

City of Milbank: Parks and Recreation Board
Regular Meeting: January 25, 2023

Members Present:

| | | | |
|---|---|--|--|
| <input checked="" type="checkbox"/> Brian Sandvig | <input checked="" type="checkbox"/> Steve Wenzl | <input checked="" type="checkbox"/> Heidi Wellnitz | <input checked="" type="checkbox"/> Eric Pulling |
| <input type="checkbox"/> Rondi Scoular | <input checked="" type="checkbox"/> Brian Pauli | <input checked="" type="checkbox"/> Jody Bear | <input checked="" type="checkbox"/> Matt Wilson |
| <input checked="" type="checkbox"/> Luis Jimenez | <input checked="" type="checkbox"/> Keith Weber | | |

Others present: Dan Keyes, John Forman, Mindy Rogers

Call to Order & Roll Call: Meeting was called to order by Steve at 6:00

1. **Approval of the agenda:**
 - a. Move 5.i to 3.a
 - b. Motion to approve by Matt seconded by Luis
2. **Public Participation:** N/A
3. **Staff Reports:**
 - a. Appreciation of Keith Weber for his service
 - b. **Parks & Rec Manager:**
 - i. Park & Recreation manager report was reviewed
 - c. **Parks & Cemetery Manager:**
 - i. Parks & Cemetery report was reviewed
4. **Other Reports:**
 - a. **Ad Hoc Bicycle Pedestrian Trails Committee**
 - i. N/A Meeting next Monday
 - b. **Future of Unity Health & Fitness Committee**
 - i. Banner has given conceptual drawings - \$5 million
 - ii. Plan to give presentation and ask for permission to fundraise and determine if there is enough financial commitments to move forward.
 - c. **Existing Improvement Unity Health & Fitness Committee**
 - i. InfraRed room
 - ii. Game/Activity room
 - iii. Lobby remodel quotes were substantially higher
 - iv. Looking at handicap buttons for existing doors, floors and desk
 - d. **Park Operations & Development Committee**
 - i. Update on parks
 - ii. Disk Golf
 1. T boxes, reworked holes, and App Map
 - e. **Finance Committee:**
 - i. Budget does not allow for many extras
 - ii. A couple projects were funded
 1. Fire alarm system

2. New phone system
3. Door install between pool and party room
4. Pool sand in filter of main pool
5. Chiller instillation

f. City Administrator

- i. Automated mowers: to use at baseball field (4 Most will offer this to us to use for the 2023 season)

5. Discussion/Action

a. Election of Board Officers

- i. Motion made by Matt to keep current officers in place for the next term.
Motion seconded by Rondi. Motion passed

b. Committee Appointments

- i. Motion made by Brian S to leave committees as is. Seconded by Matt. Motion passed

c. Proposed Regular Park and Recreation Board Meeting Schedule 2023

- i. Steve motioned to approve the regular park and recreation board meeting schedule for 2023, as submitted. Seconded by Jody. Motion passed

d. Proposed Unity Holiday Schedule 2023

- i. Rondi motioned to approve the holiday schedule as submitted. Seconded by Heidi. Motion passed

e. Proposed Expansion of 24/7 Operations

- i. Steve made a motion to approve the implementation of 24/7 operations at Unity Health and Fitness to include weekdays starting at 8:00 pm and Saturday mornings from 8 am until 1:00 pm starting Saturday, February 25, 2023.
Seconded by Brian P. Motion passed

f. Skate Park Options

- i. Steve made a motion to recommend to the city council allocation of \$60,000 for Skate Park at Hurley with a public forum to get feedback on equipment and configuration. Seconded by Heidi. Motion passed

g. Lobby Remodel Project

- i. Steve made a motion to reject the proposal from Hasslen Construction and identify costs associated with reduced scope of work for the Lobby Remodel Project to include renovation of the public access, and the installation of new flooring. Seconded by Rondi. Motion passed

h. Unity Expansion Project

- i. Will work on presentation to present to council and ask for permission to fundraise.

- i. Appreciation of Service – Keith Weber (moved to top of agenda)

6. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a board member requests for an individual item to be taken up under DISCUSSION/ACTION

- a. **Approval of minutes for board and committee meetings:**

- i. Regular Park & Recreation Board meeting minutes 11-16-22
 - ii. Park Development Committee Meeting Minutes 11-9-22 & 12-13-22
 - iii. Unity Expansion Committee Meeting Minutes 11-11-22
 - iv. Unity Improvement Committee Meeting Minutes 12-20-22
 - v. Finance Committee Meeting Minutes 11-14-22 & 12-19-22
 - b. Motion to approve consent calendar by Matt and seconded by Brian P
 - c. Approval of Financial Reports:
 - i. November & December 2022 Expense Report
 - ii. November & December 2022 Revenue Report
 - d. Motion to approve Financial Reports by Heidi seconded by Rondi
7. Next meeting:
 - a. Wednesday, February 22, 2023 at 6:00: Visitors' Center
8. Adjourn:

Respectfully Submitted by:
Heidi Wellnitz, Secretary