

CITY OF MILBANK  
PARKS AND RECREATION BOARD  
REGULAR MEETING  
January 13, 2021

**AGENDA**

NOTICE is hereby given that a Regular Meeting of the City of Milbank Parks and Recreation Board will be held on the 13th day of January 2021 at 6:30 pm, in the Milbank Community Room, 1001 E Fourth Avenue, Milbank, South Dakota, via Zoom Agenda at which time the following subjects will be discussed.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/84573854692?pwd=VXdMMDFIbVRLNzltZ2lvUE9HVHBaUT09>

Meeting ID: 845 7385 4692

Passcode: 223617

One tap mobile

+16699006833, 84573854692 #, \*223617# US (San Jose)

+12532158782, 84573854692 #, \*223617# US (Tacoma)

Dial by your location.

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

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Meeting ID: 845 7385 4692

Passcode: 223617

Find your local number: <https://us02web.zoom.us/j/84573854692?pwd=VXdMMDFIbVRLNzltZ2lvUE9HVHBaUT09>

**1. CALL TO ORDER & ROLL CALL**

**2. APPROVAL AND ADOPTION OF AGENDA**

**3. PUBLIC PARTICIPATION-NON-AGENDA ITEMS**

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and the total time for public input on a particular issue is limited to 20 minutes. The Board is prohibited from discussion or acting on matters not on the agenda but may briefly respond or ask a question for clarification.

**4. STAFF REPORTS**

4.1 Parks and Recreation Manager

4.2 Parks and Cemetery Manager

**5. OTHER REPORTS**

5.1 City Administrator

5.2 Parks and Recreation Board

Each DISCUSSION/ACTION ITEM consists of the following steps to be carried out by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff and advisory committee reports. 3) Receive Board questions and requests for clarification. 4) Receive public comments. 5) Motion and second from the Board. 6) Moderates a discussion of the item until a final motion is ready for a vote or other disposition.

**6. DISCUSSION/ACTION**

- 6.1 Review of Parks and Recreation Board Bylaws
- 6.2 Development of a Standing Committee: Finance
- 6.3 Review Unity Fee Schedule

**7. CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests for an individual item to be taken up under DISCUSSION/ACTION.

- 7.1 Approval of minutes for board meetings and standing committees: 12/10/2020 Regular Parks and Recreation Board Meeting, 12/22/2020 Special Parks and Recreation Board Meeting.

**8. TIME AND DATE OF NEXT MEETING**

**9. ADJOURN**