

MILBANK CITY COUNCIL PROCEEDINGS
February 10, 2020

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. The following members were present: Mayor Pat Raffety, Councilmen Steve Wiener, Joel Foster, James Johnson, Mike Hanson, and Scott Hoeke. Absent: Evan Grong. Present from the staff: Attorney Mark Reedstrom, John Forman, Boyd VanVooren, Cynthia Schumacher, Don Settje, Dick Poppen, Darin Thiele, Scott Meyer, Ron Krause, and Kevin Schuelke. Present from the public: Kyle Kvamme, Kasey Allen, Holli Seehafer, Craig Wellnitz, Gerald Grimm, Jerry Jungers, Dave Gonzenbach, Greg Thomas, Laurie Folk, and Justin Downes.

Mayor Raffety called the meeting to order, and the roll call was taken.

Kasey Allen and Kyle Kvamme from ICON Architectural Group were present to update the Council on the fundraising and the progression of the project.

Kvamme explained the fundraising process to be from three primary sources. Fifty percent from national partners. They are reaching out to national corporate sponsors such as regional medical providers, telecommunication providers, industrial providers, and sports and athletic partnerships. Twenty percent is anticipated to come from national grassroots events with American Legion posts held in honor of the Birthplace of American Legion. And the final thirty percent from local and regional entities and grants.

Kvamme also explained the naming inventory and sponsorship opportunities. Within a short time, Kvamme hopes to announce major partnerships.

A motion was made and seconded to approve the minutes of the January 20, 2020 meeting. Motion carried 5-0.

A motion was made and seconded to approve the Consent Agenda. Motion carried 5-0.

Consent Agenda

1. Advertise for temporary malt beverage license, Chamber of Commerce summer events.
2. Advertise for seasonal workers.
3. Appoint Evan Grong to the Combined Board of Equalization.
4. Advertise for street materials.
5. Approve the engagement letter from EideBailly for the 2019 audit, \$12,800-\$13,800.
6. Appoint Jessica Anderson to the Milbank Housing Authority Board, replacing John Hostettler.

7. Transfer Jesse Morton from wastewater maintenance to street maintenance, salary effective March 7, 2020, \$17.81, 4-2.

DEPARTMENT REPORTS

Police – The monthly report was given. Officers completed training for the new AEDs. The Council discussed parking on the four hundred block of Seventh Street and if that block should be no parking. The adjacent residents agreed to work with the city to avoid future issues.

Planning & Zoning – Councilman Hanson reported a conditional use permit requested by D&L Auto Sales was approved for the auto sale business located at West End Addition, West 48' of Lot 6, and all of Lot 7 ex Lot H1, Block 11.

January Permits:

Building Permits: Rupe Helmer Group-1400 Morningside Drive-commercial addn. Brewster Building Center-1207 & 1209 S 5th St-twin home. Brewster Building Center-1206 & 1208 S 7th St-twin home. Brewster Building Center-1210 & 1212 S 7th St-twin home.

Park – Councilman Johnson read the monthly report. The ice rink has been busy.

Unity Square – Mayor Raffety reviewed the preliminary reports submitted by the assigned committees. A working session is scheduled for February 24, 2020.

Airport – Attorney Reedstrom stated he has been working on the purchase of the Jurgens trust property. The plat is completed and he will draft the purchase agreement.

Wastewater – Councilman Foster read the monthly report. The new panel view and several air valves in the digester were installed.

Property Standards – No report.

Attorney – No report.

Housing – No report.

Personnel – No report.

Finance – A motion was made and seconded to approve the January Treasurer's Report. Motion carried 5-0.

A motion was made and seconded to approve bills list, \$98,688.34. Motion carried 5-0.

January Salaries: Mayor/Council \$1,600; Finance \$22,745; Police \$41,276; Street \$11,371; Rubble Site \$1,195; Park \$6,538; Water \$7,269 Wastewater \$18,531.

Fire – The monthly report was read.

Street – Councilman Hoeke gave the monthly report. The department has been busy blading streets, sanding, and removing drifts in the outlying areas.

Milbank School District Superintendent Dowens was present, and bus routes around the new elementary school were discussed.

Rubble Site – Surplus Warehouse, Wilmar MN picked up the electronics.

Legion Baseball Field – No additional report.

Water – Councilman Wiener gave the monthly report. The transfer pump for the underground storage tank has been rebuilt and is back in operation. The City is utilizing 78% spring water.

