

City of Milbank: Parks and Recreation Board
Regular Meeting: September 28, 2022

Members Present:

Brian Sandvig Steve Wenzel Heidi Wellnitz Keith Weber
 Rondi Scoular Brian Pauli Jody Bear Matt Wilson
 Luis Jimenez

Others present: John Forman, Dan Keyes, Ron Krause, Cody Pohlen, Josh Karels, Mindy Rogers, Craig Weinberg, Laurinda Pribyl

1. **Call to Order & Roll Call:** Meeting was called to order by Brian at 6:00
 - a. Public Participation:
2. **Approval of the agenda:**
 - a. Addition of Action 6.7 of First District
 - b. Motion to approve by Heidi seconded by Steve
3. **Public Participation:** None
4. **Staff Reports:**
 - a. **Parks & Rec Manager:**
 - i. Park & Recreation manager report was reviewed
 - b. **Parks & Cemetery Manager:**
 - i. Parks & Cemetery report was reviewed
5. **Other Reports:**
 - a. **Ad Hoc Bicycle Pedestrian Trails Committee**
 - i. Mindy gave a review of meeting with First District
 - b. **Future of Unity Health & Fitness Committee**
 - i. Banner will be meeting to go over the fine points of what and where to go with the expansion
 - c. **Existing Unity Health & Fitness Committee**
 - i. No update
 - d. **Park Operations & Development Committee**
 - i. Overview of meeting minutes
 - ii. Skate Park Project – Tony Hawk Project (funding idea)
 - e. **Finance Committee:**
 - i. Corporate memberships are getting closer to finalization
 - ii. Brian S. had some questions about the baseball funds and timing of the project.
 - f. **City Administrator**
 - i. Overview of report
 1. Camera in place at Jack and Jill Park at the new restroom
 2. Update on the new Legion Field
6. **Discussion/Action**

- a. Proposed FY23 P&R Preliminary Budget: 2nd Review
 - i. Addition of a few line items
- b. Proposed Pribyl Park Site Plan
 - i. Matt made a motion to approve the proposed site plan and vehicle access restriction measures for the newly developed playground area at Pribyl Park as recommended by the Park Development Committee. Seconded by Keith.
Motion passed
- c. Baseball-Softball Program Report 2022
- d. Bulldog Power Program Report 2022
- e. Golf Lessons Program Report 2022
- f. Tennis Lessons Program Report 2022
- g. Scope of work for Milbank Master Trail Plan
 - i. **A motion was made by Steve to recommend to the City to move forward with Scope of Work provided by First District. Seconded by Jody. Motion passed**

7. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a board member requests for an individual item to be taken up under DISCUSSION/ACTION

- a. **Approval of minutes for board and committee meetings:**
 - i. **Regular Park & Recreation Board meeting minutes 8-24-22**
 - ii. **Bike Pedestrian Trails Committee Meeting Minutes 9-20-22**
 - iii. **Park Development Committee Meeting 9-21-22**
 - iv. **Finance Committee Meeting Minutes 8-22-22**
- b. **Motion to approve consent calendar by Steve and seconded by Heidi**
- c. **Approval of Financial Reports:**
 - i. **August 2022 Expense Report**
 - ii. **August 2022 Revenue Report**

8. Next meeting:

- a. Wednesday, October 26, 2022 at 6:00: Visitors' Center

9. Adjourn: 7:13

Respectfully Submitted by: Heidi Wellnitz, Secretary

Brian Sandvig, Park & Recreation Board President: _____

Dan Keyes, Park & Recreation Manager: _____