

**CITY OF MILBANK
PARKS AND RECREATION BOARD
FUTURE OF UNITY HEALTH AND FITNESS COMMITTEE
MEETING MINUTES**

A meeting of the City of Milbank, Parks and Recreation Board – Future of Unity Health on Fitness Committee was held on the 7th day of December 2021 at 9:00 a.m. at Unity Health and Fitness located at 904 E Fourth Avenue. Milbank, South Dakota. Present for the meeting were Members; Brian Sandvig, Rondi Scoular, Keith Weber. Members absent: Mindy Rogers. Non-Members included: Dan Keyes, John Forman.

1. Call to Order

- The meeting was called to order at 9:05 a.m.

2. Approval and Adoption of Agenda

- The agenda was approved and adopted by consent.

4. Public Participation Non-Agenda Items

- No public in attendance

5. Information/Discussion

5.1 Appoint a committee chair via consensus

- Via consensus, the Committee chose not to appoint a Committee Chair.

5.2 Review purpose and scope of committee

- The Members reviewed both the purpose and scope of the committee responsibilities.

5.3 Develop a systematic approach to the planning process

- A systematic approach to the planning process was discussed and the basis for moving forward was established.
- There is no fixed timeline associated with an expansion project at Unity.

5.4 Identify project information requirements

- The committee identified project information requirements to include the need for professional design services.
- Staff provided shared concepts with the Committee about previous ideas to be included in an expansion project to include combination weight room/cardio room, storage area, supply delivery area, indoor rock-climbing center, indoor playground, additional party room associated with the playground, day care area, and a golf simulator.
- The development of a kitchen was bought up with placement in the current storage room off the gym and the installation of a serving window from the kitchen to the gym. Another idea was to install an access door directly from the existing party room to the pool deck. Although both of the last two ideas had support from the Committee, the Members felt like these projects should be under the Current Unity Operations Committee and not this particular one.

5.5 Identify goals and objectives for the next meeting

- The next meeting would be scheduled with Professional Design Services.

5.6 Assign tasks as necessary

- John Forman agreed to contact Banner Engineering for assistance with professional design services
- Recreation staff were urged to begin collecting necessary planning information for the development of a day care program at Unity.

6. Next Scheduled Meeting

- TBD

7. Adjournment

10:30 a.m.

Minutes completed and submitted by Dan Keyes, Parks and Recreation Manager

Brian Sandvig, Park & Recreation Board President: _____

Dan Keyes, Park & Recreation Manager: _____