

MILBANK CITY COUNCIL PROCEEDINGS

August 8, 2022

PURSUANT TO DUE CALL AND NOTICE THEREOF, a regular meeting of the City Council was duly held at City Hall at 7:00 PM. The following members were present: Mayor Pat Raffety, Councilmen Roger Briggs, Josh Karels, Mindy Rogers, Craig Weinberg. Absent: Mike Hanson. Present from the staff: Attorney Mark Reedstrom, John Forman, Cynthia Schumacher, Kevin Schuelke, Dick Poppen, Scott Meyer, Don Settje, Dan Keyes, and Ron Krause. Public present: Curt Laub, Kathy Ward, Holli Seehafer, Mike Mach, and Arvid Liebe.

Mayor Raffety called the meeting to order, and the roll call was taken.

Mayor Raffety appointed John Weyh as Ward 1 Councilman for a one-year term. A motion was made and seconded to approve the Mayor's appointment. Motion carried 4-0.

Attorney Mark Reedstrom administered the Oath of Office to Councilman John Weyh.

Public Comment: No one addressed the Council.

Public Hearing: A public hearing was held for the transfer of Retail (off-sale) Malt Beverage License from Luvern Hanson/The Back Door Pub to Curtis Laub/Triple C's Bar LLC, 220 E 2nd Ave, Lot 18, Block 6, Original Townsite, Milbank, SD. Curtis Laub was present. No one spoke against the request. Motion was made and seconded to approve the transfer application. Motion carried 5-0.

A motion was made and seconded to approve the minutes from the July 11, July 18 and August 1, 2022, meetings. Motion carried 5-0.

DEPARTMENT REPORTS

Police – Administrator Forman reported the department assisted with Farley Fest events, attended advanced training in Sioux Falls and met with Watertown PD and 911 dispatch concerning updates.

Property Standards – No report.

Lake Farley – No report.

Park & Cemetery – Councilwoman Rogers stated the donated trees were planted. New playground equipment, fencing, and picnic tables are arriving. Sites are being prepped for the new bathrooms, picnic shelters and playground.

Administrator Forman discussed installing security cameras at the parks and presented an option. The Council discussed expansion to the current security system, other camera options, associated costs and legalities. To evaluate the functionality of the presented camera system, a motion was made and seconded to approve the purchase of one camera with a monthly data subscription. Motion carried 5-0.

Unity Health & Fitness – Councilman Rogers reported the summer recreation programs have ended. Staff is gearing up for the Summer Celebration, scheduled for September 17, 2022. A faulty igniter was repaired, and the pool temperature is back to normal. The chiller unit is scheduled to arrive the end of August. Membership, attendance, and utility matrix were submitted to the council.

Fire – Councilman Weyh reported eleven area departments attended a FEMA recognized training covering water shuttle operations. Additional trainings included vehicle stabilization equipment and extrication.

Rubble Site – The site continues to take in higher-than-average volume of shingles, and tree debris due to the weather events of this season.

Street – Councilman Weyh reported the permanent barricades were installed at the railroad crossing on Eastman Street. Mosquito spraying continues as scheduled. The SD Department of Health reported seven counties with positive West Nile mosquito pools.

BNSF Railroad contacted the city looking to partner with the city to renew the railroad crossing at Main Street. BNSF would remove the existing crossings and replace new track panels and concrete crossing surface. The city would be responsible for a portion of the concrete crossing surface, milling and resurfacing the road up to and in-between the tracks. Administrator Forman discussed various cost options with BNSF with the city's portion ranging between \$77,804 to \$98,920. This would include the removal and installation of an ADA compliant sidewalk on the west side of Main Street. The condition of the Hwy 15 crossing and the Fourth Street viaduct was discussed. Councilman Karels recommended checking if any crossing agreements were on record. BNSF indicated the project would be scheduled for 2023, however 2022 might be an option. A motion was made and seconded to table any decision allowing additional time to review the agreement, funding, and time frame. Motion carried 5-0.

A motion was made and seconded to approve the engineering agreement with Banner Associates, Inc. for the Fifth Street Reconstruction - Phase 1 (Fourth Avenue to Seventh Avenue) Project, not to exceed \$129,000. Motion carried 5-0.

Airport – No report.

Finance – A motion was made and seconded to approve the June & July Treasurer's reports. Motion carried 5-0.

Mayor Raffety requested an invoice to DuraEdge Products in the amount of \$34,050, for 50% of the delivered DuraTrax red warning track, be added to the final bill list. Motion was made and seconded to the approve the bills list as amended \$534,130.38. Motion carried 5-0.

