

MILBANK CITY COUNCIL PROCEEDINGS  
October 12, 2020

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. The following members were present: Mayor Pat Raffety, Councilmen Joel Foster, Mike Hanson, Scott Hoeke, James Johnson, and Josh Karels. Absent: Steve Wiener. Present from the staff: Attorney Mark Reedstrom, Boyd VanVooren, Cynthia Schumacher, Scott Meyer, Dick Poppen, Darin Thiele, and Ron Krause. Public present: Holli Seehafer, Kathy Ward, Brandon Berens, and Bob Hartman.

Mayor Raffety called the meeting to order, and the roll call was taken.

No one spoke during the open session.

A motion was made and seconded to approve the minutes of the September 14, 2020 meeting. Motion carried 5-0.

A motion was made and seconded to approve the Consent Agenda. Motion carried 5-0.

Consent Agenda

1. Authorizes the Mayor to sign all airport related documents regarding AIP Grant #3-46-0034-017-2020 CARES Act, \$20,000.
2. Appoint Jason Sackreiter to P&Z Commission, replacing Michael Cordingly, as full-time member October 2020 to December 2021.
3. Appoint Luis Jimenez De La Torre to the Park & Recreation Board, replacing Eval Marroquin, October 2020 to December 2023.
4. Extend the Leave of Absence for Ron VanHoorn to January 1, 2021.
5. Approve Resolution 10-12-20B Consolidated Board of Equalization.

RESOLUTION 10-12-20B  
City of Milbank Combined Board of Equalization

WHEREAS, the City of Milbank Board of Equalization, Grant County, South Dakota, does desire to consolidate local board of equalization with the County Board of Equalization for 2020 tax year, payable 2021, as permitted in SDCL 10-11-68, and

WHEREAS the City of Milbank Board of Equalization also believes the consolidation of the two boards would promote efficiency and equity of the equalization procedures.

THEREFORE, BE IT RESOLVED that there be formed a Consolidated Board of Equalization in accordance with SDCL 10-11-68 for real property within the County of Grant.

BE IT FURTHER RESOLVED that the City of Milbank Board of Equalization will have a member sit on the Consolidated Board of Equalization as designated by SDCL 10-11-68.

BE IT FURTHER RESOLVED that the City of Milbank Board of Equalization will compensate any expenses for their member that is on the County Board of Equalization.

Adopted and approved the 12 day of October 2020.

Aye: 5          Nay: 0          Absent: Councilman Wiener

Pat Raffety, Mayor

ATTEST

Cynthia Schumacher, Finance Officer

CC: Karen Layher, Grant County Auditor

#### DEPARTMENT REPORTS

Water – No bids were received for the lease of the hay ground land, described as the SE ¼ NE ¼ Section 16, Township 120 North, Range 50 West of the 5<sup>th</sup> P.M., containing approximately 33 acres.

Grant County Economic Development – No report.

Rubble Site – A contaminated soil sample was sent in for testing. Friest tree service hauling in large volumes of trees and shrubs.

Street – Councilman Hoeke read the monthly report. The school zone signs in the Koch School area have been removed. They have cleaned and repainted parking lines in the downtown city parking lots.

A motion was made and seconded to declare the following items surplus, appraise them and dispose of as required. Motion carried 5-0. Mayor Raffety requested Councilmen Hanson, Johnson and Foster review the items and appraise them if over \$500.

1. Crafc0 Model 200 joint & crack cleaner
2. Crafc0 EZ Pour 50 Melter
3. Stepp Mfg Electric Pre-mix heater 2.75 cu yd w/o generator
4. Steel light poles – 20 – 20 ft sections
5. Galvanized Light poles – 6 - 20 ft sections
6. Galvanized luminaire arms – 6 – 30 ft sections
7. Traffic signal controller boxes – 3
8. Signal heads (Minus lenses & bulbs)
9. Athletic field light heads – 30 - 240 Volt

A motion was made and seconded to approve Resolution 10-12-20 – Stop & Yield Signs. Motion carried 5-0.

#### Resolution 10-12-20

A resolution to amend certain provisions of Table II of the Milbank Municipal Code regarding the location of stop or yield signs on streets and avenues.

THEREFORE, BE IT RESOLVED that Table II of the Milbank Municipal Code shall be amended to include the following:

#### Stop Intersections:

- East 5<sup>th</sup> Avenue and 9<sup>th</sup> Street, Eastbound
- East Summit Street and 9<sup>th</sup> Street, Eastbound
- East Park Avenue and 9<sup>th</sup> Street, Eastbound

BE IT FURTHER RESOLVED that appropriate traffic control signs shall be erected in accordance with the provisions of this resolution.

