

MILBANK CITY COUNCIL PROCEEDINGS

June 8, 2015

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. Following members were present: Mayor Pat Raffety. Councilmen Evan Grong, Mike Hanson, Lane Lindquist, Jason Redmond and Steve Wiener. Absent: Joel Foster. Present from the staff were Boyd VanVooren, Jason Kettwig, Bryan Lambrechts, Dick Poppen, Don Settje, Cynthia Schumacher, Darin Thiele, Ron VanHoorn Jr. and Todd Goetschius. Present from the public: Mike Mach, Scott Hoeke, Holli Seehafer, Kevin Schuelke and Holly Hilbrands.

Mayor Raffety called the meeting to order and roll call was taken.

Mike Mach and Kevin Schuelke discussed the Fire Department Memorial Monument. Construction will begin this week.

Scott Hoeke, S&D One Stop, discussed with the Council the possibility of purchasing up to 25-feet of city land adjacent to their property.

A motion was made and seconded to approve the minutes of May 11, 2015 meeting. Motion carried 5-0, Foster absent.

A motion was made and seconded to approve the Consent Agenda as follows. Motion carried 5-0, Foster absent.

1. Approve hiring Police Officer Rob Newstrand effective 6/8/15, 5-1, \$17.56.
2. Approve hiring part-time Police Officer Marlin Snell effective 6/8/15, \$16.00.
3. Approve Resolution 6-8-15,

A Resolution to amend certain provisions of Table II of the Milbank Municipal Code regarding the location of stop or yield signs on streets and avenues.

Therefore, Be It Resolved that Table II of the Millbank Municipal Code shall be amended to include the following:

Stop Intersections: -Park Avenue at Seventh Street, Eastbound
-Park Avenue and Seventh Street, Westbound.

Be It Further Resolved that the appropriate traffic control signs shall be erected in accordance with the provisions of this resolution.

Dated this 8th day of June, 2015

Vote: Aye-5, Nay-0, Absent: Foster

Pat Raffety, Mayor

ATTEST: Cynthia Schumacher, Finance Officer

4. Approve Applications for Hauling Recyclable Materials License: Valley Rental & Recycling LLC, Wittrock & Sons Inc., Robert Sackreiter.
5. Approve Application for Garbage Haulers License: Wittrock & Sons, Inc., Waste Management.
6. Authorize Mayor to sign the Maintenance and Financial Agreement between SD Department of Transportation and City of Milbank, Airport Pavement Maintenance, #3-46-4600-20-2014. Total = \$12,942.82, Federal 90% = 11,648.54, State 5% = 647.14, Local 5% = 647.14.

DEPARTMENT REPORTS

Park & Cemetery – Councilman Hanson reported the crew is keeping busy with general maintenance duties. Several areas of standing water were treated with larvicide. Mosquito spraying started last week and will continue weekly thru the summer. A new playground structure will be installed next week by the tennis courts.

Planning & Zoning – Councilman Hanson reported the P&Z Board of Adjustment did not approve a home base daycare for Elvina Halbert. The applicant had chosen not to proceed with the daycare.

The Commission will review the Housing Study and review possible solutions and make recommendations to the City Council.

May Permits

Building Permits: Jeremy Andrews-1001 Jefferson Dr-home/garage. Patty Blegen-301 S Viola St-garage addn/deck. Eastside Car Wash-1202 S 5th St-accessory addn. Jason & Geri Redmond-913 S 5th St-accessory bldg. Chris Lewis-308 W 5th Ave-deck.

Roofing Permits: Donald Wiseman-407 S 7th St-asphalt. Dale Gerriets-109 S 4th St-asphalt.

Fence Permits: Mark Veen-307 S 5th St-wood privacy.

Demolition Permits: none.

Moving Permits: Eastside Car Wash-1202 E 4th Ave-accessory structure.

Sign Permits: none.

Special Conditional Use Permits: none.

Finance – A motion was made and seconded to approve the May Treasurer’s Report. Motion carried 5-0, Foster absent.

A motion was made and seconded to approve the bills list in the amount of \$279,889.66. Motion carried 5-0, Foster absent.

Kettwig reviewed the schedule for the department work sessions for 2016 and long term capital items.

A motion was made and seconded to approve the Malt Beverage renewal application for Pizza Hut. Motion carried 5-0, Foster absent.

May Salaries: Mayor/Council \$1,600; Finance \$13,393; Police \$21,408; Street \$11,382; Rubble Site \$893; Park \$3,274; Water \$5,737; Wastewater \$11,272.

Personnel – No report.

Fire – Chief Kevin Schuelke stated several members will be attending State Fire School next week in Pierre.

Wastewater – Poppen reported flows at the plant are going down. They are currently working on the annual EPA lab QA tests, switchover on the clarifier, and the primary sludge pump.

Airport – Kettwig reported they are working with Wilbur-Ellis on a project to expand the terminal building.

Attorney – No report.

Police – Councilman Lindquist reminded residents to trim low hanging branches over the sidewalks, streets and obstructing view of traffic signs. The Milbank PD was involved in the SD Special Olympic torch run. The FOP cancer walk benefit was well attended by the community. The last child protection team meeting for the year was held. Officer Hooth spoke at drivers' education training. The tobacco coalition held a meeting for apartment managers in the community.

Street – Redmond reported the gravel streets have been treated with dust control chemical. The downtown area, highways, and various streets are swept weekly.

Kettwig reported the infrastructure has been installed on Hwy 12 from Grant to Thirds Street and concrete paving has been installed to First Street. Installation on sidewalks and boulevards has started.

Rubble Site – They received contaminated soil from the Hwy 12 project.

Water – Councilman Wiener stated the first stretch of the twelve-inch main on the project was flushed and passed testing. The quarter SOC tests were sent to the lab. A fire hydrant was repaired. The city is utilizing 100% spring water.

Adjourn – The next regular meeting will be July 13, 2015 at 7:00 pm. A motion was made and seconded to adjourn. Motion carried 5-0, Foster absent.

Pat Raffety, Mayor

ATTEST:

Cynthia Schumacher, Finance Officer

Publish: June 24, 2015

Publish once at the approximate cost of \$_____