July salaries: Mayor/Council \$1,600; Finance \$14,922; Police \$29,815; Fire \$1,716; Street \$12,053; Rubble Site \$822; Recreation \$30,498; Park \$18,325; Water \$5,985; Wastewater \$15,166.

Water – Mayor Raffety stated Milbank has received a Drinking Water Certificate of Achievement Award from DANR. The Milbank system has met the requirements of the Safe Drinking Water Act and the state of South Dakota’s regulations for supplying safe drinking water to the public. This program is awarded to those systems and their system operation specialists that have demonstrated excellence in water system management and maintenance. Certified operations specialist receiving the award were Don Settje, Dick Poppen, Darin Thiele, and Ron VanHoorn. Mayor Raffety thanked the staff for their efforts, much appreciated.

Councilman Briggs reported there were three water breaks last month. A new water service was installed at the school in preparation for the addition. There were twenty-five on the shut-off list. The city is utilizing 56% spring water.

Planning & Zoning – Councilman Weinberg reported a conditional use permit was approved for DCDS, LLC dba Cocktails & Corks, to relocate the liquor store to 420 W 4th Ave.

Upon the recommendation of the Planning & Zoning Commission, a motion was made and seconded to approve Resolution 8-8-22. Motion carried 5-0.

RESOLUTION 8-8-22

Whereas, Arvid R. and Janet L. Liebe Owner(s) of the hereinafter described real property has submitted to the governing board a proposed plat of LOTS 1, 2, 3, 4, 5, and 6, of Liebe’s First Addition located in the NW ¼ of Section 12, Township 120 North, Range 49 West of the 5th P.M., Grant Cnty, South Dakota, and the Board of City Council of said City having examined the proposed plat and it appearing that all municipal taxes and special assessments, if any, upon said plat and survey, have been executed according to law.

Now therefore, be it resolved that said plat and survey be and are hereby in all things accepted and approved

Dated this 8th day of August 2022.

Pat Raffety, Mayor

ATTEST:

Cynthia Schumacher, Finance Officer

July Permits:

Building Permits: James & Mary Warrey-606 S 1st St-dormer addn. Milbank School District-1001 E Park Ave-school addn. Cheri Meagher-1005 E Milbank Ave-deck. Thomas Huffman-104 Aspen Ct-accessory structure. Barb Matthes-805 Viola St-accessory structure.

Demolition Permits: none.

Sign Permits: none.

Roofing Permits: Philip Seehafer-1110 Washington Dr-asphalt. Karla Ramirez-209 N Grant St. steel.

Fence Permits: none.

Special Event Permits: none.

GCDC & Chamber – No report.

Personnel – No report.

Airport – No report.

Wastewater – Councilman Karels read the monthly report.

Special Meeting – Mayor Raffety called for a special council meeting, Monday, August 15, 2022, at 6:00 pm.

Adjourn – The next regular meeting will be September 12, 2022, at 7:00 PM. A motion was made and seconded to adjourn at 8:00 PM. Motion carried 5-0.

Pat Raffety, Mayor

ATTEST

Cynthia Schumacher, Finance Officer

Publish: 8/17/22

Publish at an approximate cost of: \$_____

CLAIMS

8/8/2022

Amazon	supplies/uniforms/equipment	\$	642.45
Advanced Technologies Inc.	shipping/supplies/installation	\$	1,551.34
American Engineering Testing	testing	\$	934.65
Anderson, Barb	deposit refund	\$	55.13
Associated Supply Company	parts/chemicals	\$	503.47
AT&T	cell phone	\$	637.85
Auto Value Parts Store	parts/supplies	\$	175.29
Banner Associates, Inc.	engineering	\$	14,846.00
Beacon Athletics LLC	field maintenance equipment	\$	1,148.00
Berens Market	supplies	\$	55.22
Berkner Excavating & Gravel	repairs/site prep	\$	11,939.84
BIB	background checks	\$	14.00
BSN Sports Inc.	program equipment	\$	388.15
Canva	renewal	\$	119.99
Card Pointe	card fees	\$	315.87
Central Wisconsin Sod & Landscaping	field sod	\$	36,658.00
CHS	gas/oil	\$	7,188.60
City of Milbank	deposit refund	\$	198.62
Climate Systems, Inc	system repairs	\$	375.00
Cole Papers Inc.	supplies	\$	3,082.96
Companion Life Ins.	admin fee	\$	10.00
	service		
Corporate Technology	agreement/maintenance	\$	4,465.40
Dakota Shed Haulers	relocate shed	\$	450.00
Dewey's Lawn Care	install irrigation-soccer field	\$	37,964.40
Diamond Vogel	traffic paint	\$	112.30
Doheny's Commercial	tiles/returns	\$	64.30
DuraEdge	duratrax	\$	34,500.00
Eastside Car Wash	truck wash usage	\$	21.52
FACe-Propay	transaction fees	\$	34.83
Fetsch, Katelyn	membership reimbursement	\$	67.76
Food-N-Fuel	gas	\$	276.96
Forman, John	deductible reimbursement	\$	1,512.00
Grant County Auditor	county services	\$	1,675.00
Grant County Auditor	election expense	\$	900.00
Grant County Review	publications	\$	339.62
Hawkins	chemicals	\$	1,277.35
Heiman Fire Equipment	lights/helmet front	\$	422.07
Helms & Associates	engineering	\$	2,202.29

