

**CITY OF MILBANK  
PARKS AND RECREATION BOARD  
UNITY IMPROVEMENT COMMITTEE  
MEETING MINUTES**

A meeting of the City of Milbank, Parks and Recreation Board – Unity Improvement Committee was held on the 15<sup>th</sup> day of March 2022 at 3:30 p.m. via Zoom at Unity Health and Fitness located at 904 E Fourth Avenue. Milbank, South Dakota. Present for the meeting were Members; Matt Wilson, Brian Pauli Members Absent; Keith Weber Non-Members included: Dan Keyes, John Forman.

**1. Call to Order**

- The meeting was called to order at 3:33 p.m.

**2. Approval and Adoption of Agenda**

- The agenda was approved and adopted by consent.

**4. Public Participation Non-Agenda Items**

- No public in attendance

**5. Information/Discussion**

**5.1 Lobby Remodel Project**

- Dan Keyes presented the subject and provided a brief history about any changes made from the previous meeting where this committee has an opportunity to review the project and referenced the meeting packet, which included the latest update from Banner Engineering.
- Matt Wilson asked about differences between the various construction options and staff responded with breakdown of the differences. Staff further explained while the preferred option was not the least expensive, it was far less than the original concept but provided more than just ADA style doors.
- Matt Wilson asked why the current option was preferred by staff.
- Staff responded by identifying the proposed changes within the preferred option which included the following: Demo existing front desk, Construction and relocation of a new ADA compliant front desk, installation of an ADA compliant entryway, easier access to existing offices, removal of the existing soffit, installation of new flooring in the lobby area that is slip resistant and easier to maintain and development of a storage area.
- The committee approved via consensus to forward the preferred option onto the Park and Recreation Board for further review and approval.

**5.2 Primary Boilers**

- Dan Keyes presented the subject and provided a brief history in regard to the situation with the existing boilers at Unity starting from January 1, 2021.
- John Forman weighed in on the idea of having four smaller boilers, as opposed to two large units. John's primary concerns were in regard to energy efficiency and the question about being able to run two large boilers at a pace other than full open. This question had been addressed by the vendors with assurances of the large units having a variable operating capacity.
- Matt Wilson asked questions about the two remaining working boilers.
- John Forman responded by saying that the two existing boilers would stay intact and act as a supplemental heat source for the duration of the units remaining life expectancy.

John went further to say that with issues related to ordering and shipping that time was of the essence in order to be secure by next winter.

- The committee approved via consensus to forward the replacement of the primary boilers onto the Park and Recreation Board for further review and approval.

6. Next Scheduled Meeting

- TBD

7. Adjournment

4:07 p.m.

Minutes completed and submitted by Dan Keyes, Parks and Recreation Manager

Brian Sandvig, Park & Recreation Board President: \_\_\_\_\_

Dan Keyes, Park & Recreation Manager: \_\_\_\_\_