

MILBANK CITY COUNCIL PROCEEDINGS
September 14, 2020

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. The following members were present: Mayor Pat Raffety, Councilmen Joel Foster, Mike Hanson, Scott Hoeke, James Johnson, Josh Karels, and Steve Wiener. Absent: None. Present from the staff: Attorney Mark Reedstrom, John Forman, Boyd VanVooren, Cynthia Schumacher, Scott Meyer, Dick Poppen, Darin Thiele, and Ron Krause. Public present: Melanie Reiners, Roger Reiners, Holli Seehafer, and Brent Hanson.

Mayor Raffety called the meeting to order, and the roll call was taken.

Melanie and Roger Reiners addressed the council regarding extensive damage to their house and cost incurred resulting from the city relocating a nearby storm water catch basin to accommodate the neighbor's construction plans. Reiners asked if there was any assistance the city could offer to recoup the incurred expense. Reiners have installed an additional catch basin on their property, adding to the expense. Attorney Reedstrom stated such drainage issues are between homeowners and should be resolved in civil court.

A motion was made and seconded to approve the minutes from the July 10 and August 10, 2020 meetings. Motion carried 6-0.

A motion was made and seconded to approve the Consent Agenda. Motion carried 6-0.

Consent Agenda

1. Accept resignation of Roger Holland, Rubble Site Attendant
2. Authorize the advertising for Rubble Site Attendant
3. Accept the resignation for Sue Krahn, Visitor Center Custodian
4. Authorize the advertising for Visitor Center Custodian
5. Accept the resignation of Michael Cordingley, P&Z Commission
6. Accept the resignation of Eval Marroquin from the Park & Recreation Board
7. Authorize the Mayor to sign the Airport Grant 3-46-0034-016-2020

DEPARTMENT REPORTS

Water – Councilman Wiener read the monthly report; Work was done on the underground storage pumps, well #1 air conditioner and several curb stops. The water meters were read for the quarter. There were five on the monthly shut off list. The city is utilizing 62% spring water.

A public hearing was held for the consideration to lease hay ground described as the SE ¼ NE ¼ Section 16, Township 120 North, Range 50 West of the 5th P.M., containing approximately 33 acres. No objections were heard. A motion was made and seconded to call for bids for the lease of said hay land. Motion carried 6-0.

Grant County Economic Development – No report.

Street – New traffic signage was installed, and crosswalks painted in the school areas. The salt sand is being prepped for winter. Working with Up North Concrete on various street repairs. Mosquito spraying continues as weather permits.

No snow removal bids were received.

Rubble Site – The site has been busy, debris from four houses and two commercial buildings were hauled in. The site was burned August 31, 2020.

Baseball Complex – Councilman Hoeke reviewed a segmented building plan. The Ball Diamond Association is hoping for a groundbreaking in October.

Park – Councilman Karels reported the sprinkler system at Pribyl park was repaired, picnic tables painted, soccer and football fields painted, and the cemetery seeded. They installed a new fountain at the Visitor Center.

City Administrator Forman stated, 70 applications have been received for the Park & Recreation Director position. The closing date is September 18, 2020.

A motion was made and seconded to approve Resolution 9-14-20A. Councilman Foster introduced the resolution stating he was approached by Boyd Sussex with the request to honor Land Lindquist for endless hours of volunteering, and years of teaching and serving on the city council. Councilman Wiener voiced his reservation about the resolution. Motion carried 4-2.

Resolution 9-14-20A
City of Milbank
Resolution to Rename Public Roadways

WHEREAS, the City Council of the City of Milbank has the authority to rename streets, avenues, and public passageways within the City of Milbank; and

WHEREAS, Lane Lindquist spent 28 years teaching in the Milbank School District and spent 17 years on the Milbank City Council, and tirelessly devoted time and energy to both institutions; and

WHEREAS, the road running on the south side of the Milbank Cemetery from the Unity Square parking lot to Flynn Drive and serves as a recreational route for bikers, runners and walkers in Milbank and borders both city property and school property.

THEREFORE, BE IT RESOLVED, that the City Council of the City of Milbank does hereby order that the aforementioned public right-of-way running from the Unity Square parking lot to Flynn Drive within the City of Milbank, County of Grant, State of South Dakota be known as Lane Lindquist Way.

This Resolution was adopted at a meeting of the Milbank City Council held on the 14th day of September 2020.