Aye - 5      Nay - 0      Absent - Councilman Wiener  
Pat Raffety, Mayor

ATTEST: Cynthia Schumacher, Finance Officer

Baseball Complex – No report.

Park – Councilman Johnson gave the monthly report. The department is preparing the equipment and parks for the winter. All docks at Lake Farley have been removed.

Mayor Raffety stated the campsites at Lake Farley are laid out. Banner is working with the railroad on drainage.

One bid was received for the one-year ground maintenance contract. A motion was made and seconded to approve the bid submitted by Kelly's Kutters, LLC, \$74,850. Motion carried 5-0.

Wastewater – Councilman Karels reported the plant is running good, flows are very low. The DENR inspection went well. Annual main cleaning is expected to start October 19, 2020.

Personnel – No report.

Attorney – No report.

Finance – A motion was made and seconded to approve the bills list, \$344,396.21. Motion carried 5-0.

A motion was made and seconded to approve the September Treasurer's report. Motion carried 5-0.

A motion was made and seconded to approve the second reading of Ordinance 831 – 2020 Supplemental Budget. Motion carried by roll call vote, 5-0.

A motion was made and seconded to authorize the Mayor to set up a fund through South Dakota Community Foundation. The fund would be created for donations to Unity Square or other city departments for long term needs. Motion carried 5-0.

September Salaries: Mayor/Council \$1,600; Finance \$14,598; Police \$26,981; Fire \$1,627; Street \$11,178; Rubble Site \$800; Park \$6,760; Water \$4,374; Wastewater \$14,835.

Airport – No report.

Unity Square – No report.

Fire – Councilman Hanson stated the department visited the schools for fire prevention week.

Planning & Zoning –A conditional use permit requested by J&J Land Sales for the construction of up to seven two-family dwelling units to be constructed in Valley View Addition was discussed. The Commission approved the construction of three two-family dwelling units in Valley View Addition.

A motion was made and seconded to approve Resolution 10-12-20A. Motion carried 5-0.

Resolution 10-12-20A  
Resolution to Approve Plat

Be it resolved by the City Council of Milbank, South Dakota in regular meeting assembled that the Lots 1 & 2 Whetstone-Manor Addition in the NE1/4 of Section 7, T120N, R48W of the 5<sup>th</sup> P.M. in the City of Milbank, Grant County, South Dakota be approved this 12<sup>th</sup> day of October, 2020 in accordance with the provisions of SDCL 11-3 and all acts amendatory thereto.

I Cynthia Schumacher, City Finance Officer of the City of Milbank, South Dakota certify that this is a true copy of the Resolution adopted by the City Council of Milbank, South Dakota.

Dated this 12 day of October 2020

Pat Raffety, Mayor

ATTEST: Cynthia Schumacher, Finance Officer

September Permits:

Building Permits: O'Reilly's-1400 Morningside Dr #2-commercial vestibule. Kevin VanHout-801 S 4<sup>th</sup> St-garage. Christopher & Leah Vangsness-1519 Aspen Dr-house/garage. Jacob Ebsen-1521 Aspen Dr-house/garage. Craig DeBoer-505 W 4<sup>th</sup> Ave-commercial bldg. Robert Hoffman-110 Aspen Ct-screened porch. Ronald Haus-305 Highland Dr-accessory structure.

Demolition Permits: Kessler's Grocery-1207 E 4<sup>th</sup> Ave-commercial bldg.

Sign Permits: None.

Roofing Permits: Agripion Hernandez Perez-102 S 5<sup>th</sup> St-asphalt. Thane McFarland-514 S 6<sup>th</sup> St-steel.

Fence Permits: None.

Special Event Permits: Avera Milbank-301 Flynn Dr-Glow Run-10/10/2020. KMSD-Farley Park-Harvest Festival-10/3/2020.

Police – Councilman Hanson read the monthly report. The officers have completed several online training courses.

A motion was made and seconded to approve hiring Wes Bowsher as a police officer, 5-1, \$18.73/hour, effective 10/13/20. Motion carried 5-0.

Councilman Hanson stated the use of the fire siren was discussed. Chief VanVooren will meet with Grant County and 911 dispatch in Watertown to discuss the option of only using the fire sirens between the hours of 6:00 am and 10:00 pm. Hanson stated there is confusion among residents between the fire siren and the weather alert sirens.

A motion was made and seconded to go into Executive Session pursuant to SDCL 1-25-2(3). Motion carried 5-0. The Mayor called the Council out of Executive Session. No motions were made.

Adjourn – The next regular meeting will be November 9, 2020, at 7:00 PM. A motion was made and seconded to adjourn. Motion carried 5-0.

ATTEST

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Cynthia Schumacher, Finance Officer

Publish: 10-21-20

Publish at an approximate cost of: \$ \_\_\_\_\_

CLAIMS

Advanced Technologies Inc.	shipping/supplies	\$	159.11
Al's Body Shop	supplies	\$	54.00
American Engineering Testing	testing	\$	322.60
AT&T Mobility	cell phone	\$	413.41
Auto Value Parts Store	parts/supplies	\$	77.94
Berkner Excavating & Gravel	street repairs	\$	741.84
Bituminous Paving Inc.	asphalt milling	\$	55,025.00
Black Mountain Software Inc.	software annual support	\$	11,574.00
Central Salt	road salt	\$	6,186.14
CHS	gas/grease	\$	1,481.35
Climate Systems, Inc.	pm contract	\$	1,063.75
Colonial Life & Accident	admin fee	\$	10.00
Corporate Technology	service agreement	\$	834.00
Dakota Shed Haulers	move shed	\$	300.00
Eastside Car Wash	truck wash usage/rental	\$	125.88
Engelstad Electric Co	electrical work	\$	5,898.00
Equipment Blades Inc.	parts	\$	240.00
First Bank & Trust	fees/memorial	\$	673.05
Food-N-Fuel	gas/supplies	\$	105.98
GCC Consolidated Ready Mix	sand	\$	4,413.08
Grant County Auditor	services	\$	2,525.00
Grant County Review	publications	\$	802.69
Hartmans Family Foods	supplies	\$	30.35
Hawkins, Inc.	chemicals	\$	8,238.29
Helms & Associates	engineering assistance	\$	924.70

Hicks Construction LLC	repairs	\$	2,692.50
Highland Products Group LLC	trash receptacles	\$	4,942.20
Hoeke, Jack	electrical panel	\$	145.00
ITC	telephone/internet service	\$	978.50
J&J Earth Works	park/street projects	\$	104,861.00
Jankord, Trey	clothing allowance	\$	34.99
John Deere Financial	parts/repairs	\$	730.36
Kelly Kutters LLC	mowing contract/spraying	\$	13,216.67
Magedanz Electric	repairs	\$	85.46
Milbank Winwater	parts	\$	771.01
NAPA Auto Parts	parts	\$	234.28
Newman Traffic Signs	sign posts	\$	195.41
Norm's Auto	repairs	\$	1,982.92
NW Energy	natural gas/installation	\$	1,744.94
Otter Tail Power	electric	\$	15,730.44
Peter's Gravel Inc.	gravel	\$	1,157.87
Peterson, Connie	sew patches	\$	8.00
Petty Cash	postage/supplies	\$	175.06
Praxair Distribution Inc.	service air system	\$	44.66
Roger's Electric Motor	parts	\$	133.00
Running's Supply, Inc.	supplies/parts	\$	1,583.25
Safeguard Q B S	supplies	\$	641.92
SD Dept of Revenue & Regulation	sales tax	\$	362.66
SD One Call	one calls	\$	49.35
SD Public Health Lab	testing	\$	86.00
Settje, Don	clothing allowance	\$	55.27
Share Corp	supplies	\$	514.01
Star Laundry & Cleaners	rugs/coveralls	\$	105.98
Stoney Brook Ent Inc.	foam/monitors	\$	3,633.40
Street Graphex	supplies	\$	17.30
Sturdevants Auto Parts	supplies	\$	241.96
Sweeney Controls Co.	system support	\$	180.00
T&T Heating & AC	remove furnace	\$	163.20
The Original Marketing Group	marketing agreement	\$	664.00
The Valley Shopper	help ads	\$	148.82
Trapp Plumbing Co Inc.	replace faucet	\$	247.86
Turbo Technologies Inc.	hydro seeder	\$	4,665.00
Twin Valley Tire	tires/tire service	\$	1,626.50
Up North Concrete Paving	gas	\$	2,367.98
US Bank	bond payment	\$	52,951.51
US Postal Service	postage	\$	360.00
USA Bluebook	supplies	\$	838.25

Valley Rental & Recycling LLC	recycling agreement	\$	650.00
VanVooren, Boyd	uniforms	\$	51.02
Vessco Inc.	pump	\$	15,993.60
Whetstone Home Center Inc.	lumber/supplies	\$	312.18
Whetstone Valley Electric	electric	\$	1,400.76
Wilbur Ellis	FBO Contract	\$	1,200.00
Wittrock & Sons	garbage service	\$	1,200.00
		\$	344,396.21



Advanced Technologies Inc.	shipping/supplies	\$74.32
American Engineering Testing	testing	\$123.85
AT&T Mobility	cell phone	\$417.21
Auto Value Parts Store	parts/supplies	\$731.52
Avera Medical Group	testing	\$119.55
Axon Enterprise, Inc	equipment	\$5,046.00
Banner Associates, Inc.	engineering	\$8,431.00
Berkner Excavating & Gravel	street repairs/house demolition	\$32,206.78
Bostrom, Carl	travel expense	\$35.50
Central Salt	road salt	\$2,013.29
CHS	gas	\$3,490.49
City of Milbank	deposit refund	\$256.76
Colonial Life & Accident	admin fee	\$10.00
Corporate Technology	service/equipment/installation	\$2,052.75
Denny's Septic Service	pump tank	\$125.00
Dewey's Lawn Care	supplies	\$259.40
Digital Ally, Inc.	equipment	\$220.00
Eastside Car Wash	truck wash usage	\$49.24
Energy Laboratories, Inc.	testing	\$2,346.00
Engelstad Electric Co	electrical installation	\$2,863.25
First Bank & Trust	supplies	\$681.01
Food-N-Fuel	gas/supplies	\$505.77
Gesswein Motors	vehicle repairs	\$293.45
Grant County Auditor	services	\$2,525.00
Grant County Development Corp	allocations	\$17,500.00
Grant County Review	publications	\$2,967.00
Harms Gravel	dirt	\$281.15
Hawkins, Inc.	chemicals	\$8,668.37
Heiman Fire Equipment	parts/supplies	\$2,360.65
Hooth, Corey	travel expense	\$6.00
Hydro Clean	jet-vac lagoons	\$837.50
ITC	telephone/internet service	\$1,037.38
J.P. Cook	supplies	\$65.35
Kelly Kutters LLC	mowing contract/spraying	\$13,216.67
Kibble Equipment	parts	\$27.53

Kromer Co. LLC	parts	\$313.16
Lewis Drug Stores	supplies	\$59.90
Midwest Power Sports	parts	\$28.00
Milbank Area Chamber of Commerce	allocation/contribution	\$19,500.00
Milbank Fire Department	rent/education allocation	\$15,500.00
Milbank Winwater	parts	\$388.12
Minn-Dak Fire & Safety	fire extinguisher inspection	\$1,091.19
Modern Marketing	supplies	\$327.01
Morris, Jeena	deposit refund	\$43.25
MTI Distributing Inc	fountain	\$6,678.29
NAPA Auto Parts	parts	\$220.81
Newman Traffic Signs	signs	\$361.77
NW Energy	natural gas	\$52.80
Otter Tail Power	electric	\$15,369.65
Peterson, Connie	sew patches	\$20.00
Petty Cash	postage/fees	\$55.19
Poppen, Dick	clothing allowance	\$39.39
Praxair Distribution Inc.	service air system	\$44.66
Richardson, Morgan	deposit refund	\$100.00
Roger's Electric Motor	parts	\$284.34
Running's Supply, Inc.	supplies	\$1,015.04
Schumacher, Cynthia	clothing allowance	\$76.00
SD Dept of Revenue & Regulation	sales tax	\$343.16
SD One Call	one calls	\$44.10
SD Public Health Lab	testing	\$290.00
Seehafer Hardware	supplies	\$15.72
Share Corp	supplies	\$709.28
Star Laundry & Cleaners	rugs	\$100.73
Street Graphex	name plates	\$34.60
The Original Marketing Group	marketing agreement	\$650.00
Thiele, Darin	parts	\$53.25
Twin Valley Tire	tires/tire service	\$704.99
Up North Concrete Paving	concrete repairs & projects	\$40,804.50
Upbeat Inc.	supplies	\$1,274.62
UPI	gas	\$1,453.42
US Bank	bond payoff	\$2,058,507.50
US Postal Service	postage	\$360.00
Valley Office Products	supplies	\$179.50
Valley Rental & Recycling LLC	recycling agreement/rentals	\$650.00
Van Diest Supply Co	mosquito spray	\$426.00
VanVooren, Boyd	registration fee	\$45.00
Westmore Fluid Solutions	annual maintenance	\$749.74

Whetstone Home Center Inc.	lumber/supplies	\$2,309.72
Whetstone Sanitation	clean portable restrooms	\$50.00
Whetstone Valley Electric	electric	\$864.49
Wilbur Ellis	FBO Contract	\$1,200.00
Xerox Corporation	copier lease	\$548.05
		\$2,285,781.68