

**City of Milbank: Parks and Recreation Board**  
**Regular Meeting: October 27, 2021**

**Members Present:**

1. **Call to Order & Roll Call:** Meeting was called to order by Brian at 6:00
  - a. Brian Sandvig, Steve Wenzl, Matt Wilson, Keith Weber, Rondi Scoular, Brian Pauli, Heidi Wellnitz, John Forman, Dan Keyes, Luis Jimenez, Mindy Rogers, Jody Bear, Ron Krause
  - b. Motion to Move 6.1 to the beginning of agenda: Motion made by Steve seconded by Keith
2. **Approval of the agenda:** Motion made by Matt to approve agenda and seconded by Heidi. Motion passed unanimously
3. **Public Participation:** N/A
4. **Staff Reports:**
  - a. **Parks & Rec Manager:**
    - i. Update on aquatic/HVAC project (hoping November 29<sup>th</sup> to get people back in the pool)
    - ii. Pursuing WSI certification to certify other WSI instructors
    - iii. Worked with combined appeal
    - iv. Adult programming
    - v. 5/6<sup>th</sup> grade volleyball
  - b. **Parks & Cemetery Manager**
    - i. Working at parks and cemetery, finished up on ballfields, working on soccer fields, worked on trees at airports
5. **Other Reports:**
  - a. **Ad Hoc Bicycle Pedestrian Trails Committee**
    - i. First meeting to come up with initial plan and send letter out looking for participants to join the committee
  - b. **Finance Committee:**
    - i. Still concerned with low membership
    - ii. Would like to see a bigger push on membership
  - c. **City Administrator**
    - i. Overview of budget and how these items will work
6. **Discussion/Action**
  - a. Mayor Pat Raffety- Planned Improvements
    - i. City working to plan a potential bond issue: Fire truck replacement, Farley, 3 street projects, and parks and rec
  - b. Post Program Reports: June-August 2021
    - i. Summer Tennis
    - ii. Summer Swim Lessons
    - iii. Baseball
    - iv. Summer Golf
    - v. Summer Celebration
7. **Consent Calendar**
  - a. Motion made by Heidi, Seconded by Rondi for Approval of minutes for board and committee meetings: 9/20/2021 Finance Committee Meeting Minutes, 9/22/2021 Regular Park & Recreation Board Meeting Minutes, Draft 9/22/2021 P&RB Park Tour 9/22/21, Draft 10/06/21 P&RB AD Hoc Bike/Pedestrian Committee Meeting Minutes

b. Approval of Financial Reports: September 2021 Expense Report and September 2021 Revenue Report

8. **Next meeting:** Wednesday, November 17, 2021 at 6:00: Visitors' Center

9. **Adjourn:**

a. Meeting was adjourned at 7:34 pm

Respectfully Submitted by:

Heidi Wellnitz, Secretary

Park and Recreation Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Park and Recreation Board Chair: \_\_\_\_\_ Date: \_\_\_\_\_