

A motion was made and seconded to approve the second reading of Ordinance 793, annexing Lot 20, Milbank Industrial Park Second Addition, zoned I1, into the city limits of Milbank. Motion carried by roll call vote 6-0.

August Permits: Building Permits – Gene & Judith Frerichs, 304 Gause Ave, garage addn. Dennis Nordquist, 408 W 5th Ave, garage. Justin Mathiason, 213 W Milbank Ave, storage building. Kirk Simmons, 117 Flynn Dr Ste 500, portable sign.

Fence Permits – Rob Giesen, 704 S 5th St, privacy wood. Karla Kastrup, 503 Kerrydon Dr, chain link.

Demo Permits – none.

Moving Permits – none.

Finance – A motion was made and seconded to approve the August Treasurer’s report. Motion carried 6-0.

A motion was made and seconded to approve the bills list, \$415,213.95. Motion carried 6-0.

Kettwig reviewed the budget and capital improvements planned for 2015. A motion was made and seconded to approve the second reading of Ordinance 794, 2015 Appropriations. Motion carried by roll call vote, 6-0.

Councilman Grong reviewed the financial balance of each of the street projects funded by second penny. A supplemental budget will be forthcoming.

August Salaries: Mayor/Council \$1,600; Finance \$13,283; Police \$23,411; Street \$10,180; Rubble Site \$855; Park \$5,337; Water \$5,416; Wastewater \$11,830.

Kettwig stated he would like to see the employee handbook reviewed and updated. Mayor Raffety appointed Kettwig, Councilman Redmond and Schumacher to a committee to do so. Attorney Reedstrom will assist.

Fire – Councilman Grong thanked all the participating agencies for making National Night Out a success. Fire Prevention Week is coming in October. The Department will be visiting the schools and begin business fire inspections.

Wastewater – Councilman Foster stated crews were here to repair the air basin. Hydro Klean was here to jet rod mains. Generators ran good during the power outages.

Airport – No report.

Police – Councilman Lindquist stated the Department participated in National Night Out event.

Streets – Councilman Redmond reported Bender’s Sewer and Drain Cleaning was in town to demonstrate and jet vac storm sewer mains. The excess granite chips, from the chip sealed streets have been swept up. The radiuses downtown and by the schools have been painted. A loading dock was constructed by the salt/sand shed.

Third Street Project – All the curb and gutter is installed. Work continues on the driveways, sidewalks and concrete intersections. State Borders has begun backfilling behind the curb with black dirt in preparation for seeding.

North Grant Street Project – The project is near completion, waiting for asphalt and seeding.

Rubble Site – Councilman Redmond reported the DENR inspector was here for a follow up inspection and found everything to be satisfactory. A storage unit has been purchased and electronics can now be accepted at the site. When the storage unit is full a recycling firm will come and pick them up.

Water – Councilman Wiener reported that the high service pumps have been repaired and back in service. Four broken valve boxes and two fire hydrants were repaired. The city is using 100% spring water.

Additional Business - Administrator Kettwig reported he is working to partner with the school to provide a webcast option for selected community events.

Police presence has been stepped up in the local bars in cooperation with the bar owners.

Four quotes have been received for digging a new hole at the rubble site, Ronglien Excavating being the lowest at \$1.45/cu.yd.

Kettwig stated he has contacted the state several times in an attempt to keep the stop lights at Fifth Street. He explained that traffic study results do not warrant that stop light. Upon the City's request the state conducted a traffic study at the intersection of Ninth Street. That intersection did not warrant a stop light either. Kettwig suggested citizen contact their local state representatives regarding the stop light.

Executive Session – No executive session was held.

Adjourn – The next regular meeting will be October 13, 2014 at 7:00 pm. A motion was made and seconded to adjourn. Motion carried 6-0.

Pat Raffety, Mayor

ATTEST:

Cynthia Schumacher, Finance Officer

Publish: September 17, 2014

Publish once at the approximate cost of \$_____