

## **CITY OF MILBANK**

### **PARK & RECREATION BOARD MINUTES**

**November 10, 2020**

The Milbank Park & Recreation Board met for a regularly scheduled meeting on Tuesday, November 10, 2020 at 7:00 P.M. via Zoom videoconference. Present for the meeting were Board members, Jody Bear, Luis Jimenez De La Torre, Brian Pauli, Brian Sandvig, Rondi Scoular, Keith Weber, Heidi Wellnitz, Steve Wenzl, Matt Wilson, and City Administrator John Forman.

A motion was made by Steve Wenzl, seconded by Matt Wilson to approve the meeting minutes of Oct. 13 and Oct. 26. Motion passed 9-0.

City Administrator Forman gave an update on Danny Keyes. The City Council approved the hire at their November meeting, and an official offer/acceptance letter has been sent to Mr. Keyes. Forman read a short email from Mr. Keyes regarding their progress on preparing for the move to Milbank.

Forman also indicated that the City Council approved advertising for the Recreation Director position. He has discussed with Dan Keyes about the interview timeframe. Advertising of the position will probably take place the week of Nov. 16, with advertising in the Grant Co Review. Seven previous manager applicants have indicated that they have interest in the position, and they will be directly sent position information. Anticipated closing date will be Friday, Dec. 4, with interviews to be the week of Dec. 14-18.

MBDA Farley Project Update – Weber provided an update. ICON Architects have moved from a lead role in fundraising to a support role. Their efforts have stagnated, not only with this project, but with others in the upper Midwest. Weber stated that they really haven't followed the nation-wide effort in fund raising that was thought to happen, but rather concentrated on more local fundraising. To be determined what the next step is.

Recap of youth sports/activities meeting of Oct. 20. – Meeting went well. Not much feedback from outside of the Board. Next step will be to get a registration website up and running to include baseball and all summer rec activities. Probably need to look at the 2019 Unity Square summer rec schedule, as 2020 was not conducive to being reutilized. We will look to Dan Keyes to provide some insight and expertise on this.

Unity Square transition to City – Forman met with full-time employees and partial MCF Board about transition. Meeting went well. Not many questions. Will meet again on Thursday, Nov. 12, 2020.

Disposition of Healthy Kneads Massage at Unity Square – Much discussion. Board concluded that a six month lease should be extended to Healthy Kneads, with a 60-day notice of termination of the lease. Will look to Dan Keyes for future space needs.

Unity Square Capital Asset needs – There was discussion about the current list. Board feels inadequate to prioritize until Mr. Keyes can review. Motion was made to include the replacement of the pool duct system, Pool Pak replacement, BAS replacement and painting of the pool area to be the number one priority (total estimated cost - \$399,000) and under contract prior to Jan. 1 by Matt Wilson, seconded by Steve Wenzl. Motion passed 9-0.

The next regular meeting will be December 10, 2020 at 6:00 P.M. via Zoom.

Heidi Wellnitz, Secretary/John Forman, City Administrator

---

Brian Sandvig, Park & Recreation Board President

---

John Forman, City Administrator