

City of Milbank Parks and Recreation Bicycle/Pedestrian Trails Committee Meeting Minutes

Date/Time: January 30, 2023

Place: City of Milbank Community Room

Attendees:

Todd Kays	First District
Dan Keyes	City of Milbank
Mindy Rogers	City Council
Eric Pulling	Bike/Ped Committee
Ryan Waterfall	

Introductions: Kays introduced himself and laid out the potential outcomes for tonight's meeting. Each attendee introduced themselves and provided Kays with their backgrounds and what they hoped would be achieved in this process:

Comments included:

- Safety is important
 - Need alternatives to walking in the street
- Increase property values
- We need long-term commitment from private and public

Kays then facilitated a discussion regarding personal and community perceptions relating to off-street pedestrian /recreational trail activities and perceptions. Topics included: Access to trails

- Access to trails
 - Not terrible, many use streets to get there
 - Intersection safety needs to be improved
 - Sidewalks are hit and miss throughout the community
- Expansion of existing trails
 - It is necessary
- Crowding on trails
 - Not too bad
 - Prybl gets used a lot
 - Most trails are at least 8 feet wide – plenty of room
- Safety/maintenance problems
 - There are cracks and heaves in existing trail
 - Blind spots (corners)
 - Power pole in middle of trail in Prybl
 - No line item for maintenance in budget
 - Maintenance is reactive not proactive
 - Flynn Trail is not owned by City

- Signage of trails and routes
 - Currently no signage/wayfinding
 - Needs to be addressed
- Lighting of trails
 - Only lighting is at Farley
- Support facilities for trails
 - Farley has restroom/shelter
 - Prybl has restroom and water fountain
 - Flynn – Water station at hospital
 - Community Center Lobby has water and restroom
- Design of trails
 - Need to follow general standards for trail, sidewalk and bike lane
 - Not sure if there are any local standards in place
- Funding of trails
 - No line item for new construction in budget

Project Schedule: Kays reviewed a proposed timeline that would result in best case scenario of completed plan in July/August 2023

Base Line Data: Kays reviewed baseline data needs.

- What information is necessary and/ or is it available?
 - Traffic Counts – Outside Highways 15 and 12 – not much available from SDDOT
 - Crash Points – SDDOT Data shows only 2 pedestrian accidents between 2014 and 2022
 - May need to consult with Police Department to receive additional perspective
- Is there a Sidewalk Inventory?
 - No specific How important is it to the Plan to review this?
- Does the City have a Capital Improvements Plan?
 - Yes – will need to get a copy
- What applicable Ordinances exist regarding sidewalks, trails, bicycle use, bicycle/pedestrian infrastructure?
 - Committee was not sure – will need to meet with Jon at the City to confirm
- Existing Land Use Layer
 - This has been done
- Trip Generators and proposed Bike Trails
 - Reviewed existing working map – Confirmed Trails and Trip Generators, will need to identify trail linkages (sidewalks/bike lanes)

Stakeholder identification: Committee felt that most groups that are currently on committee represent all affected groups, will revisit at next meeting

Internet Survey/Kiosk Discussion: Kays reviewed options for community engagement activities in the forms of surveys and information gathering kiosks

- Survey
 - This would be 15-20 question survey on perceptions, potential usage and needs
 - Survey available on line and at Kiosk Locations
- Facility Design Preference
 - This provides pictures of facilities and asks respondent to look at pictures of different facility and state how comfortable they would feel biking or walking.
 - Survey available on line and at Kiosk Locations
- Routes I would Ride/Walk
 - This would be a map with the prescribed trails and Bike Lane/Sidewalk Corridors. Respondents would be asked if they would utilize the specific Trails/Corridors and then prioritize trails and corridors
 - Kiosk Locations would also provide opportunity to suggest other trail and corridor locations

Next Meeting: February 28, 2023

- Items for discussion
 - Review of Survey Examples
 - Develop Goal Statements
 - Develop Plan evaluation criteria for trail/trail linkages prioritization
 - Preparation for Community Open House