

**City of Milbank: Parks and Recreation Board**  
**Regular Meeting: November 17, 2021**

**Members Present:**

1. **Call to Order & Roll Call:** Meeting was called to order by Brian at 6:00
  - a. Brian Sandvig, Matt Wilson, Keith Weber, Rondi Scoular, Brian Pauli, Heidi Wellnitz, John Forman, Dan Keyes, Luis Jimenez, Mindy Rogers, Jody Bear, Ron Krause
2. **Approval of the agenda:** Motion made by Heidi to approve agenda and seconded by Luis. Motion passed unanimously
3. **Public Participation:** Eric Pulling, Amanda Thronson, Ashley Freichs (VQ Charitable Foundation)
  - a. Splash Pad presentation: They would like to go ahead and present to their board for their final approval of funding.
4. **Staff Reports:**
  - a. **Parks & Rec Manager:**
    - i. Variety of trainings
    - ii. Fixed asset list
    - iii. New programs added with great success
  - b. **Parks & Cemetery Manager**
    - i. Worked on pickle ball courts, winterizing various items, prepping for winter
5. **Other Reports:**
  - a. **Ad Hoc Bicycle Pedestrian Trails Committee**
    - i. Would like to have 4 at large community members on committee
    - ii. A motion was made by Matt to approve Holmquist, Preller, Waterfall and Pulling as part of Bicycle committee. Seconded by Luis
  - b. **Finance Committee:**
    - i. Revenue doing fairly well with sign project
  - c. **City Administrator**
    - i. Advertising for lighting for soccer fields
    - ii. Do we need more showers at Farley?
6. **Discussion/Action**
  - a. Bicycle Trail will meet in the near future
  - b. Capital Improvement Plan
    - i. Breakout committees: Parks: Steve, Heidi, Jody, Luis, Ron Existing Unity: Matt, Brian P, Keith W Unity Expansion: Brian S, Rondi, Mindy
  - c. Concessions Operations
    - i. Parks committee will look into this
7. **Consent Calendar**
  - a. Motion made by Rondi, Seconded by Matt for Approval of minutes for board and committee meetings: 10/15/2021 Finance Committee Meeting Minutes, 10/17/2021 Regular Park & Recreation Board Meeting Minutes
  - b. Approval of Financial Reports: October 2021 Expense Report and September 2021 Revenue Report
8. **Next meeting:** Wednesday, December 22, 2021 at 6:00: Visitors' Center
9. **Adjourn:**
  - a. Meeting was adjourned at 7:40 pm

Respectfully Submitted by:  
Heidi Wellnitz, Secretary

Park & Recreation Board Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Park & Recreation Manager: \_\_\_\_\_ Date: \_\_\_\_\_