

AGENDA
MILBANK CITY COUNCIL MEETING
April 19, 2021

NOTICE is hereby given that a Regular Meeting of the governing body of the City of Milbank will be held on the 19th day of April, 2021 at 7:00 pm, in the Milbank Community Room, 1001 E Fourth Avenue, Milbank, South Dakota, at which time the following subjects will be discussed.

- I. Call to Order & Roll Call
- II. Public Comment
 - Dan Johnson, Climate Systems - addition of ionization process and upgrade
 - Krista Atyeo-Gortmaker, GCDC update
 - Bobbie Bohlen, HME overview of proposed project
 - Informational – Care Call System
- III. Approve minutes from March 8, 2021 meeting.
- IV. Consent Agenda:
 1. Approve Agreement for professional services with Banner Associates for the design (\$24,900) and construction services (\$18,500 maximum) for the Twelfth Avenue Water & Sewer Extension Project, not to exceed \$43,400.
 2. Approve advertisement for part-time Unity staff and full-time Unity custodian.
 3. Accept the resignation of Katrina Weber, part-time Unity staff, effective 5/21/21.
 4. Accept the resignation of Wesley Bowsher, police officer, effective 4/15/21. Advertise for replacement.
 5. Approve hiring park & recreation staff:
 - Brianna Hermans, part-time personal trainer, \$14.00/hr, effective 4/20/21.
 - David Heidemann, seasonal park maintenance, \$14.00/hr, effective 4/20/21.
 - Taylor Thue, seasonal recreation supervisor, \$12.20/hr, effective 5/17/21.
 - Riley Gauer, seasonal park maintenance, \$10.75/hr, effective 5/24/21.
 - Kellen Hoeke, seasonal park maintenance, \$10.00/hr, effective 6/16/21.
 6. Approve lifeguards: William Karels, Savanna Osowski, Isaac Schulte, Amaya Street. \$13.81/hr, effective 4/20/21.
 7. Authorize advertisement for bids for an electronic message board sign for Unity Health & Fitness.
 8. Authorize the Mayor to sign the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) application for the airport funding.
 9. Authorize the Mayor to sign the Youth Program Partnership Agreement with the Milbank Tennis Association.

10. Authorize the Mayor to sign the Golf Facility Use Agreement with the Whetstone Creek Golf Course.

11. Approve the 2021 Lake Farley Campground Policy

V. Department Reports

Fire

Planning & Zoning

-Resolution 4-19-21, Plat of Lot 1 of Lake Farley Park Addition

Police

Unity Health & Fitness

Property Standards

Parks & Cemetery

-Approve Chamber 4th of July fireworks, Lake Farley, 10:00 pm.

-Approve Farley Fest Events, July 30-31, 2021. Q-Fest, Vendor Sales, Car Show, Parade, Dog Show, Monster Truck, Cornhole Tournament, Concert.

-Public Hearing: Special Malt Beverage License for Farley Fest Event, July 30-31, 2021

-Discussion of cremation, columbarium options

Baseball Complex

-Request by MBDA to Sign Letter of Intent – VETO

-Engineering Agreement with Banner Associates for Lake Farley Ballfield Preliminary Planning.

Personnel

-Approve the Employee handbook

-Approve employee salary grid

-Human Resource Support – Alternative HRD, LLC. A resource management and consulting firm to provide human resource expertise and assistance.

-Approve policies relating to the hiring process for part-time staff

Attorney

Finance

-Second Reading of Ordinance 833, 2021 Supplemental Appropriations

-Approve Bills List

-Approve March Treasurer's Report

-Approve 2020 Annual Report

-Marketing agreement with The Original Marketing Group

Airport

Housing

Water

Rubble Site

- Approve Milbank Clean Up, April 30-May 8, 2021

Streets

- Approve street material bids.

 - BS 1-hot mix/picked up: \$64/ton Bituminous Paving Inc. (only bid)

 - BS 2-asphalt machine laid: \$66/ton Bituminous Paving Inc. (only bid)

 - BS 3-aggregate base course delivered: \$6.75/ton J&J Earthworks (only bid)

 - BS 4-aggregate base course delivered, end dump: \$6.95/ton J&J Earthworks (only bid)

 - BS 5-asphalt milling 2-inch: \$1.80, 4-inch: \$3.75 Bituminous Paving Inc. (only bid)

- Approve bids for West 7th Avenue Reconstruction Project

- Approve the Highway-Rail Grade Crossing Closure Agreement with BNSF

- First reading of Ordinance 834 – City Street Closure: Eastman Street

- Valley Queen Cheese request for closure of 3rd Ave and alley during their construction

- Railway Avenue utility easements

Wastewater

VI. Next Regular Meeting – May 10, 2021, 7:00 PM

VII. Adjourn

NOTE: The agenda is produced in advance of the council meeting. The actual meeting may consist of additional items, as may come before the council after the agenda is posted, or during the meeting itself. No action will be taken by the Council on items presented after the posting of the agenda. All items listed as part of the Consent Agenda require little or no deliberation by the City Council. Withdrawn items will be individually considered following approval of the Consent Agenda.