

## City of Milbank: Parks and Recreation Board

### Regular Meeting: June 23, 2021

#### Members Present:

1. **Call to Order & Roll Call:** Meeting was called to order by Brian S. at 6:02
  - a. Brian Sandvig, Steve Wenzl, Keith Weber, Rondi Scoular, Brian Pauli, Luis Jimenz, John Forman, Dan Keyes
2. **Approval of the agenda:** Motion by Weber and seconded by Wenzl.  
  
Motion passed unanimously.
3. **Public Participation:** N/A
4. **Staff Reports:**
  - a. **Parks & Rec Manager:**
    - i. New pool HVAC unit placed on June 2, Combined Appeal grants submitted on June 11, remaining security cameras placed on June 2, review of corporate memberships and sponsorships, removed surplus property from Koch School gym, new staff shirts,
    - ii. Registration for Youth Flag Football open, as well as 2<sup>nd</sup> session of golf and tennis, Memorial Challenge on My 29<sup>th</sup>, and other various duties.
  - b. **Parks & Cemetery Manager:**
    - i. All parks and bathroom facilities open, docks are all in at Farley, prepped cemetery for Memorial Day events, donated trees by John Maynes were planted, pickleball courts marked and nets up.
5. **Other Reports:**
  - a. **Finance Committee**
    - i. Review of budget
    - ii. Discussion on corporate sponsorship/membership/advertising
  - b. **City Administrator**
    - i. Invite to meeting with Valley Queen Impact Committee to investigate opportunity for a splash pad. Dan to attend.
    - ii. Bids opened for electronic message board. One bid – Stein Signs, \$54,728.00. Need approval from City Council to proceed at 7/1/21 meeting.
  - c. **Parks & Rec Board**
6. **Discussion/Action**
  - a. **Bicycle Pedestrian Trails Committee**

- i. Anticipate ad hoc committee for one year, then decide if it is a standing committee or not. Need two members from P & R Board – Matt, Heidi, Jody, any interest?

Motion by Weber, seconded by Pauli to authorize the establishment of an ad hoc bicycle pedestrian trails committee. Motion passed unanimously.

**b. Corporate Sponsorships**

- i. Looking for consistency and division between sponsorships, memberships, and advertising. Would like a plan in place by September.
- ii. A consensus was obtained to NOT enter into an agreement with Great Plains Sponsorships, Inc., at this time.

**7. Consent Calendar**

- a. Scoular moved to approve the 5-24-2021 Finance Committee Meeting minutes, 5-26-2021 Regular Park and Recreation Board Meeting Minutes, the May 2021 Expense Report, and the May 2021 Revenue Report. Seconded by Wenzl. Motion passed.

8. Next Meeting: July 21, 2021, at 6:00pm at City Visitor's Center.

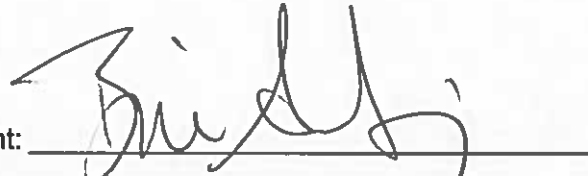
**9. Adjourn:**

- a. Meeting adjourned at 7:07 pm.

Respectfully submitted by:

John Forman, City Administrator.

Brian Sandvig, Park & Recreation Board President:



Dan Keyes, Park & Recreation Manager:

