

City of Milbank: Parks and Recreation Board
Regular Meeting: October 26, 2022

Members Present:

Brian Sandvig Steve Wenzl Heidi Wellnitz Keith Weber
 Rondi Scoular Brian Pauli Jody Bear Matt Wilson
 Luis Jimenez

Others present: Dan Keyes, Ron Krause, Josh Karels, Mindy Rogers, Dawn Thompson

Call to Order & Roll Call: Meeting was called to order by Brian at 6:03

- a. Public Participation:
2. **Approval of the agenda:**
 - a. Addition of P&R Meeting minutes from 9.28.22
 - b. Motion to approve by Heidi seconded by Steve
3. **Public Participation:** Dawn Thompson is here on behalf of the pickleball community. Wondering if there are plans to add trees or wind screen around to make the court more usable with the high winds.
4. **Staff Reports:**
 - a. **Parks & Rec Manager:**
 - i. Park & Recreation manager report was reviewed
 - b. **Parks & Cemetery Manager:**
 - i. Parks & Cemetery report was reviewed
5. **Other Reports:**
 - a. **Ad Hoc Bicycle Pedestrian Trails Committee**
 - i. N/A
 - b. **Future of Unity Health & Fitness Committee**
 - i. Would like to add onto the North
 - ii. Priorities in order are: Exercise room, indoor playground, storage, childcare/community rooms
 - iii. Timeline: 2024 for budget purposes
 - c. **Existing Unity Health & Fitness Committee**
 - i. N/A
 - d. **Park Operations & Development Committee**
 - i. Park Update
 1. Sod complete on baseball field
 2. J&J Basketball court moving along and will have cement early next week
 3. The Park Board is recommending to the City the moving of the current skate park to Flynn Park upon completion of the risk assessment to assure that the equipment is safe for our youth. The current skate park will therefore be utilized for batting cages.

4. The remaining \$200,000 park playground equipment bond money will be budgeted in 2023 capital assets for park improvements.

e. Finance Committee:

- i. Review of budget
- ii. Working on signage sponsorships

f. City Administrator

- i. N/A

6. Discussion/Action

- a. Unity Expansion Project – Conceptual Design R2
 - i. Plans were looked over and discussed. Will continue to work to narrow down board liked the looks of 3B and will continue to provide input
- b. Park Operating Hours
 - i. Discussion was had and the park operating hours will remain the same.
 - ii. A recommendation was made for the Parks Committee to look at park lighting.
 1. Dan is following up with this
- c. Employee Health & Fitness Services Agreement R4
 - i. **A motion was made by Steve to approve the revised Employee Health and Services agreement as written and recommended by the Finance Committee. Seconded by Matt W. Motion passed.**
- d. Public & Private Swim Lessons 2022 Post Program Report
 - i. Report given by Dan
- e. FY2023 Preliminary Park and Recreation Budget
 - i. Finance committee will review the final budget and report back to the committee.

7. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a board member requests for an individual item to be taken up under DISCUSSION/ACTION

- a. **Approval of minutes for board and committee meetings:**
 - i. **Regular Park & Recreation Board meeting minutes 9-28-22**
 - ii. **Unity Expansion Committee Meeting Minutes 9-30-22**
 - iii. **Finance Committee Meeting Minutes 9-26-22**
- b. **Motion to approve consent calendar by Rondi and seconded by Brian Pauli**
 - i. **Meeting minutes for Financial Wilson/Steve**
- c. **Approval of Financial Reports:**
 - i. **September 2022 Expense Report**
 - ii. **September 2022 Revenue Report**
- d. **Motion to approve Financial Reports by Matt seconded by Steve**

8. Next meeting:

- a. Wednesday, November 16, 2022 at 6:00: Visitors' Center

9. Adjourn: 7:16

Respectfully Submitted by:
Heidi Wellnitz, Secretary