

**PARKS AND RECREATION BOARD
AD HOC – AQUATIC RISK MANAGEMENT REVIEW COMMITTEE MEETING**

MINUTES

A meeting of the City of Milbank, Parks and Recreation Board, Ad Hoc Aquatic Risk Management Review Committee was held on the 31st day of March 2021 at 11:00 a.m. at the Valley Queen Training Center, located at 114 So. Main Street, Milbank, South Dakota, at which time the following subjects were discussed.

Committee members in attendance were Brian Sandvig, Keith Weber, Heidi Wellnitz. Non-Members included: Dan Keyes. Brian Sandvig left the meeting at 12:04 pm

1. CALL TO ORDER & ROLL CALL

- Meeting was called to order at 11:03 am

2. APPROVAL AND ADOPTION OF AGENDA

- Adoption of the agenda was approved by consensus

3. PUBLIC PARTICIPATION-NON-AGENDA ITEMS

- No public participation

4. DISCUSSION/ACTION

4.1 Unity Health and Fitness: Aquatic Risk Management

- After much discussion, the recommendation from the Ad Hoc Aquatic Risk Management Review Committee to the Park and Recreation Board as it relates to aquatic risk management at Unity Health and Fitness is as follows:
 - ALL persons using any component of Unity Health and Fitness and or participating in a City of Milbank sponsored recreation program, must have a signed City approved Release of Liability Waiver on file with the department of parks and recreation prior to participation.
 - The completed Release of Liability Waiver for Unity and Health and Fitness members will be kept on file for one year.
 - Non-members will be required to sign a City approved Release of Liability Waiver each and every time they use Unity Health and Fitness.
 - All persons wishing to take children under 18 years of age into the lap pool at Unity Health and Fitness when there is no lifeguard on duty must complete and submit a Guardian Acknowledgment Form.

5. TIME AND DATE OF NEXT MEETING

- A time and date for the next meeting was not set, as the committee believes the task of developing a recommendation for addressing aquatic risk management issues has been completed.

6. ADJOURN

The meeting was adjourned by consensus at 12:23 p.m.

Minutes completed and submitted by Dan Keyes, Parks and Recreation Manager

Brian Sandvig, Park & Recreation Board President:

Dan Keyes, Park & Recreation Manager: