

**CITY OF MILBANK
BUILDING PERMIT APPLICATION**

PERMIT NUMBER _____

THE APPLICATION WILL BE RETURNED IF NOT COMPLETED IN FULL.

APPLICANT/OWNER: (PRINT): _____ **PHONE:** _____

ADDRESS: _____

LEGAL DESCRIPTION: SUBDIVISION _____ BLOCK _____ LOT _____

STREET ADDRESS: (if different than applicant/owner) _____

EXISTING ZONING: _____ **LOT DIMENSIONS:** WIDTH _____ DEPTH: _____

TYPE OF APPLICATION: (check all that apply) _____ NEW STRUCTURE _____ ALTERATION/ADDITION
_____ ACCESSORY BUILDING _____ MOVING _____ DEMOLITION

PLEASE DESCRIBE THE PROPOSED WORK: (be specific as to size of buildings, lots, construction materials, etc)

Foundation: _____ Concrete Slab _____ Block _____ Poured _____ Asphalt

Basement: _____ Partial _____ Full _____ Block _____ Poured _____ Wood

Exterior Walls: _____ Siding on Sheathing _____ Single Siding _____ Double Wall _____ Pole Bldg _____ Column Bldg
_____ Concrete Block _____ Poured (Slip)

Siding: _____ Face Brick/Stone Veneer _____ Common Brick _____ Hardboard _____ Stone _____ Wood
_____ Aluminum Siding _____ Steel Siding _____ Stucco

Roof Type/Pitch: _____ Hip _____ Gable _____ Mansard _____ Flat _____ Shed Roof Pitch _____

Roofing Material: _____ Asphalt Shingle _____ Wood Shingle _____ Pitch & Gravel _____ Slate _____ Steel

PLEASE DESCRIBE THE PROPOSED USE WHEN COMPLETED: _____

ESTIMATED PROJECT CONSTRUCTION COST: (including labor) \$ _____

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state, or local law regulating construction or the performance of construction.

_____ SIGNATURE OF CONTRACTOR	_____ DATE	_____ SIGNATURE OF OWNER	_____ DATE
Use a separate sheet, if necessary, to list all contractors.			

FOR OFFICE USE ONLY

Water Supt. _____

Water Meter: \$ _____

Wastewater Supt. _____

Sewer Inspection: \$ _____

Ward Councilperson _____

Permit Fee: \$ _____

Administrative Official _____

Total: \$ _____

The applicant shall contact South Dakota One Call System for the location of buried utilities, a minimum of 48 hours prior to the start of construction. No structure shall be located over any utility lines or equipment without prior approval from the appropriate utility company. (SD One Call 1-800-781-7474)

Permit issued: _____ Permit Expires: _____

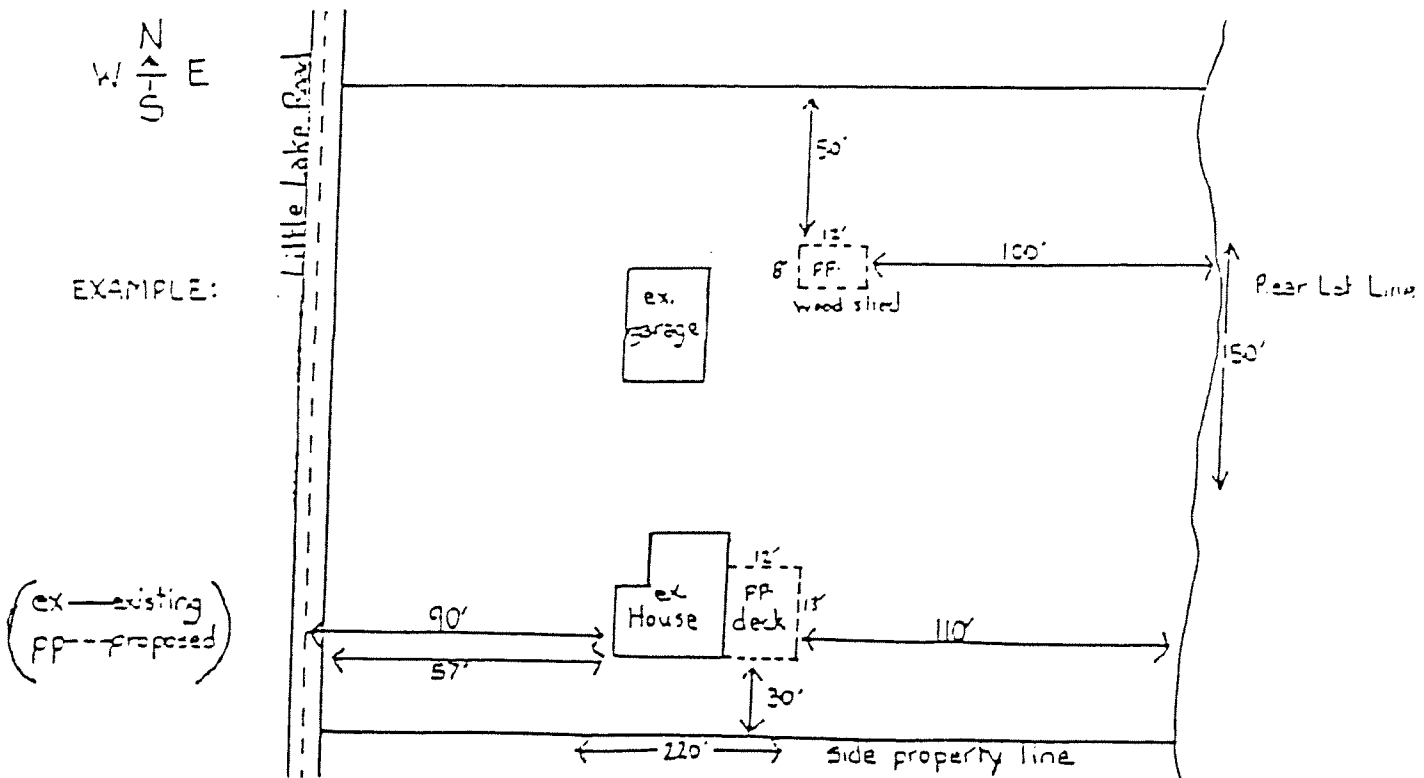
SKETCH INSTRUCTION SHEET

The intent of this sketch is to graphically illustrate the information included in this application. Please use an 8.5 x 11-inch sheet of paper. The use of graph paper is preferred.

All information requested must be included on your sketch. Label all distances and dimensions as measured in feet. Please refer to the example sketch at the bottom of this instruction sheet for details.

- Show the size and shape of your property. Label all of your property lines with the correct distances.
- If your proposed use will include a structure not now on your property, show the location of the proposed structure or addition in relation to your property lines. Show additions to existing structures by means of a dotted line. Show distances from your property line to nearest portion of the structure or addition.
- Show the distance from the front of your structure to both the road centerline and the road right-of-way line. "Front" means the portion of the structure facing the road.
- Show the dimensions of your proposed structure or addition.
- Show roads abutting your property. Label each road by name and /or number (example – Main Street).
- Show the approximate location of all other structures on your property and label each as to its use (House, garage, etc.)

If your proposed use will include improvements of or alterations to your property besides structures or other than structures, please reflect these improvements on your sketch. Examples of such non-structural improvements or alterations might be: Location of a parking lot for a commercial enterprise, areas of property intended to be filled or drained, location of screening which may be required by provisions of the Zoning Ordinance, etc...



EACH SQUARE EQUALS 5 FEET

