

CITY OF MILBANK
PARKS AND RECREATION BOARD
FINANCE COMMITTEE MEETING MINUTES

A meeting of the City of Milbank, Parks and Recreation Board – Finance Committee was held on the 20th of March 2023 at 11:00 a.m. in the Conference Room located at 1001 E Fourth Avenue. Milbank, South Dakota.

- Members Present: Steve Wenzl, Members Absent: Rondi Scoular
- Non-Members included: Cynthia Schumacher, Dan Keyes

1. Call to Order

- The meeting was called to order at 11:00 a.m.

2. Approval and Adoption of Agenda

- The agenda was approved

3. Public Participation Non-Agenda Items: None

4. Information/Discussion

4.1. Expense Report, accounting period ending 02-2023

- The expense report was reviewed.
- Steve Wenzl reported no concerns with the reports and asked staff if they had any concerns. Staff reported no concerns.

4.2. Revenue Report, accounting period ending 02-2023

- The revenue report was reviewed

4.3. Project Budget Report: accounting period ending 02-2023

- An updated project budget report was not available.
- Steve Wenzl had questions in regard to the status of the following projects:
 - Skatepark and associated site plans
 - Recreation staff was asked to obtain additional designs for a bike park.
 - Installation of the splash pad
 - Bike Park
 - Chiller
 - Elevator
 - Baseball Park
 - Soccer Lights
 - Trail Master Plan
- Dan Keyes provided an update for each project in question with the exception of the baseball park and soccer lights.

4.4. Heart of Milbank (HOM) Fund Report, accounting period ending 02-2023

- The Heart of Milbank Fund Report was reviewed.
- Steve Wenzl had questions about the balance of the fund.
- Cynthia Schumacher provided the committee with the current balance of the fund.

5. Next Scheduled Meeting

- Monday, April 24, 2023 @ 11:00 a.m. City Offices - Conference Room

6. Adjournment

- 11:27 a.m.

Minutes completed and submitted by: Dan Keyes, Park and Recreation Manager

Brian Sandvig, Park & Recreation Board President: _____

Dan Keyes, Park & Recreation Manager: _____