Executive Session – A motion was made and seconded to go into Executive Session pursuant to 1-25-2(3). Motion carried 5-0.

The Mayor called the Council out of Executive Session. No action was taken.

Adjourn –The next regular meeting will be March 9, 2020, at 7:00 PM. A motion was made and seconded to adjourn. Motion carried 5-0.

Pat Raffety, Mayor

ATTEST

Cynthia Schumacher, Finance Officer

Publish: 2-26-20

Publish once at the approximate cost of \$_____

CLAIMS

2/10/2020

Advanced Technologies Inc.	shipping	\$154.73
Alex Air Apparatus, Inc.	compressor	\$3,665.00
Al's Body Shop	repairs	\$21.52
American Engineering Testing	testing	\$123.85
Ameripride Services Inc.	rugs	\$212.08
AT&T Mobility	cell phone	\$412.40
Auto Value Parts Store	parts	\$305.75
Avera	CDL/employment testing	\$70.55
Berkner Excavating & Gravel	snow removal/repairs	\$492.97
Blauert, Brandy	building supplies	\$240.17
Carquest of Ortonville	parts	\$414.07
CHS	gas	\$3,229.90
City of Milbank	deposit to account	\$100.00
Companion Life Ins.	admin fee	\$10.00
Corporate Technologies	service agreement	\$584.00
Eastside Car Wash	snow removal/truck wash usage	\$369.22
First Bank & Trust	supplies	\$10.65
Food-N-Fuel	gas	\$129.08
Gall's LLC	uniforms	\$79.81
GCC Consolidated Ready Mix Inc.	crane rental	\$364.00
Gesswein Motors	service vehicle	\$33.46
Grant County Abstract & Title Co.	title search	\$320.00
Grant County Auditor	services	\$2,525.00
Grant County Review	publications	\$185.82
Great Northern Environmental	parts	\$1,142.25
Guardian Fleet Safety	equipment installation	\$8,490.99
Hach Company	supplies	\$774.77
Hartman's Family Foods	supplies	\$37.90
Hawkins, Inc.	chemicals	\$7,966.47
Heiman Fire Equipment	equipment/parts	\$1,070.90
Helms & Associates	engineering	\$4,435.00
Hillyard	supplies	\$85.20
ITC	telephone/internet service	\$952.10
Kibble Equipment	parts	\$87.51
Lewis Drug Stores	supplies	\$3.09
Magedanz Electric, LLC	repairs	\$273.98
Milbank Communications	equipment installation	\$85.00
Milbank Glass & More	repairs	\$240.00
Milbank Winwater	parts	\$99.46
NAPA Auto Parts	parts/supplies	\$259.90

Norm's Auto & Truck Repair	service trucks	\$665.00
NW Energy	natural gas	\$1,411.42
Otter Tail Power Co.	electric	\$19,330.46
Powr Flite	equipment	\$578.55
Praxair Distribution Inc.	service air system	\$26.71
Quick Pro Lube	service vehicle	\$41.21
RC Technologies Inc.	services	\$45.95
Running's Supply, Inc.	parts/supplies	\$1,123.39
S.W. Inc.	electronic recycling	\$4,670.00
SD Dept of Revenue & Regulation	sales tax	\$173.83
SD Public Health Lab	testing	\$162.00
Star Laundry & Cleaners	rugs	\$25.22
Sturdevants Auto	parts	\$664.09
Sunset Graphics	vehicle graphics	\$226.00
Sweeney Controls Co.	repairs	\$612.99
The Valley Shopper	publications	\$85.04
Titan Machinery	parts	\$290.00
Trapp Plumbing Co.	repair water brake/exp tank	\$348.53
UPI	gas	\$3,018.10
US Postal Service	postage	\$360.00
USA Bluebook	supplies	\$1,202.91
Valley Office Products	supplies	\$20.80
Valley Rental & Recycling LLC	recycling agreement	\$650.00
VanVooren, Boyd	supplies	\$22.67
Wherry Snow Removal	snow removal	\$345.00
Whetstone Home Center	parts	\$90.98
Whetstone Valley Electric	electric	\$825.74
Wilbur Ellis	FBO Contract	\$1,200.00
Wittrock & Sons	metal pickup	\$90.00
Xerox	copier lease	\$223.20
		\$ 98,688.34