

**City of Milbank: Parks and Recreation Board**  
**Regular Meeting: July 21, 2021**

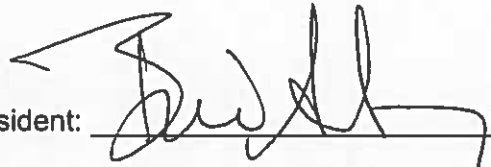
**Members Present:**

1. **Call to Order & Roll Call:** Meeting was called to order by Brian at 6:02
  - a. Brian Sandvig, Steve Wenzl, Matt Wilson, Keith Weber, Rondi Scoular, Brian Pauli, Heidi Wellnitz, John Forman, Dan Keyes, Luis Jimenez, Mindy Rogers
2. **Approval of the agenda:** Motion made by Matt to approve agenda and seconded by Steve.  
Motion passed unanimously
3. **Public Participation:** N/A
4. **Staff Reports:**
  - a. **Parks & Rec Manager:**
    - i. Planning summer celebration event
    - ii. 24-7 app to public
    - iii. Finalized corporate agreements, sponsorships, as well as agreements with Core Kinetics for upcoming year
    - iv. Working on 2022 budget
    - v. Flag Football has 90 participants
    - vi. FCA Camp 85 participants
    - vii. Baseball and Softball have wrapped up
  - b. **Parks & Cemetery Manager**
    - i. Tree watering
    - ii. Prepped pickle ball courts
    - iii. Field prep
    - iv. Sprayed rocks and ponds/lake
    - v. Cemetery work
5. **Other Reports:**
  - a. **Finance Committee:**
    - i. Appropriations have changed a bit and will reflect in next month's report
    - ii. Gain in corporate membership
  - b. **City Administrator**
    - i. N/A
  - c. **Parks & Rec Board**
    - i. N/A
6. **Discussion/Action**
  - a. **Bicycle Pedestrian Trails Committee**
    - i. Heidi Wellnitz & Mindy Rogers will fill the two seats on the Bicycle Pedestrian Trails Committee
  - b. **Unity Reader Sign**
    - i. Wait and work this into the budget for 2022
  - c. **Unity Aquatics Risk Management**

- i. City Council approved the waivers
  - d. **Sports Field Management**
    - i. Dan will work on this and come back to board with a recommendation
  - e. **Proposed Facility Use Agreement**
    - i. Dan will continue to work with the school on this and bring it back to the board
- 7. **Consent Calendar**
  - a. Motion made by Steve, Seconded by Heidi to Approval of minutes for board and committee meetings: 6/21/21, Finance Committee Meeting Minutes 6/23/21, Regular Park and Recreation Board Meeting Minutes
  - b. Approval of Financial Reports: June 2021 Expense Report, June 2021 Revenue Report
- 8. **Next meeting:** August 25, 2021 at 6:00: Visitors' Center
- 9. **Adjourn:**
  - a. Motion to adjourn was made by Steve, seconded by Matt
  - b. Meeting was adjourned at 7:10 pm

Respectfully Submitted by:  
Heidi Wellnitz, Secretary

Brian Sandvig, Park & Recreation Board President:



Dan Keyes, Park & Recreation Manager:

