

City of Milbank: Parks and Recreation Board
Regular Meeting: April 27, 2022

Members Present:

1. **Call to Order & Roll Call:** Meeting was called to order by Brian at 6:00
 - a. Rondi Scoular, Heidi Wellnitz, Jody Bear, Matt Wilson, Keith Weber, Brian Sandvig, Luis, Brian Pauli
 - b. John Forman, Dan Keyes, Mindy Rogers, Mike Hanson, Ron Krause
2. **Approval of the agenda:**
 - a. Motion made by Matt to approve agenda and seconded by Keith. Motion passed unanimously
3. **Public Participation:** N/A
4. **Staff Reports:**
 - a. **Parks & Rec Manager:**
 - i. Reduce Marketing Fees by \$400 a month
 - ii. Looking at janitorial supplies to make sure we remain competitive
 - iii. 2 new positions
 1. Jody Devaal
 2. Nicole Berg
 - iv. Looking at opening a third set of swimming lessons
 - b. **Parks & Cemetery Manager:**
 - i. **Repair and replacement of various items**
 - ii. **Flags at Pribyl**
 - iii. **Getting ready to open parks**
 - iv. Putting one batting cage up near skate park
5. **Other Reports:**
 - a. **Ad Hoc Bicycle Pedestrian Trails Committee**
 - i. New plan for a map around the city for the full trail
 - ii. Drafting to bring map to be able to present to group
 - b. **Future of Unity Health & Fitness Committee**
 - c. **Existing Unity Health & Fitness Committee**
 - i. Lobby Remodel
 1. Plans to be done in the next couple months
 2. Bidding late July
 3. Completion date late November
 - d. **Park Operations & Development Committee**
 - i. Picnic shelters are ordered (early May plan drawing to be done)
 1. Delivery August 1st
 - ii. Restrooms ordered
 1. Working on plans
 2. Delivery about 12 weeks after plan approval

- iii. Playground equipment ordered
- iv. Splash pad equipment ordered
 - 1. Plan approval for aquatics came, there are a few changes and then those will go into production

e. Finance Committee:

- i. Visited Heart of Milbank
- ii. Fees schedules

f. City Administrator

- i. Picnic shelters: \$59,000 a piece

6. Discussion/Action

a. Unity Health and Fitness, Proposed Fee Structure

- i. Review the staff report/support documents. Provide feedback back for change
- ii. Board feels this is streamlined
- iii. Rates are very fair
- iv. A motion was made by Keith seconded by Luis to take the proposed fee structure to the City Council for approval. Motion passed

b. Unity Health and Fitness – Inet

- i. The current system is in need of an upgrade
- ii. A motion was made by Brian P to recommend to the city council to replace the equipment (Inet): propose the move to \$60,000 from the bond to pay for it anything beyond will come from the parks & rec maintenance and repairs. Seconded by Matt Motion Passed

c. Unity Health and Fitness: Employee Membership Policy

- i. A motion was made by Matt recommend to City Council to accept the proposed Unity Health and Fitness Employee membership Policy as written. Seconded by Jody. Motion Passed

d. Cantine Tennis Courts

- i. There is a need for repair/replace
- ii. Park Development Committee to investigate the options and bring those back to the board

e. Lake Farley Park – Storm Shelter

- i. Preliminary estimate to go with the storm shelter from Banner
- ii. FEMA funding is now 90% and state 10%

f. Pribyl Park – Playground

g. 2022 Coed Volleyball Post Program Report

h. 2022 Ice Rink Post Season Program Report

i. 2022 Couples Dance Post Program Report

7. Consent Calendar

a. Motion made by Heidi, Seconded by Rondi for Approval of minutes for board and committee meetings:

- i. 3/21/2022 Finance Committee Meeting Minutes
- ii. 3/23/2022 Park & Recreation Board Meeting Minutes

