

MILBANK CITY COUNCIL PROCEEDINGS

July 13, 2015

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. Following members were present: Mayor Pat Raffety. Councilmen Evan Grong, Mike Hanson, Joel Foster, Lane Lindquist, Jason Redmond and Steve Wiener. Absent: none. Present from the staff were Boyd VanVooren, Bryan Lambrechts, Dick Poppen, Don Settje, and Cynthia Schumacher. Present from the public: Scott Hoeke, Ginny Tostenson and Holly Hilbrands.

Mayor Raffety called the meeting to order and roll call was taken.

A motion was made and seconded to approve the minutes of June 8, 2015 meeting. Motion carried 6-0.

A motion was made and seconded to approve the June Treasurer's Report. Motion carried 6-0.

A motion was made and seconded to approve the bills list in the amount of \$639,824.59. Motion carried 6-0.

June Salaries: Mayor/Council \$1,600; Finance \$14,247; Police \$22,977; Street \$11,751; Rubble Site \$860; Park \$5,729; Water \$6,525; Wastewater \$10,842.

Adjourn – A motion was made and seconded to adjourn. Motion carried 6-0.

The new Council was seated.

A motion was made and seconded to approve the Mayor's one year appointment of James Johnson, Ward 2 Councilman. Motion carried 5-0.

Attorney Reedstrom administered the Oath of Office to James Johnson and Jason Redmond.

A motion was made and seconded to nominate Steve Wiener as Council President. Nominations ceased and a unanimous ballot was cast for Steve Wiener as Council President.

A motion was made and seconded to nominate Joel Foster as Vice-President.
Nominations ceased and a unanimous ballot was cast for Joel Foster as Vice-President.

A motion was made and seconded to approve the Mayor's employee appointments.
Motion carried 6-0. City Administrator – Jason Kettwig. Finance Officer – Cynthia Schumacher.
Police Chief – Boyd VanVooren. Attorney – Mark Reedstrom. Fire Chief – Kevin Schuelke.
Assistant Fire Chiefs David Giesen and Chad Wientjes.

A motion was made and seconded to approve the Mayor's committee appointments.
Motion carried 6-0. Steve Wiener – water, GCDC & Chamber liaison. Joel Foster – wastewater
and airport. Jason Redmond – streets and rubble site. James Johnson – finance and park. Lane
Lindquist – police and GCEB. Mike Hanson – parks, planning & zoning, code enforcement and
fire. Pat Raffety – personnel and finance.

A motion was made and seconded to approve the Fire Department and Reserve Police
Officers Rosters as placed on file. Motion carried 6-0.

DEPARTMENT REPORTS

Park & Cemetery – Councilman Hanson reported the crew is busy working at the ballfields at
Pribyl Park. They will begin removing some diseased trees in the park and cemetery. Mosquito
spraying continues weekly. Milbank will be hosting the state VFW tournament this weekend.

Planning & Zoning – Councilman Hanson reported the P&Z Board of Adjustments approved a
variance for JoAnn Kranz to construct a secondary detached accessory structure, 813 E Milbank
Avenue.

June Permits

Building Permits: Dean & Tiffany Wellnitz-214 E 10th Ave-garage addn. Elizabeth
Whitlow-1102 Washington Dr-detached accessory structure. Randy Stuckey-111 S Viola St-roof
alteration. Herbert Petersen-109 Diggs Ave-deck. Norman Giesen-1004 Industrial Dr-
commercial building.

Dan Laskowske-603 S 3rd St-roof alteration.

Roofing Permits: Brian Homan-805 E 5th Ave-asphalt. Marty Buttke-144 E Diggs Ave-
asphalt.

Fence Permits: Brian Homan-805 E 5th Ave-wood privacy. Elizabeth Whitlow-1102
Washington Dr-wood. Shawn Richardt-518 S 2nd St-wood. David & Darnell Frerichs-306 E 10th
Ave-wood/pvc.

Demolition Permits: Ron VanHoorn-219 N Lloyd-house. Chalet Real Estate-308 S 2nd St-
house. Chalet Real Estate-304 S Grant St-house.

Moving Permits: Jeremy Andrews-1101 Jefferson Dr-house.

Sign Permits: none.

Special Conditional Use Permits: Valley Queen Cheese Factory-Lake Farley-Cheeseburger Day-6/11/15. 740th Transportation Co.-Lake Farley-family picnic-7/11/15. Anthony A Domerneck Duprey-Lake Farley-birthday party-6/20/15. Jennifer Schwandt-Flynn Park-family picnic-6/28/15. Danelle Stohr-Visitor Center Parking Lot-malt wagon-6/1 – 6/3/15. Emanuel Lutheran Church-Lake Farley-worship service-8/30/15.

Finance – The Council discussed the sale of surplus property, that being property on the west edge of the Visitor Center. A preliminary sketch was reviewed and discussed. A motion was made and seconded to plat the proposed property to be sold. Motion carried 6-0.

Personnel – No report.

Fire – Councilman Hanson reported an emergency management drill was conducted with Corona, ambulance, fire, police and sheriff's departments.

National Night Out will be held at Lake Farley on August 12, 2015.

Wastewater – Foster reported the third quarter toxicity testing was completed. They have been busy working on the primary clarifier, installing a new flow meter, wiring the generator, working on the air basin blower and installing manhole risers.

Airport – A motion was made and seconded to approve Amendment #1 to the engineering agreement for AIP #3-46-0034-014-2012, Environmental Assessment. The archaeological survey and wildlife assessment were not required, allowing for a \$20,250.00 reduction in fees. Motion carried 6-0.

Attorney – No report.

Police – Councilman Lindquist reported the officers attended domestic violence training and law enforcement intelligence network meeting. With the construction, complaints are being received about the speed in residential areas. Officers continue to enforce the speed and ask the public to use good judgement when traveling around the city. The State will install devices to draw attention to the new reduced speed limit on Hwy 12, east side of town.

Street – Redmond reported the catch basins have been cleaned. Several spots have been cleaned and ready for BPI to patch. Curb and gutter has been installed on Madison Street to Twelfth Avenue.

Hwy 12 Project – The city infrastructure has been installed through the Third Street intersection. The Third Street intersection is now open as a detour route to allow for the

construction to continue on Fourth Street. Plans are to have all of the first phase open by the end of July.

Fourth Street Project – Several trees have been trimmed to allow for equipment. The surface has been removed and temporary water services have been set up.

Fourteenth Street Project – The water and sewer mains have been installed. Installation of the storm sewer is in progress. Additional storm sewer and area drain has been added toward Flynn Drive to assist drainage along the cemetery. Most of the street has been sub cut and is ready for gravel.

Rubble Site – A controlled burn was done last week.

Water – Councilman Wiener stated the SOC test results were good. Meters have been read for the quarter. The new drinking water report is finished and results are available at the city office. The city is utilizing 73% spring water.

Adjourn – A special council meeting will be held July 24, 2015 at 12:00 pm. The next regular meeting will be August 10, 2015 at 7:00 pm. A motion was made and seconded to adjourn. Motion carried 6-0.

Pat Raffety, Mayor

ATTEST:

Cynthia Schumacher, Finance Officer

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