

ORDINANCE #829

An ordinance to formally acknowledge and create the Milbank Park and Recreation Board.

BE IT ORDAINED BY THE CITY COUNCIL OF MILBANK, SOUTH DAKOTA:

Pursuant to SDCL 9-38-90.1(1981 Rev.), there is established a Park and Recreation Board. The Board shall consist of nine persons serving without pay, all of whom shall be residents of the city. One member of the City Council will act as a liaison between the Park and Recreation Board and the City Council. Terms of office of the nine appointed members shall be for four years, except that initial appointments shall be made in such a way that the terms of two or three members shall expire annually, dependent on the year, beginning in 2021. Terms of office shall run concurrent with the appointment of municipal officers. The terms of the Board Vacancies shall be filled by Mayoral appointment and City Council approval. Vacancies other than those created by expiration of a term shall be filled for the remainder of that term. Immediately after appointment, Board Members shall meet and organize through the adoption of by-laws.

The Park and Recreation Board, through the Park and Recreation Department is empowered to conduct wholesome, constructive, recreational or cultural activities and programs that will employ the leisure time of the people of Milbank. For such purposes, it is empowered to enact policies, rules and regulations to ensure effective management of the Park and Recreation Department in planning, establishing, developing, maintaining and operating parks and recreational facilities owned or controlled by the City of Milbank. It is empowered to conduct these recreational activities on said properties or on any other properties with the consent of the owners thereof.

As an agent of the City of Milbank, the Park and Recreation Board shall have the power to employ Department personnel as is necessary to carry out Department functions, subject to the approval by the City Council of Milbank.

The Park and Recreation Board shall have the power to set fees and rates for recreational programs and facility use. However, monies collected from these fees and rates shall be deposited with the City of Milbank.

The Park and Recreation Board, working together with the Recreation Facilities Manager, Finance Officer and other personnel as requested by the Board, shall annually prepare and

finalize a budget to be submitted to the City Council of Milbank. Upon approval, the Board is empowered to oversee the administration of the provisions of the budget by the Park and Recreation Department. In addition to municipal funds approved by the City Council, the Board may receive or solicit donations, bequests of money, property or other gifts to be used for temporary or permanent uses for playgrounds, parks recreational programs or other related purposes.

The Park and Recreation Board, working together with the Recreation Facilities Manager and other personnel as requested by the Board shall prepare and submit to the City Council of Milbank, an annual report on Department operations. The Board shall also submit any other reports as may be requested by the City Council from time to time.

The City Council may repeal any action taken by the Park and Recreation Board.
All Ordinances, resolutions or parts thereof in conflict with the provisions and intent of this Ordinance are hereby repealed.

Passed and adopted this _____ day of _____, _____.

Aye: _____ Nay: _____ Absent: _____

Pat Raffety, Mayor

ATTEST:

Cynthia Schumacher, Finance Officer

First Reading: _____

Second Reading: _____

Adopted & Approved: _____

Published: _____

Effective: _____