

CITY OF MILBANK
PARKS AND RECREATION BOARD
FINANCE COMMITTEE MEETING MINUTES
March 22, 2021

A meeting of the City of Milbank, Parks and Recreation Board – Finance Committee was held on the 22nd day of March 2021 at 11:00 a.m. in the Conference Room located at 1001 E Fourth Avenue. Milbank, South Dakota. Present for the meeting were Finance Committee members; Rondi Scoular and Steve Wenzl. Non-Members included: Dan Keyes, Cynthia Schumacher, Cody Pohlen

1. Call to Order

- The meeting was called to order at 9:01 a.m.

2. Approval and Adoption of Agenda

- The agenda was approved and adopted by unanimous consent.

3. Public Participation Non-Agenda Items

- No public in attendance

4. Information/Discussion

4.1. Expense Report, Accounting Period ending 2/21

- The expense report was reviewed.
- Steve Wenzl asked about the capital budget.
- Cynthia Schumacher said the capital budget is undergoing change and will need to be revisited by Council.
- Rondi Scoular had a question about a joint School District and City agreement for the provision of personal training services by the City.
- Dan Keyes explained the situation and said at this time there is not an agreement between the two entities and the personal trainer has been told not conduct school-based work until an agreement has been signed and approved.

4.2. Revenue Report, Accounting Period 2/21

- Steve Wenzl asked about the banner program and corporate sponsors.
- Dan Keyes informed the Committee that he is working with Street Graphex to develop a new banner for the corporate program and is currently working on the development of a standard corporate rate.

4.3 Proposed Youth Baseball/Softball Budget FY21

- Cody Pohlen presented the budget. Stated the primary differences between the City budget and the non-profit budget is payment for coaching staff and travel expense.
- Steve Wenzl recommend the City press the baseball Associate for help to obtain sponsors.

- Rondi Scoular expressed concern about the efficiency and quality of past practices.
- Steve Wenzl has questions about the use of Street Graphex for T-shirts and hats.
- General discussion about dividing baseball by grades instead of age.

4.4 Proposed Youth Golf Budget FY21

- Cody Pohlen presented the proposed youth golf program budget.
- Steve Wenzl commented on the green fees and liked the fact that they covered instruction, facility and equipment use.
- Cody Pohlen explained the agreement with the local bussing service is to pick golf participants up at their house and transport them to golf for a one-way fee of \$2.00 per person.

4.5 Proposed Youth Tennis Lessons Budget FY21

- Cody Pohlen presented the proposed youth tennis program budget. City will charge Tennis fee of \$5.00 per participant for registration services. City will include the use of Unity restrooms at no charge and the program can come into the gym during rain days.
- Cynthia Schumacher expressed concern about the rates.
- Cody stated the money collected goes primarily for instructor wage.
- Dan Keyes explained tennis was not a City program, but that tennis had chosen to use the City's registration software for the coming season.

5. Next Scheduled Meeting

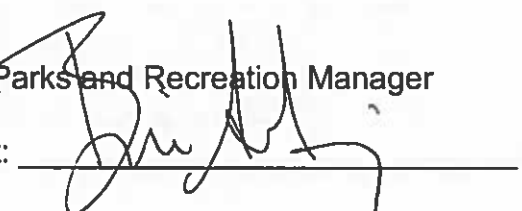
- Monday, April 22, 2021 @ 11:00 a.m. City Hall - Conference Room

6. Adjournment

- 9:57 a.m.

Minutes completed and submitted by Dan Keyes, Parks and Recreation Manager

Brian Sandvig, Park & Recreation Board President:



Dan Keyes, Park & Recreation Manager:

