

**City of Milbank: Parks and Recreation Board**  
**Regular Meeting: June 24, 2023**

**Members Present:**

Brian Sandvig       Steve Wenzl       Heidi Wellnitz       Eric Pulling  
 Rondi Scoular       Brian Pauli       Jody Bear       Matt Wilson  
 Luis Jimenez

Others present: Ron Krause, Mindy Rogers, John Rogers

**Call to Order & Roll Call:** Meeting was called to order by Steve at 6:00

1. **Approval of the agenda:**
  - a. Request addition of local food vendors at parks
  - b. Motion to approve agenda with above additions by Heidi seconded by Jody
2. **Public Participation:** Joh Rogers: Discuss about disk golf. Recommendations for tee boxes and relocation. Concrete tee boxes are ideal. 8x3 ideal size. Need signage for boxes.
3. **Food Vendors:**
  - a. New Ice Cream truck in town – have a permit to park at Family Dollar. Called to inquire about going into Farley, baseball games, flag football and around town. John informed him at this time it is a No, and the board would be discussing it. Dan will make some contacts about what other communities are doing and will report back next month.
4. **Staff Reports:**
  - a. **Parks & Rec Manager:**
    - i. Park & Recreation manager report was reviewed
  - b. **Parks & Cemetery Manager:**
    - i. Parks & Cemetery report was reviewed
5. **Other Reports:**
  - a. **Ad Hoc Bicycle Pedestrian Trails Committee**
    - i. Meet with a consultant on June 1<sup>st</sup> at 6:00 to look at surveys and look for some more feedback and keep moving forward.
  - b. **Future of Unity Health & Fitness Committee**
    - i. N/A
  - c. **Existing Improvement Unity Health & Fitness Committee**
    - i. N/A
  - d. **Park Operations & Development Committee**
    - i. Updates on the different parks
  - e. **Finance Committee:**
    - i. Everything is going as planned.
    - ii. Budget development schedule presented
  - f. **City Administrator**
    - i. Baseball updates

- ii. Asphalt done at Farley

**6. Discussion/Action**

- a. Implementation of Approved 24/7 access requirements
  - i. Move to approve the plan to implement the new 24-7 facility use guidelines as recommended by staff. Motion made by Brian S Seconded by Brian P. Motion passed unanimously
- b. Request to relocate the skatepark
  - i. Motion to approve the relocation of the skatepark to the southwest corner of the existing parking lot at Flynn Park. Motion made by Jody seconded by Brian S . Motion passed unanimously. John will also send this to City Council to update the location
- c. Request to mark (2) tennis courts with pickleball lines
  - i. A motion was made to stripe 2 tennis courts with pickleball lines. With the understanding that prioritization will be the summer rec program. Motion made by Brian S and seconded by Jody. Motion passed unanimously.

**7. Consent Calendar**

All items under the consent calendar will be acted upon in one motion unless a board member requests for an individual item to be taken up under DISCUSSION/ACTION

- a. **Approval of minutes for board and committee meetings:**
  - i. **Regular Park & Recreation Board meeting minutes 4-26-23**
  - ii. **Park Development Committee Meeting 4-3-23**
  - iii. **Finance Committee Meeting Minutes 4-24-23**
  - iv. **Bicycle Pedestrian Trails Committee Meeting Minutes 3-28-23**
- b. **Motion to approve consent calendar by Heidi and seconded by Brian P**
- c. **Approval of Financial Reports:**
  - i. **April 2023 Expense Report**
  - ii. **April 2023 Revenue Report**
- d. **Motion to approve Financial Reports by Jody seconded by Brian P**

**8. Next meeting:**

- a. Wednesday, June 28, 2023 at 6:00: Visitors' Center

**9. Adjourn: 7:05**

Respectfully Submitted by:  
Heidi Wellnitz, Secretary