

City of Milbank: Parks and Recreation Board

Regular Meeting: March 22, 2023

Members Present:

Brian Sandvig Steve Wenzl Heidi Wellnitz Eric Pulling
 Rondi Scoular Brian Pauli Jody Bear Matt Wilson
 Luis Jimenez

Others present: Dan Keyes, Ron Krause, John Forman, Noelle Korth, Cody P, Mike Hanson

Call to Order & Roll Call: Meeting was called to order by Brian at 6:00

1. Approval of the agenda:

- a. Addition of First Tee Program
- b. Addition of Park Development Committee meeting from 3.9.23
- c. Addition of Chief Cory Hooth to Ped
- d. Motion to approve agenda with above additions by Matt seconded by Luis

2. Public Participation:

- a. Noelle Korth on behalf of swim team: asking for a temporary hold for this summer (using last summer's rate of \$13) on the price increase for the pool rental contract.

3. Staff Reports:

- a. **Parks & Rec Manager:**
 - i. Park & Recreation manager report was reviewed
- b. **Parks & Cemetery Manager:**
 - i. Parks & Cemetery report was reviewed

4. Other Reports:

- a. **Ad Hoc Bicycle Pedestrian Trails Committee**
 - i. Meeting with First District and came up with great maps, a community meeting has been set for next week for public input. Maps have been put in a variety of locations throughout town for community members to look at.
 - ii. Survey has been set up for the community
 - iii. This is a lengthy process that could span over several years.
 - iv. Brian made a motion to add Chief Cory Hooth to the Bicycle Pedestrian Trail committee
- b. **Future of Unity Health & Fitness Committee**
 - i. N/A
- c. **Existing Improvement Unity Health & Fitness Committee**
 - i. Flooring and doors work starting
- d. **Park Operations & Development Committee**
 - i. Update on parks
 - ii. Splash pad: No date for installation still
 - iii. Skate Park

- iv. Disk Golf
 - v. Concession stand: working on options
 - e. **Finance Committee:**
 - i. Various project talk
 - ii. Overall sitting good
 - f. **City Administrator**
 - i. N/A
- 5. **Discussion/Action**
 - a. Recommendation to Amend 24-7 Restrictions at Unity
 - i. A motion was made to pass on to city council by Matt to move forward with amendments to the guidelines associated with 24-7 access at Unity Health & Fitness to the city's insurance carrier and legal service for review and comment as written. Motion seconded by Brian Motion passed
 - b. Recommendation to Approve Skate Park Proposal
 - i. A motion was made to move forward with a recommendation to City Council to approve the project site location of Flynn Park, approved the cost associated with the installation of a 40' x 70' concrete pad and provide authority to move forward with the appropriate public procurement process for the purchase and delivery of the skatepark features as proposed, to include the optional tubular grind rail. Motion by Heidi and seconded by Luis. Motion passed unanimously
 - c. Draft Locker Use Policy
 - i. A motion was made by Heidi to approve the Locker Use Policy as written. Seconded by: Rondi Motion passed
 - d. Coed Volleyball Post Program Eval 2023
 - e. Youth Indoor Soccer Post Program Eval 2023
 - f. Youth Volleyball Post Program Eval 2023
 - g. Pool Schedule
 - i. Suggestion to move swim team time to the evening so community utilization during prime times after school and early evening. Continues discussion will be had and a
 - h. Pool Cost- Swim Team
 - i. A motion was made by Brian S to accept the \$3,800 rate for the summer swim team with an understanding of the future rate increase going forward. Seconded by: Heidi. Motion passed
 - i. First Tee SD
 - i. The programming gives lesson guidelines, will provide stability for the program.
 - ii. They do require a rate per participant on a sliding scale for the next 4 years
 - iii. A motion was made by Matt to adopt the First Tee South Dakota program for the summer 2023 summer golf lessons. Seconded by Brian P

6. Consent Calendar

All items under the consent calendar will be acted upon in one motion unless a board member requests for an individual item to be taken up under DISCUSSION/ACTION

- a. **Approval of minutes for board and committee meetings:**
 - i. **Regular Park & Recreation Board meeting minutes 2-20-2023**
 - ii. **Park Development Committee Meeting 2-20-23**
 - iii. **Bicycle Pedestrian Trails Committee Meeting Minutes 2-28-23**
 - iv. **Finance Committee Meeting Minutes 2-21-2023**
 - b. **Motion to approve consent calendar by Rondi and seconded by Luis**
 - c. **Approval of Financial Reports:**
 - i. **February 2023 Expense Report**
 - ii. **February 2023 Revenue Report**
 - d. **Motion to approve Financial Reports by Rondi seconded by Luis**
7. **Next meeting:**
- a. **Wednesday, April 26, 2023 at 6:00: Visitors' Center**
8. **Adjourn: 7:34**

Respectfully Submitted by:
Heidi Wellnitz, Secretary