

**PARKS AND RECREATION BOARD
AD HOC – AQUATIC RISK MANAGEMENT REVIEW COMMITTEE MEETING**

MINUTES

A Special Meeting of the City of Milbank Parks and Recreation Board was held on the 7th day of April 2021 at 6:00 pm, in the Milbank Community Room, 1001 E Fourth Avenue, Milbank, South Dakota, via Zoom Agenda at which time the following subjects were discussed.

Park and Recreation Board members in attendance were Brian Sandvig, Steve Wenzl, Matt Wilson, Keith Weber, Rondi Scoular, Brian Pauli, Heidi Wellnitz, Jody Bear, Luis Jimenez De La Torre. Non-Members included: Dan Keyes John Forman. Steve Wenzl left the meeting at 6:12 pm

1. CALL TO ORDER & ROLL CALL

- Meeting was called to order at 6:02 pm

2. APPROVAL AND ADOPTION OF AGENDA

- Adoption of the agenda was approved by consensus

3. PUBLIC PARTICIPATION-NON-AGENDA ITEMS

- No public participation

4. DISCUSSION/ACTION

4.1 Unity Health and Fitness: Aquatic Risk Management

- Members of the Ad Hoc Aquatic Risk Management Review Committee provided a summary of their recommendation to the Board for mitigating aquatic risk management at Unity Health and Fitness through the use of waivers and a new Guardian Acknowledgement Form.
- The committee members took and answered questions from both the Board and staff. A majority of the questions were about the waivers and process.
- The result of the meeting ended with the Board providing the following direction to staff:
 - Rewrite the existing waiver to include language from the waiver obtained from Waterton.
 - Submit both the newly drafted waiver and the Guardian Acknowledgement Form to City legal services for review.
 - Develop a management plan to retain waivers from non-members for a period not to exceed one year.
 - Bring everything back to the Board for final review at the regular meeting scheduled for April 28, 2021 at 6:00 pm.

5. TIME AND DATE OF NEXT MEETING

- April 28, 2021 at 6:00 pm.

6. ADJOURN

- The meeting was adjourned 6:29 p.m.

Minutes completed and submitted by Dan Keyes, Parks and Recreation Manager

Brian Sandvig, Park & Recreation Board President: _____

Dan Keyes, Park & Recreation Manager: _____