Aye: 4, Foster, Hanson, Hoeke, Karels

Nay: 2, Johnson, Wiener

Absent none

Pat Raffety, Mayor

ATTEST: Cynthia Schumacher, Finance Officer

A motion was made and seconded to approve the bid submitted by J&J Earthworks for the Lake Farley Campground Improvements in the amount of \$299,778.20. Three additional bids were received: Bates Construction Company, Inc.-\$306,878.80, Ronglien Excavating, Inc.-\$381,757.60, Hulstein Excavating, Inc.-\$513,550.50. Motion carried 6-0.

Wastewater – Councilman Karels reported the third quarter toxicity test passed. The 4-H lift station, air basin blower and vac trailer were repaired. A DENR inspection is scheduled for September 17, 2020.

Personnel – A motion was made and seconded to approve the Covid-19 Administrative Leave policy. Motion carried 6-0.

Attorney – No report.

Finance – A motion was made and seconded to approve the August Treasurer’s report. Motion carried 6-0.

A motion was made and seconded to correct claim #7039, Milbank Area Chamber from \$500 to \$5,000 for the fireworks contribution. Motion carried 6-0. A motion was made and seconded to approve the claims list as amended, \$2,285,781.68. Motion carried 6-0.

A motion was made and seconded to approve the second reading of Ordinance 830. Motion carried by roll call vote, 6-0.

A motion was made and seconded to approve the first reading of Ordinance 831 – 2020 Supplemental Budget. Motion carried by roll call vote, 6-0.

August Salaries: Mayor/Council \$1,800; Finance \$14,894; Police \$25,335; Fire \$1,627; Street \$9,576; Rubble Site \$800; Park \$8,853; Water \$4,374; Wastewater \$12,730.

Airport – Foster reported Administrator Forman resolved the issues with the access gate card reader. Foster reported the PAPI lights were recalibrated. Helms & Associates are surveying the trees southeast of the runway and working with FAA to determine if any action is needed. Progress continues on the final avigation easement in the airport protective zone acquisition.

Unity Square – Councilman Johnson read the monthly report.

Fire – Councilman Hanson read the monthly report.

Planning & Zoning – A conditional use permit requested by Nicole Dunning for a home-based day care at 1010 Adams Drive was approved. A conditional use permit and variance requested Dakota Country Feed & Seed for the installation of six 40-foot bin storage containers, was approved. A conditional use permit requested by J&J Land Sales for the construction of up to seven two-family dwelling units to be constructed on Lots 12-18, Valley View Addition was tabled. The Commission requested additional information.

Additional members are needed to serve on the P&Z Commission. If you are interested, please contact Mayor Rafferty or City Administrator John Forman.

A motion was made and seconded to approve Resolution 9-14-20. Motion carried 6-0.

Resolution 9-14-20
Resolution to Approve Plat

Whereas, Craig D. DeBoer and Allison Jo DeBoer Owners of the thereafter described real property has submitted to the governing board a proposed plat of Lots 1 and 2 of Westside Car Wash Addition to the City of Milbank, Grant County South Dakota, and the Board of City Council of

said City having examined the proposed plat and its appearing that all municipal taxes and special assessments, if any, upon said plat and survey have been executed according to law.

Now Therefore, be it Resolved that said plat and survey be and are hereby in all things accepted and approved.

Dated this 14 day of September 2020

Pat Raffety, Mayor

ATTEST: Cynthia Schumacher, Finance Officer

August Permits:

Building Permits: Drew Simonton-1016 S Viola St-garage.

Demolition Permits: none.

Sign Permits: none.

Roofing Permits: Todd Forman-505 S 4th St-asphalt.

Fence Permits: Lantern Townhouse Association-5 Lantern Townhouse Lane-wood.

Special Event Permits: none.

Police – Councilman Hanson read the monthly report. Officers will begin teaching DARE and Jr Achievement as COVID restrictions allow.

Adjourn – The next regular meeting will be October 12, 2020, at 7:00 PM. A motion was made and seconded to adjourn. Motion carried 6-0.

