

MILBANK CITY COUNCIL PROCEEDINGS
December 9, 2019

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. The following members were present: Mayor Pat Raffety, Councilmen Steve Wiener, Joel Foster, James Johnson, Evan Grong and Scott Hoeke. Absent: Mike Hanson. Present from the staff: Attorney Mark Reedstrom, John Forman, Boyd VanVooren, Cynthia Schumacher, Don Settje, Dick Poppen, Darin Thiele, Kevin Schuelke. Present from the public: Holli Seehafer.

Mayor Raffety called the meeting to order and the roll call was taken.

A motion was made and seconded to approve the minutes of the November 11, 2019 meeting. Motion carried 5-0.

A motion was made and seconded to approve the Consent Agenda. Motion carried 5-0.
Consent Agenda

1. Approve advertising for two street maintenance employees.
2. Approve a refund of taxes due to an error made in identifying/description of real property, Steve Brotzel, \$143.65. Lots 36A and 37A, Eastmans First Addn.
3. Approve the Liquor License Renewal for Jac's Pub Inc.

DEPARTMENT REPORTS

Water – Councilman Wiener gave the monthly report. The water main and service line to the new school passed the pressure and bacteria test. The City is utilizing 80% spring water.

A motion was made and seconded to allow Utility Service Company to offer Milbank residents the NLC Service Line Warranty Program. The program offers homeowners warranty plans to cover their water line, sewer line and/or interior plumbing. The program is completely optional for residents with no cost to the city. Motion carried 5-0.

Administrator Forman stated that the water protection agreements will expire December 31, 2019. He recommended the agreements be extended one year to allow for new CRP contracts to be completed. The Mayor requested the agreements be drafted and presented for approval at the next meeting.

Street – The monthly report was read. A motion was made and seconded to approve Scott Meyer as Street/Rubble Site Manager, 6-5, \$22.11, 12/14/19. Motion carried 5-0.

Administrator Forman stated the permanent 4-way stop signs at Third Avenue will be installed next Spring. The remaining construction from Railway Avenue to the tracks and the city parking lot will also be completed in the Spring.

Rubble Site – No report.

Legion Baseball Field Update – ICON fundraising is ongoing. The Council discussed a drafted Memorandum of Understanding for the maintenance of the facility. Further discussion is needed prior to finalization.

Fire – Councilman Grong read the monthly report.

Planning & Zoning – Councilman Grong reported that the Planning & Zoning Commission unanimously approved the proposed TIF district.

A motion was made and seconded to approve the second reading of Ordinance 828, Ordinance Changes to Chapter 17. Motion carried by roll call vote 5-0.

November Permits

Building: none.

Fence: Madison Rosenthal 308 W 7th Ave.

Demo Permits: none.

Roofing Permits: Kevin Mueller-214 N 2nd St-steel.

Moving: none.

Special Conditional Use: none.

Finance – A motion was made and seconded to approve the November Treasurer's Report. Motion carried 5-0.

A motion was made and seconded to approve bills list, \$270,492.49. Motion carried 5-0.

Mayor Raffety appointed Councilmen Johnson and Grong to review proposed salaries.

November Salaries: Mayor/Council \$1,600; Finance \$14,746; Police \$26,475; Fire \$1,559; Street \$10,033; Rubble Site \$819; Park \$3,288; Water \$5,067 Wastewater \$13,198.

Personnel – No Report.

Housing – No report.

Attorney – No report.

Airport – No report.

Wastewater – Councilman Foster read the monthly report. All quarterly testing has been completed. Passed the fourth quarter toxicity test.

Park – Councilman Johnson read the monthly report. A motion was made and seconded to declare the house on the Lake Farley property surplus and dispose of as necessary.

Police – The officers participated in first responder training, Girl Scout project and the parade of lights. Residents are reminded not to dispose of snow onto the city streets.

Property Standards – Property owners are reminded to remove snow from their sidewalks.

A motion was made and seconded to go into Executive Session pursuant to SDCL 1-25-2(3). Motion carried 5-0.

The Mayor called the Council out of Executive Session. No action was taken.

Adjourn – A special council meeting will be held December 27, 2019 at 7:00 AM. The next regular meeting will be January 13, 2020 at 7:00 PM. A motion was made and seconded to adjourn. Motion carried 5-0.