Hermans, Brianna	certification	\$	399.00
ITC	telephone/internet service	\$	1,415.85
J&J Earthworks Inc.	class 5 base	\$	809.14
J&J Earthworks Inc.	Baseball Field-Ph 1 project	\$	162,428.30
John Deere Financial	parts	\$	1,409.21
Kacsur, Sara	membership reimbursement	\$	248.75
Kelly Kutters	mowing contract	\$	16,784.78
Lewis Drug	supplies	\$	21.94
Linde Gas & Equipment	service air system	\$	48.36
Milbank Area Tennis Assoc.	program agreement	\$	1,705.00
Milbank Ball Diamond Assoc.	program agreement	\$	3,260.00
Milbank Fellowship of Christian Athletes	football camp	\$	1,855.00
Milbank Glass & More	July/Aug rent	\$	2,000.00
Milbank Winwater Co.	parts	\$	1,073.78
Minn-Dak Fire & Safety	recharge extinguishers	\$	94.50
Money Movers	NIHCA membership fee	\$	11.25
NAPA Auto Parts	parts/supplies	\$	77.26
Nutrien Ag Solutions Inc.	weed chemicals	\$	132.78
NW Energy	natural gas	\$	90.16
Otter Tail Power	electric	\$	18,489.18
Overhead Door Co	garage door repair	\$	1,849.75
P & H Construction	cemetery stone maintenance	\$	5,126.54
Petty Cash	postage	\$	4.05
Pokerchip.com	program supplies	\$	114.64
Pro Hydro-Testing	cylinder testing	\$	762.00
Quill Corporation	supplies	\$	454.91
Rausch Bros. Monument Co	replace memorial bench	\$	4,500.00
RCX Sports LLC	program supplies	\$	4,980.00
Reedstrom, Mark	retainer fee	\$	1,000.00
Reimche Airspray LLC	FBO Contract	\$	1,200.00
Ricarie Software	applicant stack subscription	\$	99.00
Roger's Electric	supplies	\$	45.00
Running's Supply, Inc.	supplies/parts	\$	732.38
Santiago, Tomas	deposit refund	\$	46.25
SCR	system repairs	\$	3,335.48
SD Department of Revenue	sales tax	\$	2,250.60
SD Public Health Lab	testing	\$	26.00
SDML	handbooks/training	\$	150.00
SDWWA	registration fee	\$	130.00
Share Corp	supplies	\$	200.55
Sioux Equipment	line test	\$	950.00
SiteOne Landscape	field conditioner/clay	\$	12,393.75

South Dakota 811	one calls	\$	59.85
Sportsedge	wall system/cap assembly	\$	86,942.81
Spotify	subscription	\$	10.64
Star Laundry & Cleaners	laundry service	\$	335.45
Street Graphex	shirts/lettering	\$	335.68
Swenson Tree Service	tree removal	\$	5,400.00
Syn-Tech Systems	fuelmaster service agreement	\$	3,500.00
T & T Heating & AC	pool & system repairs	\$	3,154.30
The Original Marketing Group	billing	\$	250.00
Trapp Plumbing Co.	prep new bathrooms	\$	3,627.89
Twin Valley Tire	tire service/vehicle service	\$	2,138.74
UPI	gas	\$	468.79
US Bank-SRF	annual admin fee	\$	600.00
US Postal Service	billing expense	\$	440.00
Valley Office Products	supplies	\$	162.16
Valley Rental & Recycling	recycling agreement	\$	650.00
Van Diest Supply Co.	mosquito oil/chemicals	\$	701.50
West Central Communications	batteries/programming	\$	676.00
Whetstone Creek Golf Course	program agreement	\$	360.00
Whetstone Home Center	supplies/paint	\$	169.84
Whetstone Sanitation	garbage service/clean port-pot	\$	1,457.00
Whetstone Valley Electric	electric	\$	383.22
Window Pros	clean exterior windows	\$	490.00
Zoom Video Communications Inc	subscription	\$	111.81
WM Corporate Services	garbage service	\$	1,769.28
Xerox Corporation	copier lease	\$	554.05
		\$	534,580.38