

## CITY OF MILBANK

### PARK & RECREATION BOARD MINUTES

**December 10, 2020**

The Milbank Park & Recreation Board met for a regularly scheduled meeting on Thursday, December 10, 2020 at 6:00 P.M. via Zoom videoconference. Present for the meeting were Board members, Jody Bear, Luis Jimenez De La Torre, Brian Pauli, Brian Sandvig, Rondi Scoular, Keith Weber, Heidi Wellnitz, Steve Wenzl, Matt Wilson, City Councilman Mike Hanson, Park & Rec Manager Dan Keyes and City Administrator John Forman.

A motion was made by Heidi Wellnitz, seconded by Keith Weber to approve the meeting minutes of Nov.10. Motion passed 9-0.

The Board introduced themselves to Dan Keyes, and Dan recanted his moving experience and some of what he has been doing at Unity Square during his first week.

Recreation Director update. There are 8 applicants for the position. Interviews will be held via Zoom on Tuesday and Wednesday, Dec. 15 & 16. May require a Zoom meeting with the board to provide a hire recommendation to the City Council for their meeting on Dec. 28.

MBDA Farley Baseball Project update – Keith Weber advised that MBDA has written a letter to ICON architects with the help of the City Attorney, severing all ties between ICON and MBDA. MBDA to receive all work products that resulted during ICON's time working on the concept. MBDA is looking to pursue another route for fund raising.

Unity Square transition – City Administrator Forman indicated that a second meeting was held with employees at Unity Square. No real questions and everything seems to be moving forward. The city will be working next week to get current Unity Square employees paperwork to bring them on as city employees on January 1, 2021. Dan Keyes also indicated how his work at Unity has been progressing.

Unity Square pool HVAC and painting update. The city has gotten updated estimates from the contractors and is in the process of getting contracts for the Milbank Community Foundation to sign prior to Jan. 1.

Youth Sports update – Not a lot to report since the last meeting. Heidi Wellnitz will start making contacts to determine the status of the various groups, so the ball doesn't get dropped affecting any sport.

Chairman Sandvig reiterated the expectation that Mr. Keyes will provide a director's report starting at the next meeting. Meeting minutes will continue to be kept by Wellnitz/Forman and/or Keyes.

Forman informed the board about a meeting with Craig Weinberg, VPD Studio, and Nicole Berg regarding rebranding of Unity Square. A couple of ideas were shown to the group. Forman and Keyes are to continue working with this group, along with the Original Marketing Group, on rebranding and marketing ideas.

The next regular meeting will be January 13, 2021 at 6:30 P.M. via Zoom.

Heidi Wellnitz, Secretary/John Forman, City Administrator

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Brian Sandvig, Park & Recreation Board President

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Dan Keyes, Park & Recreation Manager