

CITY OF MILBANK
BICYCLE PEDESTIAN TRAILS COMMITTEE
MEETING MINUTES

A meeting of the City of Milbank, Parks and Recreation Board – Bicycle Pedestrian Trails Committee was held on the 20th day of June 2022 at 6:00 p.m. Present for the meeting were Bicycle Pedestrian Trail Committee Members: Eric Pulling, Erek Holmquist, Heidi Wellnitz, Boyd VanVooren, Rhonda Preller Members Absent: Susan Karels, Ryan Waterfall, Mindy Rogers Non-Members included: Dan Keyes

1. Call to Order

- The meeting was called to order at 6:01 p.m.

2. Approval and Adoption of Agenda

- The agenda was approved and adopted with no changes.

3. Public Participation Non-Agenda Items

- None

4. Information/Discussion

4.1 Community Master Trail Planning Process

- Eric Pulling recapped a meeting with the City Administrator scheduled on 5-24-22 to discuss the proposed trail plan and possible alignment between future trail construction and city street projects.
- Eric Pulling recapped the Bicycle Pedestrian Trail Committee meeting held on 6-14-22 with Todd Kaye of First District Development Company, Watertown, SD. and personally supports the idea of obtaining professional services.
- Dan Keyes provided the committee with a written draft scope of work from First District for professional services related to the development of a community trails master plan in Milbank.
- Boyd VanVooren asked about the availability of First District to conduct the work.
- Dan Keyes has asked that very question of first district at the meeting held on 6-14-22 and replied that First District had responded favorability as to their availability for a project such as this.
- Rhona Preller told the committee that having an approved community trails master plan helps with future grant applications for trail construction.
- A general discussion was held as it relates to the presentation of the committee findings to the park and recreation board and obtaining feedback on the current trails plan, as well as support for future planning dollars. It was determined that Heidi Wellnitz would request an addition to the 6-22-22 park and recreation board agenda for the purpose of making the presentation on behalf of the committee.
- A general discussion took place about the proposed timeline associated with the actual implementation and completion of a community wide trail project and supported a timeline far less than 10 years.
- The Committee proceeded to review the proposed trails map and make final adjustments to a variety of trail sections, prior to Eric Pulling developing a revised version of the trails map for the presentation to the park board on 6-22-22.

5. Next Scheduled Meeting

- Monday, July 25, 2022 @ 6:00 pm

6. Adjournment

- 6:50 p.m.

Minutes completed and submitted by: Dan Keyes, Park and Recreation Manager

Brian Sandvig, Park & Recreation Board President: _____

Dan Keyes, Park & Recreation Manager: _____