

MILBANK CITY COUNCIL PROCEEDINGS

September 9, 2019

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. Following members were present: Mayor Pat Raffety, Councilmen Steve Wiener, Evan Grong, James Johnson, Joel Foster, Scott Hoeke. Absent: Mike Hanson. Present from the staff: Attorney Mark Reedstrom, John Forman, Boyd VanVooren, Cynthia Schumacher, Don Settje, Darin Thiele and Bryan Lambrechts. Present from the public: Holli Seehafer and Laurie Folk.

Mayor Raffety called the meeting to order, and the roll call was taken.

A motion was made and seconded to approve the minutes of the August 12, 2019 meeting. Motion carried 5-0.

A motion was made and seconded to remove the item, approving snow removal bids, from the Consent Agenda, as no bids were received. Motion carried 5-0.

A motion was made and seconded to approve the Consent Agenda as amended. Motion carried 5-0.

1. Approve a pay/step increase for Paige Zempel, 5-2, \$19.02.
2. Approve the bid for the 2005 Berti mower, Tony Folk - \$275. Only bid received.
3. Approve the bid for the John Deere mower, Dave Spors - \$277. Only bid received.
4. Approve the updated No Smoking Policy.
5. Approve the Leave of Absence Agreement with Ron VanHoorn Jr.
6. Approve Jason Sackreiter as an alternate to the Planning & Zoning Commission.
7. Approve Resolution 9-9-19, 4-Way Stop at Third Avenue and Main Street.

Resolution 9-9-19

A resolution to amend certain provisions of Table II of the Milbank Municipal Code regarding the location of stop or yield signs on streets and avenues.

THEREFORE, BE IT RESOLVED that Table II of the Milbank Municipal Code shall be amended to include the following:

Stop Intersections:

- Main Street and Third Avenue, Eastbound
- Main Street and Third Avenue, Westbound

This would make the intersection, Main Street and Third Avenue, a 4 way stop.

BE IT FURTHER RESOLVED that appropriate traffic control signs shall be erected in accordance with the provisions of this resolution.

Aye: 5 Nay: 0 Absent: Mike Hanson

Pat Raffety, Mayor

ATTEST: Cynthia Schumacher, Finance Officer

DEPARTMENT REPORTS

Water – Councilman Wiener gave the monthly report. We received passing results on the Nitrate samples. The 1.5 million-gallon storage tank will be pressure washed this fall. The City is utilizing 70% spring water.

Street – Councilman Hoeke reported they have been patching streets, trimming trees and mowing ditches. The salt and sand will be delivered this week.

Administrator Forman gave an update on Main Street projects. The contractor has been working on the 200 block of Main Street installing services, storm sewer and sidewalks.

Administrator Forman provided four railroad crossing options, listing pros and cons for each. Option 1 - Signalize the Lloyd Street crossing. Option 2 - Signalize both Eastman Street and Lloyd Street crossings. Option 3 - Close either Lloyd Street crossing or Eastman Street and signalize the other. Option 4 – close both crossings, Eastman Street and Lloyd Street and construct a new crossing to the east at 12th Street. Following discussion, the Council directed Administrator Forman to pursue Option 3, by closing the Eastman Street crossing and signalizing the Lloyd Street crossing. Forman stated this is currently scheduled for 2021.

Rubble Site – DENR conducted a routine inspection.

Legion Baseball Field Update – Councilman Hoeke stated ICON Architects are working the budget, fundraising and website.

Fire – Councilman Grong reported National Night Out was held in conjunction with the 4-H Achievement Days. The department is doing live smoke training in acquired houses. They are doing fire prevention talks and inspections. Equipment has been inspected, tested and repaired. Northeast District fire school will be held in Webster, September 28.

Planning & Zoning –

Upon the recommendation of the Planning & Zoning Commission, a motion was made and seconded to approve Resolution 9-9-19A. Motion carried 5-0.

Resolution 9-9-19A

“Be it resolved by the City Council of Milbank, South Dakota that the plat showing Lots 1 and 2 Milbank School and Community Foundation First Addition to the City of Milbank in the NE ¼ of Section 7 – T120N – R48W of the 5th P.M. Grant County, South Dakota having been examined is hereby approved in accordance with the Provisions of SDCL 11-3 and any amendments thereof.”

Pat Raffety, Mayor
City of Milbank, South Dakota

Councilman Grong reported a conditional use permit was granted to Jazmine Stengel for a home-based day care, 303 Bell Avenue.

A variance requested by Chris and Stacy Schmidt for the construction of an oversized garage within the required setbacks was approved, 311 West 6th Avenue.

A variance request by David Spors for a second detached accessory structure within the required setbacks was approved, 316 West 5th Avenue.

A variance requested by Dorinne Bjerke for the construction of a fence extending into the secondary front yard setback was approved, 207 South 9th Street.

A variance requested by George Siderewicz for the construction of a deck extending into the required setback was approved, 306 North Dakota Street.

August Permits

Building: Milbank Homes-803 E Milbank Ave-garage. Bonnie Holmquist-607 S 1st St-deck.

Fence: Margaret Skoog-402 S 6th St. Hunter Riley-306 Lakeview Dr.

Demo Permits: Angel Mueller-216 N 2nd St-garage.

Roofing Permits: Susan Rego/Eric Doughty-606 S Viola St-asphalt. James Johnson-805 S 5th St-asphalt. Dwight Schweer-317 Bell Ave-asphalt. Josh Karels-1108 S 7th St-asphalt.

Special Conditional Use: None.

Personnel – No Report.

Housing – No report.

Attorney – No report.

Airport – Councilman Foster reported the quarterly pilots meeting was held.

Wastewater – Councilman Foster read the monthly report.

Park – Councilman Johnson reported they are working on fall weed spraying and resealing several picnic shelters, log restrooms and baseball field. Continue to spray weekly for mosquitos.

Police – The police and fire departments will be assisting with the Avera Glow Run, September 21. Child Protection will be sponsoring guest speaker Melanie Wiess. Wiess will speak about addiction.

Property Standards – No report.

Finance – A motion was made and seconded to approve the August Treasurer’s Report. Motion carried 5-0.

A motion was made and seconded to approve bills list, \$483,137.18. Motion carried 5-0.

The Council reviewed the proposed purchasing policy. A motion was made and seconded to approve the purchasing policy as edited. Motion carried 5-0.

Ordinance 827 - 2020 Appropriations Budget was discussed. Councilman Grong questioned if funds were designated for Unity Square. Mayor Raffety explained that any extra funds designated to Unity Square would come from Fund 211. Fund 211 funds are approved as a lump sum which can be earmarked specifically at a later time. Motion carried by roll call vote, 5-0, Mike Hanson absent.

August Salaries: Mayor/Council \$1,600; Finance \$14,868 Police \$25,407; Fire \$1,559; Street \$12,904; Rubble Site \$931; Park \$9,176 Water \$5,019 Wastewater \$10,283.

Adjourn – The next regular meeting will be October 14, 2019 at 7:00 PM. A motion was made and seconded to adjourn. Motion carried 5-0.

Pat Raffety, Mayor

ATTEST

Cynthia Schumacher, Finance Officer

Publish: 9-18-19

Publish once at the approximate cost of \$_____