

City of Milbank: Parks and Recreation Board

Regular Meeting: January 26, 2022

Members Present:

1. **Call to Order & Roll Call:** Meeting was called to order by Steve at 6:00
 - a. Matt Wilson, Keith Weber, Rondi Scoular, Heidi Wellnitz, John Forman, Dan Keyes, Luis Jimenez, Mindy Rogers, Jody Bear, Ron Krause, Cody Pohlen, Brian Pauli, Mayor Raffety,
 - b. Banner Representatives
 - c. Krista Gortmaker
2. **Approval of the agenda:**
 - a. Move Lobby remodel and baseball construction
 - b. Motion made by Rondi to approve agenda and seconded by Matt. Motion passed unanimously
3. **Public Participation:**
 - a. Talia Athey & Jada Schmieg
 - i. Would like to discuss the rule changes at the pool (48 inches to go down slide and age 7 to go in the hot tub)
 - ii. Proposal: swim test to go down slide or ability to go down with a life preserver
4. **Staff Reports:**
 - a. **Parks & Rec Manager:**
 - i. Prepped for various meetings, purchasing of new equipment (Valley Queen Charitable Foundation), Risk management policies, interviews for rink attendants
 - ii. Adult volleyball league will start in January, pickle ball league, look into the switch to fast pitch at U12
 - iii. Fitness classes will now be held in the multi-purpose room, private swim lessons will resume
 - iv. Problems with the kiddy pool are being investigated and addressed.
 - b. **Parks & Cemetery Manager**
 - i. Cleared snow, worked on equipment, put new heater in Hurley bathroom, flooded rink and worked on ice rink
5. **Other Reports:**
 - a. **Ad Hoc Bicycle Pedestrian Trails Committee**
 - i. Meeting on Monday night
 1. Have access to a group that has been down this road to learn – will work with them at a later date
 2. Looking at details of routes
 - a. Farley to Flynn
 - b. Circle to go around South side of town
 - b. **Future of Unity Health & Fitness Committee**
 - i. N/A

- c. **Existing Unity Health & Fitness Committee**
 - i. Met with staff and looked at needs
 - d. **Park Operations & Development Committee**
 - i. Meeting next week to gather plans to bring back next month
 - e. **Finance Committee:**
 - i. 2022 budget looking good going forward
 - f. **City Administrator**
 - i. Start the process to get FEMA money to build concession/restroom/
6. **Discussion/Action**
- a. Banner Engineering: Lobby Remodel Project
 - i. 3 options presented
 - ii. **Heidi made a motion to move to accept Option 2 with the removal of the canopy as a preferred design for the proposed Lobby Remodel Project at Unity Health and Fitness. Seconded by Rondi. Motion passed**
 - b. Banner Engineering: Unity Expansion Plan
 - i. 8,000 square foot expansion
 - ii. 4,200 square foot – fitness equipment
 - iii. Various ideas for the remainder of the space
 - c. Baseball Project
 - i. Action from the council: 4most Sports Group
 - 1. Baseball operating agreement will need to come from park and rec group to manage that facility
 - d. Park Use Agreement with Milbank School District
 - i. A motion was made by Rondi to recommend to the city council that the park and recreation board is in favor of the Milbank School District using Hurley Park as a football practice field on the condition that a separate written agreement be written that would specify an end date as well as that the sprinkler system becomes property of City of Milbank after instillation. Seconded by Brian P
 - e. Splash Park Proposal: Recommendation for Approval
 - i. Not ready to make this motion
 - f. Review Lake Farley Park Campground Expansion Plan
 - i. There will not be drive through campsites
7. **Consent Calendar**
- a. Motion made by Keith, Seconded by Matt for Approval of minutes for board and committee meetings:
 - i. 12/20/2021 Finance Committee Meeting Minutes
 - ii. 12/22/2021 Park & Recreation Board Meeting Minutes
 - iii. 12/29/2021 Unity Health And Fitness Upgrade Committee Meeting Minutes
 - b. Approval of Financial Reports:
 - i. December 2021 Expense Report
 - ii. December 2021 Revenue Report

- c. FY22 Parks & Recreation Budget
 - i. FY22 P&R Budget vs Actual
 - ii. Statement of Expenditure – Budget vs Actual
- 8. **Next meeting:** Wednesday, February 23, 2022 at 6:00: Visitors' Center
- 9. **Adjourn:**
 - a. Meeting was adjourned at 8:00 pm

Respectfully Submitted by: Heidi Wellnitz, Secretary

Brian Sandvig, Park & Recreation Board President: _____

Dan Keyes, Park & Recreation Manager: _____