

**CITY OF MILBANK
PARKS AND RECREATION BOARD
REGULAR MEETING
AGENDA**

NOTICE is hereby given that a Regular Meeting of the City of Milbank Parks and Recreation Board will be held on the 24th day of January, 2024 at 6:00 pm, in the Milbank Community Room, 1001 E Fourth Avenue, Milbank, South Dakota, at which time the following subjects will be discussed.

1. CALL TO ORDER & ROLL CALL

2. APPROVAL AND ADOPTION OF AGENDA

3. PUBLIC PARTICIPATION-NON-AGENDA ITEMS

A maximum of 3 minutes is reserved for members of the public to address the Board on items not listed on the agenda and the total time for public input on a particule issue is limited to 20 minutes. The Board is prohibited from discussing or acting on matters not on the agenda but may briefly respond or ask a question for clarification.

4. STAFF REPORTS

- 4.1 Park and Recreation Manager's Report 12-2024
- 4.2 Parks and Cemetery Manager's Report 12-2024

5. OTHER REPORTS

- 5.1 Joint Unity Expansion and Improvement Committee
- 5.2 Park Development Committee
- 5.3 Finance Committee
- 5.4 City Administrator

Each DISCUSSION/ACTION ITEM consists of the following steps to be conducted by the Board Chair in the subsequent order. 1) Announces agenda item by number and states the subject. 2) Staff and advisory committee reports. 3) Receive Board questions and requests for clarification. 4) Receive public comments. 5) Motion and second from the Board. 6) Moderates a discussion of the item until a final motion is ready for a vote or other disposition.

6. DISCUSSION/ACTION:

- 6.1 Master Trails Plan – Amendment No. 1, Middlebrook St. to Hwy 12
- 6.2 Reader Sign Project

7. CONSENT CALENDAR

All items under the consent calendar will be acted upon in one motion unless a board member requests for an individual item to be taken up under DISCUSSION/ACTION.

- 7.1 Approval of Committee Meeting Minutes: Finance Committee Meeting Minutes 12-21-2023, Park and Recreation Board Meeting Minutes 12-27-2023.
- 7.2 Approval of Financial Reports: Park Expense Report 12-2023, Recreation Expense Report 12-2023, Recreation Revenue Report 12-2023

8. DATE AND TIME OF NEXT MEETING: Wednesday, February 28, 2024 @ 6:00 PM

9. ADJOURN