

**CITY OF MILBANK  
PARKS AND RECREATION BOARD  
REGULAR MEETING  
AGENDA**

NOTICE is hereby given that a Regular Meeting of the City of Milbank Parks and Recreation Board will be held on the 27th day of December, 2023 at 6:00 pm, in the Milbank Community Room, 1001 E Fourth Avenue, Milbank, South Dakota, at which time the following subjects will be discussed.

**1. CALL TO ORDER & ROLL CALL**

**2. APPROVAL AND ADOPTION OF AGENDA**

**3. PUBLIC PARTICIPATION-NON-AGENDA ITEMS**

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and the total time for public input on a particular issue is limited to 20 minutes. The Board is prohibited from discussing or acting on matters not on the agenda but may briefly respond or ask a question for clarification.

**4. STAFF REPORTS**

- 4.1 Park and Recreation Manager's Report 11-2023
- 4.2 Parks and Cemetery Manager's Report 11-2023

**5. OTHER REPORTS**

- 5.1 Ad Hoc Bicycle Pedestrian Trails Committee
- 5.2 Joint Unity Expansion and Improvement Committee
- 5.3 Park Development Committee
- 5.4 Finance Committee
- 5.5 City Administrator

Each DISCUSSION/ACTION ITEM consists of the following steps to be conducted by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff and advisory committee reports. 3) Receive Board questions and requests for clarification. 4) Receive public comments. 5) Motion and second from the Board. 6) Moderates a discussion of the item until a final motion is ready for a vote or other disposition.

**6. DISCUSSION/ACTION:**

- 6.1 Annual Nomination and Election of Board Officers
- 6.2 Proposed Regular Park and Recreation Board Meeting Schedule 2024
- 6.3 Proposed Unity Holiday Schedule 2024
- 6.4 Appreciation of Service – Jody Bear, Brian Pauli
- 6.5 Post Program Evaluation – Flag Football
- 6.6 Post Program Evaluation – Youth Volleyball
- 6.7 "City Sidewalks - Mike Hanson

**7. CONSENT CALENDAR**

All items under the consent calendar will be acted upon in one motion unless a board member requests for an individual item to be taken up under DISCUSSION/ACTION.

- 7.1 Approval of Committee Meeting Minutes: Finance Committee Meeting Minutes 11-27-2023, Park and Recreation Board Meeting Minutes 11-29-2023.
- 7.2 Approval of Financial Reports: Park Expense Report 11-2023, Recreation Expense Report 11-2023, Recreation Revenue Report 11-2023

**8. DATE AND TIME OF NEXT MEETING:** Wednesday, January 24 , 2023 @ 6:00 PM

**9. ADJOURN**