

CITY OF MILBANK
PARKS AND RECREATION BOARD
FINANCE COMMITTEE MEETING MINUTES
April 26, 2021

A meeting of the City of Milbank, Parks and Recreation Board – Finance Committee was held on the 26th day of April 2021 at 11:00 a.m. in the Conference Room located at 1001 E Fourth Avenue. Milbank, South Dakota. Present for the meeting were Finance Committee members; Rondi Scoular and Steve Wenzl. Non-Members included: Dan Keyes, Cynthia Schumacher

1. Call to Order

- The meeting was called to order at 11:00 a.m.

2. Approval and Adoption of Agenda

- The agenda was approved and adopted by consent.

3. Public Participation Non-Agenda Items

- No public in attendance

4. Information/Discussion

4.1. Expense Report, Accounting Period ending 3/2021

- The expense report was reviewed.
- Steve Wenzl has questions about utility expense
- Cynthia Schumacher informed the committee that the water bill will be added onto the expense report starting this next month.
- Steve Wenzl wanted to know who the vendor Cole Paper was and what type of services they perform for the City.
- Dan Keyes responded by providing details about the types of services provided by Cole Paper for Unity Health and Fitness.
- Steve Wenzl questioned the line-item salaries on the current budget and expressed concern about the remainder of the year of the year was going to be funded.
- Cynthia Schumacher assured the committee that the salary deficit and capital expense would be addressed by the City Council under a pending supplemental budget adjustment.

4.2. Revenue Report, Accounting Period 3-2021

- The expense report was reviewed.
- Steve Wenzl brought up corporate memberships and the banner program as important revenue sources.
- Dan Keyes told the committee what he knows about these two items and what his plan was for ensuring these sources of revenue are realized.

5. Next Scheduled Meeting

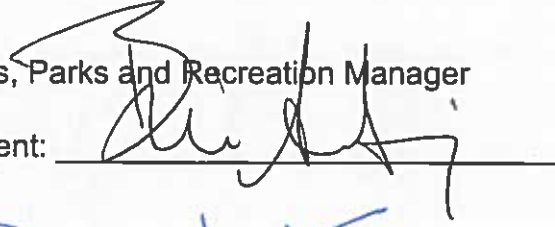
- Monday, May 24, 2021 @ 11:00 a.m. City Hall - Conference Room

6. Adjournment

- 11:25 a.m.

Minutes completed and submitted by Dan Keyes, Parks and Recreation Manager

Brian Sandvig, Park & Recreation Board President:



Dan Keyes, Park & Recreation Manager:

