

CITY OF MILBANK  
PARKS AND RECREATION BOARD  
FINANCE COMMITTEE MEETING MINUTES

A meeting of the City of Milbank, Parks and Recreation Board – Finance Committee was held on the 23rd of May 2022 at 11:00 a.m. in the Conference Room located at 1001 E Fourth Avenue. Milbank, South Dakota. Present for the meeting were Finance Committee members; Steve Wenzl, Rondi Scoular Non-Members included: Cynthia Schumacher, Dan Keyes

1. Call to Order

- The meeting was called to order at 10:46 a.m.

2. Approval and Adoption of Agenda

- The agenda was approved and adopted with no changes.

3. Public Participation Non-Agenda Items

- None

4. Information/Discussion

4.1. Expense Report, Accounting Period ending 04-2022

- The expense report was reviewed.
- A discussion was held in regard to the status of the elevator at Unity.
- Steve Wenzl had questions in regard to bank processing fees and was informed expense directly reflects number of registrations of those using credit cards. .
- Steve Wenzl enquired about the supplemental budget.
- Questions were asked and a discussion was held about the recent installation and impact of the MCC unit at Unity.
- Questions were asked and a discussion was held about the Inet system at Unity.
- Dan Keyes provided a status report for the Lobby Remodel Project.
- John Forman provided a status report on concrete work at Farley and resurfacing expense related to the new outdoor basketball court at Jack and Jill Park.

4.2. Revenue Report, Accounting Period 04-2022

- The revenue report was reviewed.
- Questions were asked about the blood drives at Unity.

4.3. Park and Recreation Project Budget Report Period 04-2022

- The park and recreation project budget report was reviewed.

4.4. 04-2022 Heart of Milbank Fund Report

- The Heart of Milbank Fund report was reviewed.

4.5. Draft Resource Allocation and Cost Recovery Policy

- The draft Resource Allocation and Cost Recovery Policy was reviewed.
- Dan Keyes offered to develop a comparison using the proposed cost recovery policy vs the current standard methods as well as a list of existing programs and what category they might be placed in if such a policy was approved.

5. Next Scheduled Meeting

- Monday, June 20, 2022 @ 11:00 a.m. City Offices - Conference Room

6. Adjournment

- 11:20 a.m.

Minutes completed and submitted by: Dan Keyes, Park and Recreation Manager

Brian Sandvig, Park & Recreation Board President: \_\_\_\_\_

Dan Keyes, Park & Recreation Manager: \_\_\_\_\_