Pat Raffety, Mayor

ATTEST

Cynthia Schumacher, Finance Officer

Publish: 9-23-20

Publish at an approximate cost of: \$_____

Advanced Technologies Inc.	shipping/supplies	\$74.32
American Engineering Testing	testing	\$123.85
AT&T Mobility	cell phone	\$417.21
Auto Value Parts Store	parts/supplies	\$731.52
Avera Medical Group	testing	\$119.55
Axon Enterprise, Inc	equipment	\$5,046.00
Banner Associates, Inc.	engineering	\$8,431.00
Berkner Excavating & Gravel	street repairs/house demolition	\$32,206.78
Bostrom, Carl	travel expense	\$35.50
Central Salt	road salt	\$2,013.29
CHS	gas	\$3,490.49
City of Millbank	deposit refund	\$256.76
Colonial Life & Accident	admin fee	\$10.00
Corporate Technology	service/equipment/installation	\$2,052.75
Denny's Septic Service	pump tank	\$125.00
Dewey's Lawn Care	supplies	\$259.40
Digital Ally, Inc.	equipment	\$220.00
Eastside Car Wash	truck wash usage	\$49.24
Energy Laboratories, Inc.	testing	\$2,346.00
Engelstad Electric Co	electrical installation	\$2,863.25
First Bank & Trust	supplies	\$681.01
Food-N-Fuel	gas/supplies	\$505.77
Gesswein Motors	vehicle repairs	\$293.45
Grant County Auditor	services	\$2,525.00
Grant County Development Corp	allocations	\$17,500.00
Grant County Review	publications	\$2,967.00
Harms Gravel	dirt	\$281.15
Hawkins, Inc.	chemicals	\$8,668.37
Heiman Fire Equipment	parts/supplies	\$2,360.65
Hooth, Corey	travel expense	\$6.00
Hydro Clean	jet-vac lagoons	\$837.50
ITC	telephone/internet service	\$1,037.38
J.P. Cook	supplies	\$65.35
Kelly Kutters LLC	mowing contract/spraying	\$13,216.67
Kibble Equipment	parts	\$27.53
Kromer Co. LLC	parts	\$313.16

Lewis Drug Stores	supplies	\$59.90
Midwest Power Sports	parts	\$28.00
Milbank Area Chamber of Commerce	allocation/contribution	\$19,500.00
Milbank Fire Department	rent/education allocation	\$15,500.00
Milbank Winwater	parts	\$388.12
Minn-Dak Fire & Safety	fire extinguisher inspection	\$1,091.19
Modern Marketing	supplies	\$327.01
Morris, Jeena	deposit refund	\$43.25
MTI Distributing Inc	fountain	\$6,678.29
NAPA Auto Parts	parts	\$220.81
Newman Traffic Signs	signs	\$361.77
NW Energy	natural gas	\$52.80
Otter Tail Power	electric	\$15,369.65
Peterson, Connie	sew patches	\$20.00
Petty Cash	postage/fees	\$55.19
Poppen, Dick	clothing allowance	\$39.39
Praxair Distribution Inc.	service air system	\$44.66
Richardson, Morgan	deposit refund	\$100.00
Roger's Electric Motor	parts	\$284.34
Running's Supply, Inc.	supplies	\$1,015.04
Schumacher, Cynthia	clothing allowance	\$76.00
SD Dept of Revenue & Regulation	sales tax	\$343.16
SD One Call	one calls	\$44.10
SD Public Health Lab	testing	\$290.00
Seehafer Hardware	supplies	\$15.72
Share Corp	supplies	\$709.28
Star Laundry & Cleaners	rugs	\$100.73
Street Graphex	name plates	\$34.60
The Original Marketing Group	marketing agreement	\$650.00
Thiele, Darin	parts	\$53.25
Twin Valley Tire	tires/tire service	\$704.99
Up North Concrete Paving	concrete repairs & projects	\$40,804.50
Upbeat Inc.	supplies	\$1,274.62
UPI	gas	\$1,453.42
US Bank	bond payoff	\$2,058,507.50
US Postal Service	postage	\$360.00
Valley Office Products	supplies	\$179.50
Valley Rental & Recycling LLC	recycling agreement/rentals	\$650.00
Van Diest Supply Co	mosquito spray	\$426.00
VanVooren, Boyd	registration fee	\$45.00
Westmore Fluid Solutions	annual maintenance	\$749.74
Whetstone Home Center Inc.	lumber/supplies	\$2,309.72

Whetstone Sanitation	clean portable restrooms	\$50.00
Whetstone Valley Electric	electric	\$864.49
Wilbur Ellis	FBO Contract	\$1,200.00
Xerox Corporation	copier lease	\$548.05
		\$2,285,781.68