



## DIRECT PAYMENT APPLICATION

I authorize the CITY OF MILBANK to initiate electronic debit entries to my

Checking Account (or)     Savings Account

I allow the CITY OF MILBANK to withdraw funds from my account on the

10<sup>th</sup> of Each Month (or)     27<sup>th</sup> of Each Month

NOTE: When choosing the date to withdraw funds from your account, keep in mind that the 23<sup>rd</sup> is the date the CITY OF MILBANK sends out the bill. The 27<sup>th</sup> is approximately 20 days before the due date of every bill. The 10<sup>th</sup> is 5 days before the due date. Due dates are always the 15<sup>th</sup> of every month.

For example: March bills are sent out on March 23<sup>rd</sup> and are due on April 15<sup>th</sup>. If you were to choose the 27<sup>th</sup>, your amount would be withdrawn from your account on March 27<sup>th</sup>. If you were to choose the 10<sup>th</sup>, your account would be withdrawn from your account on April 10<sup>th</sup>.

**Mail Bill**    I DO want to receive a copy of my bill in the mail

**Email Bill**    I want to receive a copy of my bill by EMAIL \_\_\_\_\_

I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. Law. This authority will remain in effect until I have cancelled it in writing.

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**Customer Name:** \_\_\_\_\_

**Service Address:** \_\_\_\_\_

**Water Account Number:** \_\_\_\_\_    **Phone Number:** \_\_\_\_\_

**Signature** \_\_\_\_\_    **Date** \_\_\_\_\_

**Financial Institution (Please Print)** \_\_\_\_\_

**Financial Institution Routing Number** \_\_\_\_\_

**Financial Institution Account Number** \_\_\_\_\_

**Financial Institution City and State** \_\_\_\_\_

**Please attach a voided check to ensure accurate numbers. Thank you!**

In accordance with Federal law and U.S. Department of Agriculture policy. The City of Milbank is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).