

MILBANK CITY COUNCIL PROCEEDINGS

January 9, 2017

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. Following members were present: Mayor Pat Raffety. Councilmen Joel Foster, James Johnson, Mike Hanson, Lane Lindquist. Absent: Jason Redmond, Steve Wiener. Present from the staff: Attorney Mark Reedstrom, Boyd VanVooren, Cynthia Schumacher, Don Settje, Bryan Lambrechts, Dick Poppen. Present from the public: Holli Seehafer.

Mayor Raffety called the meeting to order and roll call was taken.

A motion was made and seconded to approve the minutes of the December 12 and 29, 2016 meetings. Motion carried 4-0, Redmond and Wiener absent.

A motion was made and seconded to approve the Consent Agenda. Motion carried 4-0, Redmond and Wiener absent.

CONSENT AGENDA

1. Approve contract with First District for the maintenance & hosting of our GIS website, 2017, \$4,500.
2. Approve the Airport pavement maintenance agreement, 3-46-4600-22-2016, City's share 5%, \$3,145.66.
3. Approve the engagement letter with EideBailly for the 2016 audit.
4. Appoint the Grant County Review as the official city newspaper.
5. Approve the preventative maintenance service agreement with Climate Systems Inc., \$3,894.00.
6. Approve building operation upgrades with Climate Systems Inc, \$9,574.
7. Advertise for street material bids.

DEPARTMENT REPORTS

Planning & Zoning – Councilman Hanson reported election of officers was held. Jason Krause was nominated Chairman and Dick Schmeichel as Vice-Chairman. Jason Krause and Tracy Upton's terms expired. Upton has requested not to be reappointed. A motion was made and seconded to appoint Jason Krause for another term, 1/2017 to 12/2021. Motion carried 4-0, Redmond and Wiener absent.

Park – Bryan Lambrechts and Ron Krause completed the commercial pesticide applicator recertification class.

Property Standards – No report.

Fire – Chief Kevin Schuelke attended the SD Fire Chief’s Conference in Brookings.

Finance – Councilman Johnson stated an additional \$300,000 principal payment will be made on each SRF loans.

A motion was made and seconded to approve the December Treasurer’s Report. Motion carried 4-0, Redmond and Wiener absent.

A motion was made and seconded to approve the bills list, \$821,080.19. Motion carried 4-0, Redmond and Wiener absent.

A motion was made and seconded to approve leave of absence agreement between the City of Milbank and Jason Kettwig.

December Salaries: Mayor/Council \$1,600; Finance \$13,071; Police \$26,369; Fire \$200; Street \$11,833; Rubble Site \$758; Park \$572; Water \$4,549; Wastewater \$13,339.

Personnel – A motion was made and seconded to approve Resolution 1-9-17. Motion carried 4-0, Redmond and Wiener absent.

**RESOLUTION 1-09-17
SALARIES 2017**

BE IT RESOLVED by the City Council of the City of Milbank, South Dakota, the following salaries will be in effect for the second pay period of January 2017, until the first pay period of 2018, except where new employees are hired and police certification raises are given.

<u>Name</u>	<u>2017 Grade</u>	<u>2017 Salary</u>
Armstrong, Gary		\$15.63/hr
Born, Tyler	4-2	\$16.70/hr
Bostrom, Carl	5-1	\$17.56/hr
Bray, Ted	5-6	\$20.44/hr
Folk, Jacob	5-5	\$19.86/hr
Kasuske, Lacey	3-4	\$16.80/hr
Krahn, Sue Ann		\$10.50/hr
Heidemann, David		\$11.00/hr
Holland, Roger		\$9.25/hr
Hooth, Corey	7-7	\$23.12/hr
Kettwig, Jason	10-5	\$5,721.15
Krause Sr, Ron	4-7	\$19.24/hr

Lambrechts, Bryan	8-9	\$4,822.02
Meyer, Scott	4-8	\$19.88/hr
Meyer, Zachari	5-2	\$18.16/hr
Morgan, Michael	5-4	\$19.32/hr
Newstrand, Robbie		\$17.00/hr
Poppen, Richard	8-10	\$4,966.67
Schumacher, Cynthia	6-10	\$24.26/hr
Settje, Don	6-4	\$20.50/hr
Snell, Marlin		\$17.00/hr
Steffensen, Jeremy		\$17.00/hr
Thiele, Darin	6-7	\$22.35/hr
VanHoorn Jr. Ron	4-7	\$19.24/hr
VanVooren, Boyd	9-5	\$4,974.92
Wherry, Richard		\$.50/meter/hr
Zinter, Kiel		\$17.00/hr

Pat Raffety, Mayor

ATTEST: Cynthia Schumacher, Finance Officer

Wastewater – All monthly, quarterly and annual testing was completed. Tyler Borns passed the Class I wastewater collections test. Generators were used to maintain the Berens lift station and 4-H lift station during the extended power outage.

Airport – No report.

Attorney – No report.

Housing – GCDC purchased a foreclosure property at 217 North First Street. Extensive renovations have been done. The property will be listed for sale in the near future.

Police – Councilman Lindquist reminded residents that city ordinance states that property owners have eight hours after snowfall to remove snow and ice from the sidewalks. Allow additional time and use caution when driving the snow packed roads. Remember to check and make sure your sewer pipe is open.

Street – The department has been busy plowing and sanding. Addition maintenance is required due to the increased hour on the equipment.

Rubble Site – The annual report for the contaminated soil site was completed and sent to the state.

Water – A pre-construction meeting was held for well house #3. Two water breaks were repaired. There were fourteen customers on the shut off list. The city is utilizing 100% spring water. There was no update on the purchase of the property adjacent to well house #3.

The next regular meeting will be February 13, 2017 at 7:00 pm.

A motion was made and seconded to adjourn. Motion carried 4-0, Redmond and Wiener absent.

Pat Raffety, Mayor

ATTEST

Cynthia Schumacher, Finance Officer

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Publish once at the approximate cost of \$_____