Pat Raffety, Mayor

ATTEST

Cynthia Schumacher, Finance Officer

Publish: 12/18/19

Publish once at the approximate cost of \$_____

CLAIMS

12/9/2019

Advanced Technologies Inc.	shipping	\$	144.37
American Engineering Testing	testing	\$	322.60
Ameripride Services Inc.	rugs	\$	122.67
Applied Concepts, Inc.	radar	\$	331.00
AT&T	cell phone	\$	427.13
Ban-Koe Systems, Inc.	repair fire alarm system	\$	530.00
Banner Associates, Inc.	engineering	\$	3,463.05
Berkner Excavating & Gravel	misc. repairs	\$	1,170.85
Bituminous Paving Inc	asphalt	\$	106,667.79
Blauert, Brandy	clothing allowance	\$	27.25
Blue Valley Public Safety	repair sirens	\$	4,222.00
Bray, Ted	deductible/clothing allowance	\$	1,400.00
City of Milbank	deposit to accounts	\$	21.13
Corporate Technologies LLC	service agreements	\$	584.00
Crimestar Corp.	annual support fee	\$	300.00
Eastside Car Wash	truck wash usage/rental	\$	130.50
Energy Laboratories, Inc.	Testing	\$	2,340.00
Fastenal Company	Parts	\$	182.79
Feld Fire	SCBA units	\$	15,327.64
First Bank & Trust-CC	supplies/shipping fees	\$	202.12
Gesswein Motors	vehicle repair	\$	1,993.64
Grant County Auditor	services	\$	2,516.66
Grant County Review	publications	\$	128.85
Hach Company	supplies	\$	710.24
Hawkins Inc.	chemicals	\$	7,042.63
I&S Group Inc.	development plan	\$	7,745.00
ITC	phone service	\$	907.10
J&J Earthworks Inc.	Main Street project	\$	56,480.25
Jorge, Isle	deposit refund	\$	78.87
Krause Sr, Ron	clothing allowance	\$	63.89
MHM Contracting LLC	concrete work	\$	16,326.56
Milbank Communications	pager repairs	\$	143.00
Milbank Winwater	Parts	\$	216.89
Morton, Jesse	clothing allowance	\$	100.00
NAPA Auto Parts	Parts	\$	338.30
Northern Plains Appraisal, LLC	LWCG appraisals	\$	6,250.00

NW Energy	natural gas	\$	597.53
Otter Tail Power	electric	\$	16,600.60
Petty Cash	postage/supplies	\$	42.25
Praxair Distribution Inc.	service air system equipment	\$	26.71
Pro Welding & Repair	weld repairs	\$	1,188.62
Pro-Vision Video Systems	video kit	\$	2,950.19
Purchase Power	postage	\$	203.50
RC Technologies	Services	\$	45.95
Roger's Electric Motor	Parts	\$	469.75
Runnings	Supplies	\$	616.22
Safeguard QBS	Forms	\$	79.51
Schumacher, Cynthia	clothing allowance	\$	47.94
SD Dept. of Revenue	sales tax	\$	125.22
SD One Calls	one calls	\$	43.05
SDWWA	membership dues	\$	30.00
Settje, Donald	clothing allowance	\$	100.00
Star Laundry & Cleaners	rugs/coveralls	\$	32.45
Stoney Brook Ent. Inc.	monitors/thermal cameras	\$	3,000.58
Sturdevants Auto Parts	Supplies	\$	85.03
Twin Valley Tire	tire service	\$	183.65
UPI Petroleum	Gas	\$	1,284.43
USA Bluebook	Supplies	\$	45.24
USPS	billing expense/permit fee	\$	420.00
Valley Office Products	Supplies	\$	461.10
Valley Rental & Recycling LLC	recycling agreement	\$	650.00
VanVooren, Boyd	travel expense	\$	100.64
Wherry Snow Removal	snow removal	\$	95.00
Whetstone Valley Electric	Parts	\$	242.65
Wilbur Ellis	FBO Contract	\$	1,200.00
Wittrock & Sons	metal pickup	\$	270.00
Xerox Corporation	copier lease	\$	295.91
		\$	270,492.49